

Property Address Allocation Application – 2021/22

Document Number: 21/167227

TRIM SF21/2706

In accordance with AS/NZS 4819:2011 Rural and Urban Addressing Standard and Section 5.2 of the NSW Address Policy.

The current address is:

Reason for change of address (please tick the relevant box(es)):			
<input type="checkbox"/>	A consolidation of Lots	<input type="checkbox"/>	Subdivision of Lots
<input type="checkbox"/>	Secondary dwelling	<input type="checkbox"/>	Dual occupancies
<input type="checkbox"/>	A new development	<input type="checkbox"/>	New road
<input type="checkbox"/>	Strata subdivision	<input type="checkbox"/>	Council approved corner property with 2 street frontages (entrance and mail box change)
<input type="checkbox"/>	Other (please specify)		

Location and title description of property:					
Unit/Shop/ Suite No.		Street No.		Street	
Suburb				Postcode	
Nearest cross street				Owner(s) name	
Lot / Portion				Section	
Deposit Plan (DP)				Folio / Vol or Book / No	

Please note the following:

- Unauthorised use of premises cannot be approved as a separate postal address. Australia Post, and other public authorities, will not deliver mail to an unauthorised address.
- Council is the responsible authority for house numbering.
- Street address numbering and re-numbering will not be undertaken for cultural, social, religious or superstitious reasons.
- House numbering must be kept in consecutive order.
- The house number must be prominently displayed at the premises and on mail boxes.

Privacy Statement:

The personal information provided on this form (including your name and other details) will be handled in accordance with the *Privacy and Personal Information Protection Act 1998* and may be available to the public under various legislation. Refer also to the Privacy Statement on Council's website.

Postal address

PO Box 21, Rockdale NSW 2216
ABN 80 690 785 443

Bayside Customer Service Centres

Rockdale Library, 444-446 Princes Highway, Rockdale
Westfield Eastgardens, 152 Bunnerong Road, Eastgardens

E council@bayside.nsw.gov.au

W www.bayside.nsw.gov.au

T 1300 581 299 | 02 9562 1666

Telephone Interpreter Services: 131 450

Τηλεφωνικές Υπηρεσίες Διερμηνέων

بخدمة الترجمة الهاتفية

電話傳譯服務處

Служба за преведување по телефон

Applicant Details – Private or Company					
Ms/Mr/Mrs/ Other		Family Name.		Given Name(s)	
Company Name (if applicable)					
ABN/CAN (if applicable)					
Unit No.		Street No.		Street	
Suburb				Postcode	
Mailing Address (if different)					
Daytime Telephone No. (Home/Work)				Mobile No.	
Email Address					

Lodging your application and payment methods:
<p>Please include the correct fee of \$616 with this application.</p> <p>This fee applies per property and includes:</p> <ul style="list-style-type: none"> ▪ Council inspection and processing of the application; and ▪ Council notification to all public authorities, if address change is approved. <p>Please submit completed form:</p> <p>You can lodge your completed application;</p> <p>In person at our customer service centres during business hours. For opening hours see www.bayside.nsw.gov.au.</p> <p>By email to CS.applications@bayside.nsw.gov.au.</p> <p><i>*If lodged via email, Council's Customer Service Officers will call you to organise an over the phone payment.</i></p> <p>By post with any supporting documentation and a cheque or money order to PO Box 21 Rockdale NSW 2216.</p> <p><i>*Council prefers payment by cheque, money order, debit and credit cards (Visa and Mastercard). Payments made using a credit card will incur a service fee of 0.5% (GST exempt) or 0.55% (inc GST) depending on the fee being paid.</i></p> <p>▪</p>

Payment details:	
Applicant's signature:	
Date:	___ / ___ / ____
Total fees due:	\$

Office use only:			
Receipt No:		Date:	___ / ___ / ____
Total fees received:	\$	Code:	NUMBER

