

Signage only DA – lodgement checklist



Document Number: 20/149068 / TRIM SF20/3529

[In addition to Council's application form OR if submitting your application via the NSW Planning Portal, you must complete the relevant sections of this checklist and attach to your application.

All plans and documents must be provided in accordance with Council's Electronic Lodgement Guidelines.

Please note that an incomplete form and insufficient associated documents may result in rejection of your application, and require re-submission of the application.]

Property Details					
Unit/Shop/ Suite No.		Street No.		Street	
Suburb				Postcode	

Does this application require concurrence from another authority?

Applications for concurrence will be referred to the relevant authority and they must include sufficient information for that authority to make an assessment of the application.

No	<input type="checkbox"/>	Yes	<input type="checkbox"/>	If yes, please select from the below:	
				RailCorp (SEPP Infrastructure)	<input type="checkbox"/>
				Roads and Maritime Services (SEPP Infrastructure)	<input type="checkbox"/>
				Housing NSW (SEPP Affordable Rental Housing)	<input type="checkbox"/>
				Sydney Airport Corporation (SACL)	<input type="checkbox"/>
				Other – Please specify	<input type="checkbox"/>

Privacy Statement:

The personal information provided on this form (including your name and other details) will be handled in accordance with the *Privacy and Personal Information Protection Act 1998* and may be available to the public under various legislation. Refer also to the Privacy Statement on Council's website.

Postal address

PO Box 21, Rockdale NSW 2216
ABN 80 690 785 443

Bayside Customer Service Centres

Rockdale Library, 444-446 Princes Highway, Rockdale
Westfield Eastgardens, 152 Bunnerong Road, Eastgardens

E council@bayside.nsw.gov.au

W www.bayside.nsw.gov.au

T 1300 581 299 | 02 9562 1666

Telephone Interpreter Services: 131 450

Τηλεφωνικές Υπηρεσίες Διερμηνέων

بخدمة الترجمة الهاتفية

電話傳譯服務處

Служба за преведување по телефон

SIGNAGE ONLY DA CHECKLIST REQUIREMENTS	Yes	N/A	Office Use
Statement of Environmental Effect (SEE)			
A clear and detailed description of the proposal must be provided, including: - detail of any existing signs on the building / site (provide photos); - detail of any existing signs to be removed; - number, size and description of proposed signs; and - method of attachment to any building / site.	<input type="checkbox"/>		<input type="checkbox"/>
A statement of compliance or variance with the relevant EPI's, Regulations, Council LEP and/or DCP including reasons for any variance must be provided.	<input type="checkbox"/>		<input type="checkbox"/>
A clear and detailed description of the potential impacts of the proposal, and proposed mitigation measures must be provided.	<input type="checkbox"/>		<input type="checkbox"/>
Consideration of State Environmental Planning Policy No. 64 – (Advertising and Signage) must be provided.	<input type="checkbox"/>		<input type="checkbox"/>
For works involving removal of vegetation (a tree or other vegetation, whether or not it is native vegetation), indicate how much vegetation (metres square) is being removed, and what type of vegetation is being removed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
For works in the vicinity of a heritage item or within a heritage conservation area, address the effect of the proposed development upon the significance of the heritage item / area in accordance with the relevant LEP.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Heritage Impact Statement			
If the property is an identified heritage item or located within a Heritage Conservation Area as listed on the State register or Schedule 5 of the relevant Council LEP, and the works are other than minor works, a Heritage impact assessment prepared by a suitably qualified heritage consultant must be provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plan requirements			
Site Analysis Plan as required by the relevant DCP must be provided.	<input type="checkbox"/>		<input type="checkbox"/>
Ensure the site plan provided shows the following:			
• street name and number;	<input type="checkbox"/>		<input type="checkbox"/>
• site dimensions, area and any RLs related to AHD;	<input type="checkbox"/>		<input type="checkbox"/>
• boundary setbacks to existing and proposed buildings/structures;	<input type="checkbox"/>		<input type="checkbox"/>
• all structures on the site including the use of existing buildings and structures;	<input type="checkbox"/>		<input type="checkbox"/>
• location of adjacent building/properties including windows and doors;	<input type="checkbox"/>		<input type="checkbox"/>
• any trees on the property, on Council land adjacent to the property (ie nature strips) or within 5 metres of the proposed development on any adjoining property, including clearly showing trees being retained/removed; and	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• position of any sign/s or structure on which a sign will be displaced.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ensure the elevations and sections plan provided shows the following:			
• sign locations, dimensions, illumination;	<input type="checkbox"/>		<input type="checkbox"/>
• all content including wording, logos, graphics, etc;	<input type="checkbox"/>		<input type="checkbox"/>
• construction materials & colours for the sign/s & any structure on which the sign will be displayed;	<input type="checkbox"/>		<input type="checkbox"/>
• height above ground level if the sign is free standing;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• any lighting to be provided, including any self-illuminating signage; and	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If excavation is required for the installation of the sign and the property is identified as being contaminated or potentially contaminated, address the requirements of State Environmental Planning Policy No. 55 – Remediation of Land.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

