

Design Review Panel Application & Checklist

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About this form

This form shall be used if you are seeking to meet with Council's Design Review Panel (DRP). The Panel comprises of a number of independent architectural, urban design and landscape architectural experts / consultants to provide early feedback on your development proposal. All new commercial, industrial, multi-unit housing and residential flat buildings are required to be presented to the Design Review Panel at the Applicant's expense. The date of the meeting will be scheduled by Council and the Applicant will be informed via email of the date, time and venue.

Applicant Details					
Ms/Mr/Mrs/ Other (please circle)	Family Name			Given Name(s)	
Street No.		Street			
Suburb				Postcode	
Company Name (if applicable)					
Mailing Address (if different)					
Daytime Telephone No. (Home/Work)				Mobile No.	
Email Address					
Connection with this property – owner, builder, developer etc					
Property Details					
Lot No(s)		Section			DP/SP Number
Unit No.		Street No.		Street	
Suburb				Postcode	
Proposed Development					
Description of proposed development:					
Estimated cost of development (cost for erection of buildings / additions, demolition and carrying out of work)					\$
Applicant's Signature				Date	___ / ___ / ____
Related development application					
Has a Pre-DA meeting been held?	Yes	No	If yes, provide Pre-DA No.		
Is this DRP being submitted with a DA?	Yes	No	If yes, provide DA No.		

Privacy Statement

The personal information provided on this form (including your name and other details) will be handled in accordance with the *Privacy and Personal Information Protection Act 1998* and may be available to the public under various legislation. Refer also to the Privacy Statement on Council's website.

Postal address

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Design Review Panel (DRP) Application Lodgement Checklist		Yes	N/A	Office Use
Ensure the following are submitted on a CD/USB in accordance with Council's Electronic Lodgement Guidelines and ensure that four sets of A3 paper plans are submitted detailing the following requirements:				
1	a description of the proposed development providing a breakdown of the components of the proposal;	<input type="checkbox"/>		<input type="checkbox"/>
2	survey plan including RLs and location of trees and any easements;	<input type="checkbox"/>		<input type="checkbox"/>
3	site plan for the proposal, including the adjacent building / properties;	<input type="checkbox"/>		<input type="checkbox"/>
4	detailed site analysis and locality plan;	<input type="checkbox"/>		<input type="checkbox"/>
5	streetscape elevational plans;	<input type="checkbox"/>		<input type="checkbox"/>
6	basic scaled floor plans of the proposal to enable an assessment;	<input type="checkbox"/>		<input type="checkbox"/>
7	basic scaled elevations with RLs and relationship to neighbouring development;	<input type="checkbox"/>		<input type="checkbox"/>
8	basic scaled landscape plan;	<input type="checkbox"/>		<input type="checkbox"/>
9	basic scaled parking plan including swept path detail;	<input type="checkbox"/>		<input type="checkbox"/>
10	shadow diagrams detailing shadows at 9am, 12 noon and 3pm at 22 June and the intermediate situation equinox (either 22 March or 22 September);	<input type="checkbox"/>		<input type="checkbox"/>
11	a table showing compliance or otherwise with the relevant LEP & DCP;	<input type="checkbox"/>		<input type="checkbox"/>
12	a Design Verification Statement prepared by a registered Architect in which the designer verifies: <ul style="list-style-type: none"> - he/she has designed or directed the design of the development; and - an explanation of the design in terms of the design quality principles set out in Part 2 of the State Environmental Planning Policy No 65 – Design Quality of Residential Apartment Development; and 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	a physical sample of proposed materials and finishes AND a 3D colour perspective. If the proposal is visible from another street or public area, then multiple 3D perspectives are to be submitted.	<input type="checkbox"/>		<input type="checkbox"/>
Is the development subject to design excellence requirements as per <i>Clause 6.14 Design Excellence</i> of the <i>Rockdale Local Environmental Plan 2011</i> , or <i>Clause 6.16 Design Excellence</i> of the <i>Botany Bay Local Environmental Plan 2013</i> ?		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>