

# Design Review Panel Application & Checklist

Document Number: 23/2224 / TRIM F18/596



## About this form

This form shall be used if you are seeking to meet with Council's Design Review Panel (DRP). The Panel comprises of a number of independent architectural, urban design and landscape architectural experts / consultants to provide early feedback on your development proposal. All new commercial, industrial, multi-unit housing and residential flat buildings are required to be presented to the Design Review Panel at the Applicant's expense. The date of the meeting will be scheduled by Council and the Applicant will be informed via email of the date, time and venue.

| Applicant Details  |                |            |                            |                  |                  |
|--|----------------|------------|----------------------------|------------------|------------------|
| Ms/Mr/Mrs/<br>Other (please circle)  | Family<br>Name |            |                            | Given<br>Name(s) |                  |
| Street No.   |                | Street     |                            |                  |                  |
| Suburb   |                |            |                            | Postcode         |                  |
| Company Name (if applicable)   |                |            |                            |                  |                  |
| Mailing Address (if different)   |                |            |                            |                  |                  |
| Daytime Telephone No.<br>(Home/Work)   |                |            |                            | Mobile No.       |                  |
| Email Address  |                |            |                            |                  |                  |
| Connection with this property –<br>owner, builder, developer etc   |                |            |                            |                  |                  |
| Property Details   |                |            |                            |                  |                  |
| Lot No(s)  |                | Section    |                            |                  | DP/SP Number     |
| Unit No.   |                | Street No. |                            | Street           |                  |
| Suburb   |                |            |                            | Postcode         |                  |
| Proposed Development   |                |            |                            |                  |                  |
| Description of proposed development:   |                |            |                            |                  |                  |
|  |                |            |                            |                  |                  |
|  |                |            |                            |                  |                  |
|  |                |            |                            |                  |                  |
|  |                |            |                            |                  |                  |
| Estimated cost of development (cost for erection of buildings / additions,<br>demolition and carrying out of work) |                |            |                            |                  | \$               |
| Applicant's Signature  |                |            |                            | Date             | ___ / ___ / ____ |
| Related development application  |                |            |                            |                  |                  |
| Has a Pre-DA meeting been held?  | Yes            | No         | If yes, provide Pre-DA No. |                  |                  |
| Is this DRP being submitted with a DA?   | Yes            | No         | If yes, provide DA No.     |                  |                  |

## Privacy Statement

The personal information provided on this form (including your name and other details) will be handled in accordance with the *Privacy and Personal Information Protection Act 1998* and may be available to the public under various legislation. Refer also to the Privacy Statement on Council's website.

### Postal address

PO Box 21, Rockdale NSW 2216  
ABN 80 690 765 443

### Bayside Customer Service Centres

Rockdale Library, 444-446 Princes Highway, Rockdale  
Westfield Eastgardens, 152 Bunnerong Road, Eastgardens

E [council@bayside.nsw.gov.au](mailto:council@bayside.nsw.gov.au)

W [www.bayside.nsw.gov.au](http://www.bayside.nsw.gov.au)

T 1300 581 299 | 02 9562 1666

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| Design Review Panel (DRP) Application Lodgement Checklist  |   | Yes                      | N/A                      | Office Use               |
|--|---|--------------------------|--------------------------|--------------------------|
| Ensure electronic lodgement via <a href="mailto:council@bayside.nsw.gov.au">council@bayside.nsw.gov.au</a> and five (5) sets of A3 paper plans and documentation are submitted detailing the following requirements: |   |                          |                          |                          |
| 1  | a description of the proposed development providing a breakdown of the components of the proposal;  | <input type="checkbox"/> |                          | <input type="checkbox"/> |
| 2  | survey plan including RLs and location of trees and any easements;  | <input type="checkbox"/> |                          | <input type="checkbox"/> |
| 3  | site plan for the proposal, including the adjacent building / properties;   | <input type="checkbox"/> |                          | <input type="checkbox"/> |
| 4  | detailed site analysis and locality plan;   | <input type="checkbox"/> |                          | <input type="checkbox"/> |
| 5  | streetscape elevational plans;  | <input type="checkbox"/> |                          | <input type="checkbox"/> |
| 6  | floor plans;  | <input type="checkbox"/> |                          | <input type="checkbox"/> |
| 7  | elevations with RLs and relationship to neighbouring development;   | <input type="checkbox"/> |                          | <input type="checkbox"/> |
| 8  | landscape plan;   | <input type="checkbox"/> |                          | <input type="checkbox"/> |
| 9  | parking plan including swept path detail;   | <input type="checkbox"/> |                          | <input type="checkbox"/> |
| 10   | shadow diagrams detailing shadows at 9am, 12 noon and 3pm at 22 June and the intermediate situation equinox (either 22 March or 22 September);  | <input type="checkbox"/> |                          | <input type="checkbox"/> |
| 11   | a table showing compliance or otherwise with the LEP & DCP;   | <input type="checkbox"/> |                          | <input type="checkbox"/> |
| 12   | a Design Verification Statement prepared by a registered Architect in which the designer verifies that: <ul style="list-style-type: none"> <li>- they have designed or directed the design of the development; and</li> <li>- an explanation of the design in terms of the design quality principles set out in Schedule 1 of the State Environmental Planning Policy No 65 – Design Quality of Residential Apartment Development; and</li> </ul> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 13   | a photomontage of the development demonstrating proposed materials and finishes. If the proposal is visible from another street or public area, then multiple 3D perspectives are to be submitted.  | <input type="checkbox"/> |                          | <input type="checkbox"/> |
| Is the development subject to design excellence requirements as per <i>Clause 6.10 Design Excellence</i> of the <i>Bayside Local Environmental Plan 2021</i> ?   |   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |