

Property Address Allocation Application

Content Manager SF26/127 UPDATED Oct 2026

In accordance with AS/NZS 4819:2011 Rural and Urban Addressing Standard and Section 5.2 of the NSW Address Policy.

The current address is:

Reason for change of address (please tick the relevant box(es)):			
☐	A consolidation of Lots	☐	Subdivision of Lots
☐	Secondary dwelling	☐	Dual occupancies
☐	A new development	☐	New road
☐	Strata subdivision	☐	Council approved corner property with 2 street frontages (entrance and mail box change)
☐	Other (please specify)		

Location and title description of property:					
Unit/Shop/ Suite No.		Street No.		Street	
Suburb				Postcode	
Nearest cross street				Owner(s) name	
Lot / Portion				Section	
Deposit Plan (DP)				Folio / Vol or Book / No	

Please note the following:

- Unauthorised use of premises cannot be approved as a separate postal address. Australia Post, and other public authorities, will not deliver mail to an unauthorised address.
- Council is the responsible authority for house numbering.
- Street address numbering and re-numbering will not be undertaken for cultural, social, religious or superstitious reasons.
- House numbering must be kept in consecutive order.
- The house number must be prominently displayed at the premises and on mail boxes.

Privacy Statement:

The personal information provided on this form (including your name and other details) will be handled in accordance with the *Privacy and Personal Information Protection Act 1998* and may be available to the public under various legislation. Refer also to the Privacy Statement on Council's website.

Postal address

PO Box 21, Rockdale NSW 2216
ABN 80 690 785 443

Bayside Customer Service Centres

Rockdale Library, 444-446 Princes Highway, Rockdale
Westfield Eastgardens, 152 Bunnerong Road, Eastgardens

E council@bayside.nsw.gov.au

W www.bayside.nsw.gov.au

T **1300 581 299 | 02 9562 1666**

Telephone Interpreter Services: 131 450

Τηλεφωνικές Υπηρεσίες Διερμηνέων

بخدمه الترجمة الهاتفية

電話傳譯服務處

Служба за преведување по телефон

Applicant Details – Private or Company					
Ms/Mr/Mrs/ Other		Family Name.		Given Name(s)	
Company Name (if applicable)					
ABN/CAN (if applicable)					
Unit No.		Street No.		Street	
Suburb				Postcode	
Mailing Address (if different)					
Daytime Telephone No. (Home/Work)				Mobile No.	
Email Address					

Lodging your application and payment methods:
Please include the correct fee of \$775.24 with this application. This fee applies per property and includes: \$317.37 for Council inspection and processing of the application; and \$460.95 for Council notification to all public authorities, if address change is approved.

How to lodge this application

You can lodge your completed application form and any required supporting documents:

Payment is preferred by cheque, money order, debit or credit cards (Amex, Visa or Mastercard)

Online

Visit www.bayside.nsw.gov.au

In person

At any of Council's Customer Service Centres:

Rockdale Customer Service Centre: 444-446 Princes Highway, Rockdale NSW 2216

Eastgardens Customer Service Centre: Westfield Eastgardens, 152 Bunnerong Road, Eastgardens NSW 2036

By mail

Post to **Bayside Council:** 444-446 Princes Highway, Rockdale NSW 2216

Payment details:	
Applicant's signature:	
Date:	___/___/___
Total fees due:	\$

Office use only:			
Receipt No:		Date:	___/___/___
Total fees received:	\$	Code:	NUMBER