

Property Research Request



ABOUT THIS FORM

Enquiries: 1300 581 299 www.bayside.nsw.gov.au

Please complete this form to apply for detailed information about properties in Bayside Council that involve large scale searches for information.

PART A – Applicant Details			
Ms <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Other	Family Name	Given Name	
ACN (if corporate entity)	Corporation Name		
Email:			
Address: No.	Street	Suburb	Postcode
Phone	Alt.	Mobile	Fax
PART B – Property Details			
Address: No.	Street	Suburb	Postcode
DP/SP and Lot No.	Are you the Owner? Yes <input type="checkbox"/> No <input type="checkbox"/>		Approx. age of building
Building Name			
PART C – Request Details			
Please give as much detail as possible about what information or documents you are interested in			
Applicant's Signature		Date	

Privacy Statement

Completion of this document is voluntary – partially completed applications may result in refusal of the application. The personal information provided on this form (including your name and other details) will be handled in accordance with the *Privacy and Personal Information Protection Act 1998* and may be available to the public under various legislation.

Fees & Charges

Property Research Request Fee - \$130 for the first three hours of processing time and an additional \$20 for any time over three hours. This fee covers:

- assembling files to view
- consulting with the Local History Librarian where required
- spending time with clients to view files and identify relevant documents and plans
- copying of these documents and plans keeping in mind Copyright obligations
- providing a report of the files searched and a full schedule of documents supplied

Copying Charges

Where copies of large numbers of plans are requested an additional copying charge of \$27.00 per plan will apply

Postal address

PO Box 21, Rockdale NSW 2216
ABN 80 690 785 443

Bayside Customer Service Centres

Rockdale Library, 444-446 Princes Highway, Rockdale
Westfield Eastgardens, 152 Bunnerong Road, Eastgardens

E council@bayside.nsw.gov.au

W www.bayside.nsw.gov.au

T **1300 581 299 | 02 9562 1666**

Telephone Interpreter Services: 131 450

Τηλεφωνικές Υπηρεσίες Διερμηνέων

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電話傳譯服務處

Служба за преведување по телефон