

Certificate Application Form

Certificate being requested

Please provide me with a:		Cost	Office Use Only
☐ Section 10.7(2) Certificate	☐ Standard (5 working days) TIMEFRAME IS A GUIDE ONLY	\$71.00 (GST exempt)	107
	☐ Urgent (48 working hours)	+ \$110.50 (GST exempt)	107U
☐ Section 10.7 (2) & 10.7(5) Certificate	☐ Standard (5 working days) TIMEFRAME IS A GUIDE ONLY	\$178.00 (GST exempt)	107F
	☐ Urgent (48 working hours)	+ \$110.50 (GST exempt)	107FU
☐ Section 603 Certificate	☐ Standard (3 working days)	\$100.00 (GST exempt)	603
	☐ Urgent (24 working hours)	+ \$110.50 (GST exempt)	603U
☐ Section 735A Certificate	☐ Standard	\$174.00 (GST exempt)	735
	☐ Urgent (24 working hours)	+ \$110.50 (GST exempt)	735U
☐ Copy of a Section 10.7 Certificate that I previously purchased		\$56.00 (GST exempt)	603070

Applicant details

Title: ☐ Mr ☐ Mrs ☐ Ms ☐ Other

First Name: Family Name:

Mailing Address:

Suburb: State: Post Code:

Email Address:

Daytime Telephone No. (Home/Work): Mobile No:

Mailing address

Is your mailing address different from your street address? ☐ No ☐ Yes - **Complete below**

Mailing Address:

Suburb: State: Post Code:

Land Details – MANDATORY

Property Address:

Lot No(s): Section: DP/SP Number:

Owner(s) Name:

Postal address

444-446 Princes Highway
Rockdale NSW 2216
ABN 80 690 785 443

Bayside Customer Service Centres

Rockdale Library, 444-446 Princes Highway, Rockdale
Westfield Eastgardens, 152 Bunnerong Road, Eastgardens

E council@bayside.nsw.gov.au

W www.bayside.nsw.gov.au

T 1300 581 299 | 02 9562 1666

Collection Details - MANDATORY

☐ Please email my Certificate to:

☐ Please post:

☐ I will collect – please phone me on:

and ask for

Declaration

I have read, understood and accept the conditions. I accept that all these conditions must be complied with. I declare that all the information given is true and correct. I also understand that:

- if incomplete, the application may be delayed or rejected, and
- more information may be requested after the date of lodgement, and
- a permit may be revoked if any of the information declared on this form is incorrect or any condition of use is breached.

Applicant's Signature

Date

/

/

How to lodge this application

You can lodge your completed application form and any required supporting documents:

In person at our customer service centres during business hours. For opening hours see www.bayside.nsw.gov.au

By post with any supporting documentation and a cheque or money order to:

Bayside Council
444-446 Princes Highway
ROCKDALE NSW 2216

Or preferred option:

Online apply and pay – visit Council's website www.bayside.nsw.gov.au and go to "Apply For It / Council Certificate"

**If lodged via email, a Council Customer Service Officer will phone to organise a secure over the phone payment using a credit card.*

***Payments made using a credit card will incur a service fee of up to 0.77% (incl GST) depending on the fee being paid.*

Privacy Notification

The purpose of collection of this information is for processing your application. Provision of this information is voluntary and is required to help process your application. You are entitled to have access to this form to correct or amend it after you have given it to Council. This form will be stored electronically in Council's electronic document management system. Access to this information is restricted to Council officers. Members of the public will not be provided with access to the personal details contained on this form.

OFFICE USE ONLY

Input by:

Receipt No:

Date:

\$