



Dividing fence Information Application

Dividing Fence Act 1991

OFFICE USE ONLY

Reference No.

About this form

Use this form only if you need to find adjoining land owner details for dividing fences **only**. You must provide sufficient evidence of identity and place of residence (proof of ownership) in the form of :Rates Notice, Drivers Licence or other documentation proving ownership. Agents will be required to provide proof that they are authorised to act on behalf of the adjoining owner. There is No charge for this application

If given, the land owners' details can NOT be retained, copied or disseminated for unrelated purposes and will be kept secure and only used for advising and serving of fencing matters.

Applicant details

Title: Mr Mrs Ms Other

First Name: Family Name:

Company Name (if applicable):

ABN/ACN (if applicable):

Address:

Suburb: State: Post Code:

Email Address:

Daytime Telephone No. (Home/Work): Mobile No:

Neighbouring Property details

Lot No(s): Section: DP/SP Number:

Unit No: Street No: Street Name:

Suburb: Post Code:

Mailing address

Is your mailing address different from your street address? No Yes – **complete below**

Mailing Address:

Suburb: State: Post Code:

Postal address

PO Box 21, Rockdale NSW 2216
ABN 80 690 785 443

Bayside Customer Service Centres

Rockdale Library, 444-446 Princes Highway, Rockdale
Eastgardens Library, Westfield Eastgardens, 152 Bunnerong Road, Eastgardens

W www.bayside.nsw.gov.au
T 1300 581 299

Documentation you need to provide.

. Agents will be required to provide proof that they are authorised to act on behalf of the adjoining owner.

	Applicant Use		Office Use	
	Yes	No	Yes	No
1. Agent Authorisation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Declaration

- I declare that the information given is true and correct.
- I understand that if incomplete, the application may be returned to me, delayed, rejected or more information may be requested within 21 days of lodgement.
- The personal information required on this form may be available for public access under various legislation.

Applicant's Signature _____ Date _____ / _____ / _____

How to lodge this application

You can lodge your completed application form and any required supporting documents:

In person

At any of Council's Customer Service Centres:

- **Rockdale Customer Service Centre:** 444-446 Princes Highway, Rockdale NSW 2216
- **Eastgardens Customer Service Centre:** Westfield Eastgardens, 152 Bunnerong Road, Eastgardens NSW 2036

By mail

Post to **Bayside Council:** PO Box 21, Rockdale NSW 2216 with payment via cheque or money order (do not send cash)

By email

By email to council@bayside.nsw.gov.au.

Do not include credit or debit card details on your application. If lodged via email, a Council Customer Service Officer will phone to organise a secure over the phone payment using a credit card.

Payment is preferred by cheque, money order, debit or credit cards (Visa and Mastercard). Payments made using a credit card will incur a service fee of 0.5% (GST exempt)

Privacy notification

Completion of this document is voluntary – partially completed applications may result in refusal of the application. The personal information provided on this form (including your name and other details) will be handled in accordance with the Privacy and Personal Information Protection Act 1998 and may be available to the public under various legislation.

OFFICE USE ONLY

Receipt No	Date	\$
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