

Public Domain Construction – Frontage / Civil Works Application EP11

Local Government Act 1993 and the Roads Act 1993

OFFICE USE ONLY

Reference No.

About this form

Use this form to apply for a permit to construct all required Public Domain works within the road reserve.

Council will advise and invoice you for the applicable fees before the review and assessment of the application. Refer to Council's [Fees and Charges](#).

Note: For construction/reconstruction domestic (single dwelling) driveways, use the Public Domain Construction – Vehicle Entrance/Driveway Application form.

Proposed Site Details

Lot No(s): Section: DP/SP Number
Unit No: Street No: Street Name:
Suburb: Post Code:

Applicant Details

Title: ☐ Mr ☐ Mrs ☐ Ms ☐ Other
First Name: Family Name:
Company Name (if applicable):
ABN/ACN (if applicable):
Street Address:
Suburb: State: Post Code:
Email Address:
Daytime Telephone No. (Home/Work): Mobile No:

Section 1 Fill in either section 1A or section 1B

Section 1A: Works are associated with a Development Application (DA)

DA Number: Determination Date:
DA Value Cost of development*: \$ *** Note: Cost of development is the total development value, not the cost of the public domain works.**
Development Description:

Postal address

PO Box 21, Rockdale NSW 2216
ABN 80 690 785 443

Bayside Customer Service Centres

Rockdale Library, 444-446 Princes Highway, Rockdale
Eastgardens Library, Westfield Eastgardens, 152 Bunnerong Road, Eastgardens

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Section 1B: Works are associated with a Complying Development Certificate (CDC)

CDC Value -Cost of development*: \$

Note: Cost of development is the total CDC value, not the cost of the public domain works.

Development Description:

Section 2: Description of the Proposed Frontage/Civil works

Describe the proposed works:

Supporting Documentation

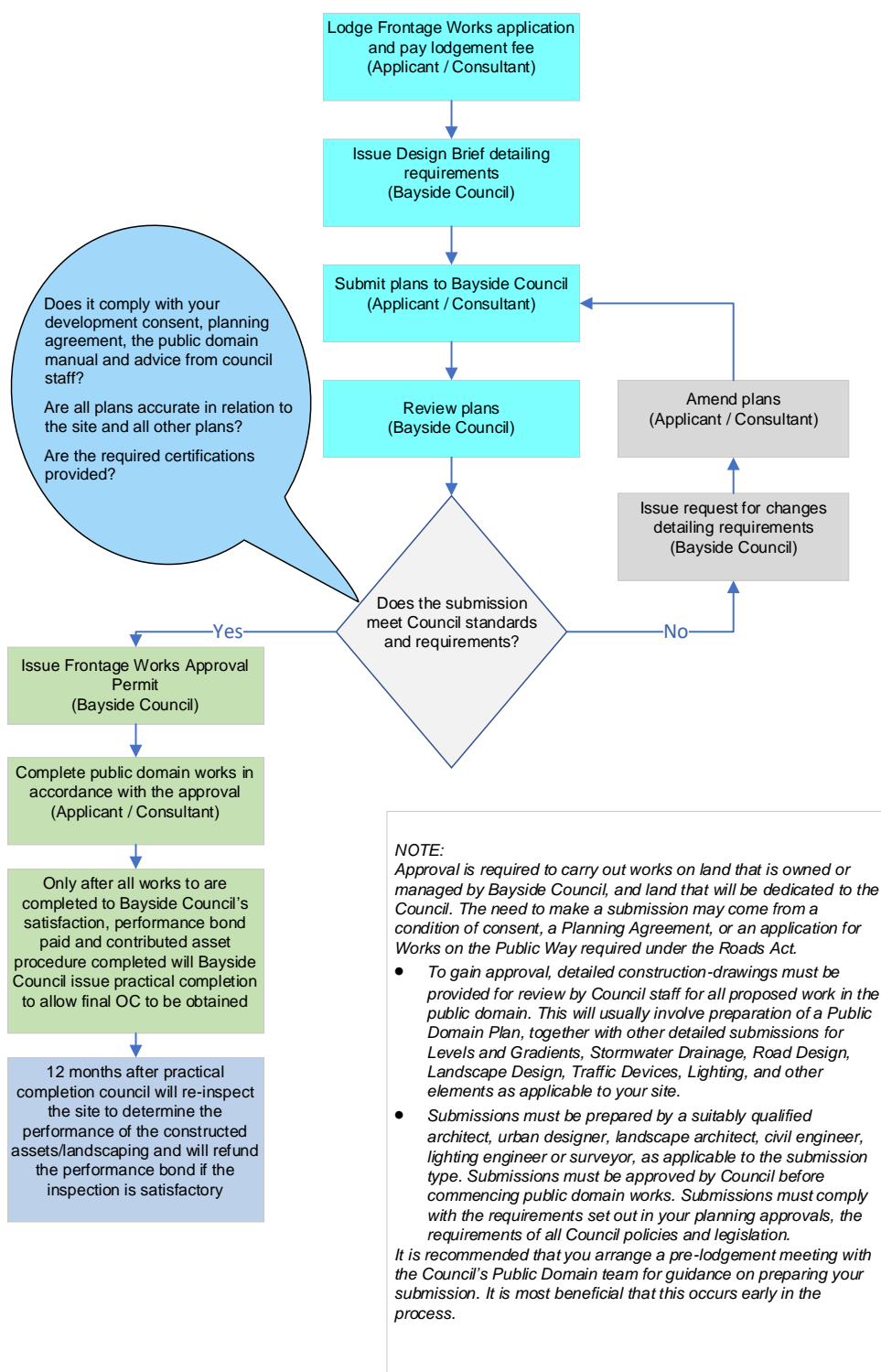
		Office Use
Preliminary Public Civil Plans (if available)	<input type="checkbox"/> Yes	<input type="checkbox"/>
Preliminary Public Landscape Plans (if available)	<input type="checkbox"/> Yes	<input type="checkbox"/>
Preliminary Public electrical Plans (if available)	<input type="checkbox"/> Yes	<input type="checkbox"/>

Please note that other documents will be required during assessment.

Fees

Fees/Bonds		Application Code
Public Place Design Review - \$0 - \$2,000,000	\$2,000.00	AP/FW
Public Place Design Review - \$2,000,001 - \$20,000,000	0.1% of Cost of Development	AP/FW
Public Place Design Review - greater than \$20,000,000	0.1% of Cost of Development Up to maximum of \$20,000	AP/FW
Public Domain Inspections – 3 inspections at lodgement	\$912.00	AP/FW
Public Domain Inspections – additional inspections as required (e.g., reinspection following failure or deft. Multi-stage completion, bond return etc...)	\$304.00	AP/FW
Public Domain Performance Bond - required to be paid prior to Council prior to the issue of the Practical Completion Certificate for the purposes of obtaining an Occupation Certificate. Performance Bond can be refunded at final inspection 12 months after Practical Completion.	10% of 'Contributed Assets' value (or minimum \$5,000) plus, \$2,000 per new street tree	AP/FW

Frontage Works Assessment & Approval Process



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Terms and conditions

1. Permit:

- 1.1. **This application is NOT a permit to undertake works.** A valid permit must be obtained PRIOR TO undertaking the work or activity.
- 1.2. Fines may apply if an activity commences without a valid permit been issued.
- 1.3. The permit will be issued after assessment and outstanding fees are paid in full.
- 1.4. A minimum period of **twenty (20) working days** is required to assess the application.
- 1.5. Longer processing times are required for works fronting [Classified roads](#), which require the concurrence of the TfNSW.
- 1.6. Permits may be issued subject to conditions. It is the permit holder's responsibility to ensure that conditions are satisfied before commencing.
- 1.7. Fines may apply if an activity commences without satisfying the conditions.
- 1.8. To discuss an application in further detail, please call the Public Domain & Referrals Team of 1300 581 299.

2. Fees and Charges:

- 2.1. All applications are subject an application fee, and additional fees regarding the specific works.
- 2.2. Fees are subject to change during assessment period, based upon lodged supporting documents.
- 2.3. "Cost of development" is the total DA/CDC value, not the cost of the public domain works.

3. Electronic Supply of Supporting Information:

- 3.1. Plans are not mandatory to be provided at lodgement. Plans will be requested from the applicant as part of the frontage works assessment process.
- 3.2. Please also provide a paper copy of the Application Form if lodging in person.
- 3.3. Check the Electronic [Lodgement Guidelines for Engineering Applications](#)

4. Coordination of Plans:

- 4.1. You may need to submit information for a range of public domain works, including public domain frontages, stormwater drainage, road works, street tree planting / landscaping, traffic devices and lighting. Although these requirements may be separately conditioned on your development consent or other planning approval, the works are fundamentally inter-related. It is therefore important that submissions for related works are made at the same time where possible.
- 4.2. All submissions for public domain works must be properly coordinated so that information on one plan does not contradict information on other plans for the site. That is, elements are shown in the same locations and with consistent materials and details on all plans across all sets, even if they have been prepared by different consultants for different purposes.
- 4.3. It is your responsibility to ensure that information submitted to the Council by you, or your consultants has been checked, is accurate, complies with the specified requirements and is properly coordinated. Failure to provide complete, coordinated, and consistent information with your submissions may result in delays in the Council's ability to approve your submissions, because additional information will need to be requested to clarify what is proposed. If your submission does not satisfy these requirements, you will be asked to resubmit.

5. Safety Legislation:

- 5.1. The Applicant shall maintain no adverse impact on road safety for road users including pedestrians and cyclists. Provision is to be made for service vehicles, resident vehicles etc. to gain access to properties at all times.
- 5.2. The Applicant must comply with **all** of the agreements, declarations and conditions of the Work, Health and Safety Act 2011, Work Cover NSW, NSW Dial1100 before You Dig Service, Council's Fees & Charges, Environmental and other Legislation, Council policies and any other Regulation applicable to the activity.
- 5.3. The Applicant must comply with **all** the clauses stated within **Work Health and Safety Regulation 2017** and **Roads Act 1993**

6. Performance Bond:

- 6.1. At the time required by council, the performance bond (GST Exempt) shall be lodged by the applicant by way of cash deposit or unconditional bank guarantee (any proposed bank guarantee must not have an expiry date) in favour of Council.
- 6.2. The performance bond is refunded 12 months after the practical completion upon satisfactory inspection by Council.

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T **1300 581 299**

Declaration

I have read, understood, and accept the conditions. I accept that all these conditions must be complied with. I apply for consent to carry out the works described in this application on the dates prescribed.

I also understand that:

- Before the application is assessed, I will be provided with an invoice of the outstanding applicable fees.
- More information will be requested after the date of lodgement.
- I declare that the information given is true and correct.
- I understand that if incomplete, the application may be returned to me, delayed, rejected or more information may be requested within 21 days of lodgement.

As the applicant I am accepting the responsibility for all charges relating to the application by submitting this application and/or licence. I understand that I must pay additional charges in line with our current fees and charges when council advises of any additional fees, after assessment of the application, and payment will be required prior to any approval. Additional fees may also be levied when Bayside Council Officers determine the application has exceeded the initial estimation or measurements at lodgement.

Applications and costs can't be submitted on behalf of another business, or transferred to another business, company or individual.

Applicant's Signature		Date				
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Classified Roads

TfNSW has responsibility for the road pavement and kerb and gutter on Classified Roads. If the main traffic route is a classified Road, the applicant shall apply for a permit from TfNSW as well as obtaining written approval from the Police Traffic Branch. Council is responsible for works, activities, occupation, and restoration on footpaths of all roads including State Roads and will be responsible for the issuing of permits for such.

On a [Classified Road](#), Council is unable to approve your activity unless the concurrence of Transport for New South Wales (TfNSW) has been obtained. Additional processing time will be required for Council to refer applications to TfNSW. Activities and the hours of work may be restricted and/or subject to conditions. Activities will be unable to commence unless a Road Occupancy License (ROL) has also been obtained from the Transport Management Centre.

Regional Roads

On a [Regional Road](#), additional processing time may be required to refer applications to TfNSW. Activities and the hours of work may be restricted and/or subject to conditions. Activities may require a Road Occupancy License (ROL) from the Traffic Management Centre.

How to lodge this application

You can lodge your completed application form and any required supporting documents:

Online

Visit www.bayside.nsw.gov.au

In person

At any of Council's Customer Service Centres:

- **Rockdale Customer Service Centre:** 444-446 Princes Highway, Rockdale NSW 2216
- **Eastgardens Customer Service Centre:** Westfield Eastgardens, 152 Bunnerong Road, Eastgardens NSW 2036

By mail

Post to **Bayside Council:** PO Box 21, Rockdale NSW 2216 with payment via cheque or money order (do not send cash)

Payment is preferred by cheque, money order, debit or credit cards (Visa and Mastercard). Payments made using a credit card will incur a service fee of 0.5% (GST exempt) or 0.55% (inc GST) depending on the fee being paid.

Privacy notification

The purpose of collection of this information is for processing your application. Provision of this information is voluntary and is required to help process your application. You are entitled to have access to this form to correct or amend it after you have given it to Council. This form will be stored electronically in Council's electronic document management system. Access to this information is restricted to Council Officers. Members of the public will not be provided with access to the personal details contained on this form.

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Receipt No

Date

\$

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