

# Development Application Form

Document Number: 18/126197 / TRIM F18/596



[Must be lodged in conjunction with a DA Checklist or Demolition Only Checklist Form]

DA Number \_\_\_\_\_

In order to ensure a speedy and efficient assessment of your application, **we strongly recommend that you consult with a Council Officer before lodging this application to determine your proposals specific requirements.** The Development Advisory Officers at Council's Customer Service Centre can advise you on relevant planning and building controls and provide preliminary advice on your proposal. These staff are available in person by calling into either of the Rockdale or Eastgardens Centres or by phone on 1300 581 299.

Use this form to apply for development consent to (please tick whichever applies):

Erect, alter or demolish a building	<input type="checkbox"/>	Land subdivision	<input type="checkbox"/>	Strata subdivide a building	<input type="checkbox"/>
Change of use of land or a building	<input type="checkbox"/>	Display an advertising sign	<input type="checkbox"/>	Demolition (only)	<input type="checkbox"/>
Carry out earthworks or similar	<input type="checkbox"/>	Other (please specify):	<input type="checkbox"/>		

## Exempt or Complying Development

Some minor proposals may fall within Exempt or Complying Development guidelines and will not require a development application or construction certificate. Please ask our Development Advisory Officers for further advice.

## How to lodge this application

This application, once complete, can be lodged at either of Council's Rockdale or Eastgardens Customer Service Centres on any business day from 8.30am up to 4pm and 9am to 12.30pm on Saturdays (except public holidays). Note that it is recommended that you come into the Centre at least one hour prior to close of lodgement, to provide adequate time to check through your submission. Your application can also be submitted via post (do not send cash as payment when submitting via post). Please ensure that all the necessary information as identified in the Development Application Checklist is submitted. Note that if your application is incomplete, it will not be accepted and will be returned to you with your payment, with an outline of additional information that is required.

## What you need for Lodgement

Application form	<input type="checkbox"/>	DA checklist	<input type="checkbox"/>	Fee payment	<input type="checkbox"/>
Party Wall Consent (if proposal includes works to a Party Wall)					<input type="checkbox"/>
Disclosure of Political Donations (if applicable)					<input type="checkbox"/>
A CD/USB of the plans and supporting documents in accordance with Council's naming criteria [Note that the CD/USB is kept for Council record purposes].					<input type="checkbox"/>

## Fees & Payment Methods

Application fees are calculated on a scale based on the contract value for demolition (if required), costs associated with constructing the building and cost associated with fitting out the building for its use and includes GST. Please note Council's fee is GST exempt. Information on these fees is on Council's web site or from our Customer Service Centre staff. Pay by cash, cheque, Mastercard, Visa or EFTPOS. Over the phone payments are NOT accepted. Please make cheques payable to Bayside Council.

## Privacy Statement:

The personal information provided on this form (including your name and other details) will be handled in accordance with the *Privacy and Personal Information Protection Act 1998* and may be available to the public under various legislation. Refer also to the Privacy Statement on Council's website.

### Postal address

PO Box 21, Rockdale NSW 2216  
ABN 80 690 785 443

### Bayside Customer Service Centres

Rockdale Library, 444-446 Princes Highway, Rockdale  
Westfield Eastgardens, 152 Bunnerong Road, Eastgardens

E [council@bayside.nsw.gov.au](mailto:council@bayside.nsw.gov.au)

W [www.bayside.nsw.gov.au](http://www.bayside.nsw.gov.au)  
T 1300 581 299 | 02 9562 1666

Telephone Interpreter Services: 131 450

Τηλεφωνικές Υπηρεσίες Διερμηνέων

بخدمة الترجمة الهاتفية

電話傳譯服務處

Служба за преведување по телефон

Please only complete **either** Section A – Private, or Section B - Company

Section A - Applicant Details - Private					
Ms/Mr/Mrs/ Other (please circle)		Family Name		Given Name(s)	
Unit No.		Street No.		Street	
Suburb				Postcode	
Mailing Address (if different)					
Daytime Telephone No. (Home/Work)				Mobile No.	
Email Address					

OR

Section B - Applicant Details - Company			
Company Name			
ABN/CAN			
Mailing Address			
Contact Person			
Daytime Telephone No. (Home/Work)		Mobile No.	
Email Address			

Site Details (note that location and title description are required to correctly identify the land)					
Unit/shop/ suite		Street No		Street	
Suburb				Postcode	
Site Area		Lot No/s		Section	
Deposited Plan/s		Strata Plan/s		Other	

Type of application			
Local Development	<input type="checkbox"/>	State Significant Development [deemed to have State significance due to size, economic value or potential impacts, identified in the State and Regional Development SEPP.]	<input type="checkbox"/>
Integrated Development [development that requires development consent and one or more approvals from a NSW State Government Agency.]	<input type="checkbox"/>	Designated Development [developments that are high-impact developments or are located in or near an environmentally sensitive area.]	<input type="checkbox"/>

Pre lodgement consultation					
Have you had a formal pre-DA meeting with Council?					
No	<input type="checkbox"/>	Yes	<input type="checkbox"/>	Date of meeting	___ / ___ / ____
Reference No.			Name of Officer		

Description of proposed development or use (including demolition)
<i>If you do not apply for demolition on this application, and you need to demolish structures on the site, a separate Development Application will need to be submitted and approved prior to removal of any structures from the property.</i>

Estimated cost of the development	
<i>State the full contract price for labour and materials. The fee is based on the estimated cost of demolition, building/fitout work. Please note understatement can delay your application.</i>	
Estimated cost (only for erection of buildings/additions, demolition and carrying out of work)	\$

### Owners Consent

As owner of the land to which this application applies, I request consent to carry out the development described in this modification. I also authorise:

- Council representatives to enter the site for the purpose of site inspections.
- Council to make copies of all documents for the purpose of determining the application or to provide copies to people who may be affected by the proposal.

<ul style="list-style-type: none"> <li>• <i>If more than one owner, every owner must sign.</i></li> <li>• <i>If you are signing on the owner's behalf as their legal representative, please state your legal authority (eg Power of Attorney, Executor, Trustee _____ and attach evidence of this authority.</i></li> <li>• <i>If the property is within a strata plan, the consent of the Owners Corporation is required under seal.</i></li> <li>• <i>If the owner is a Company, a Director and the Secretary must sign.</i></li> </ul>		
Full Name	Full Name	Full Name
Address	Address	Address
Phone No.	Phone No.	Phone No.
<i>If signing on behalf of a Company, please indicate your position within the Company</i>		
Position	Position	Position
Company Name	Company Name	Company Name
Signature	Signature	Signature
Date	Date	Date
___ / ___ / _____	___ / ___ / _____	___ / ___ / _____

Which consent is sought?	
Immediate commencement – use to commence immediately or works to commence after Construction Certificate is issued.	<input type="checkbox"/>
Staged consent – proposed works to be carried out in distinct stages.	<input type="checkbox"/>
Deferred commencement – consent can be granted subject to submission of additional information/reports, etc	<input type="checkbox"/>

Owners/Applicants Declaration of Relationship to Council:				
For Council to ensure the integrity of the Development Application process, please advise if you are a Council employee, Councillor and/or their immediate relative(s) or contractor of Council.				
No	<input type="checkbox"/>	Yes	<input type="checkbox"/>	If yes, please state the relationship:

Political Donations and Gifts				
Have you or anyone with a financial interest in this application made a reportable political donation or gift in the last two years. [For further information, please refer to Council's website.]	No	<input type="checkbox"/>	Yes	<input type="checkbox"/>
If yes, a Disclosure Statement must be submitted with this application:	No	<input type="checkbox"/>	Yes	<input type="checkbox"/>

#### Is this application for Integrated Development?

Applications for Integrated Development will be referred to the relevant approval body and they must include sufficient information for the approval body to make an assessment of the application.

No	<input type="checkbox"/>	Yes	<input type="checkbox"/>	If yes, please select from the below:
An EPA licence activity				<input type="checkbox"/>
Destruction or damage to an Aboriginal relic				<input type="checkbox"/>
Dredging or reclamation of any waters				<input type="checkbox"/>
Extraction or harvesting of raw water from streams				<input type="checkbox"/>
Earthworks within 40 metres of foreshore or a watercourse				<input type="checkbox"/>
Earthworks, hoardings or structures within a public road				<input type="checkbox"/>
Erect a structure, carry out works etc on a public road under the <i>Roads Act 1993</i>				<input type="checkbox"/>
Extraction or use of groundwater				<input type="checkbox"/>
Item or place under an interim or Permanent Conservation Order				<input type="checkbox"/>
Aquaculture Permit				<input type="checkbox"/>
Permit for dredging / reclamation				<input type="checkbox"/>
Permit for harm to marine vegetation				<input type="checkbox"/>
Permit to obstruct fish passage				<input type="checkbox"/>

**Does this application require concurrence from another authority?**

Applications for concurrence will be referred to the relevant authority and they must include sufficient information for that authority to make an assessment of the application.

No	<input type="checkbox"/>	Yes	<input type="checkbox"/>	If yes, please select from the below:
RailCorp (SEPP Infrastructure)				<input type="checkbox"/>
Roads and Maritime Services (SEPP Infrastructure)				<input type="checkbox"/>
Housing NSW (SEPP Affordable Rental Housing)				<input type="checkbox"/>
Sydney Airport Corporation (SACL)				<input type="checkbox"/>
Other – Please specify				<input type="checkbox"/>

**Do you also want approval under s68 of the Local Government Act?**

*The application must be accompanied by such matters as would be required under s81 of the Local Government Act 1993 if approval is to be sought under the Act.*

No	<input type="checkbox"/>	Yes	<input type="checkbox"/>	If yes, please select from the below:
Amusement devices				<input type="checkbox"/>
Place of public entertainment				<input type="checkbox"/>
Placing waste/waste storage container in a public place				<input type="checkbox"/>
Public carpark, caravan park or camping ground				<input type="checkbox"/>
Swing or hoist goods over a public road				<input type="checkbox"/>
Temporary structure				<input type="checkbox"/>
Water supply, sewerage, stormwater drainage work				<input type="checkbox"/>
Other – give details				<input type="checkbox"/>

**Applicant's Declaration**

- I declare that all the information given is true and correct.
- I declare that I authorise the council to disclose my personal information to the Department of Planning, Industry and Environment (as required) for the purpose of assessing my application, and that my personal information will be disclosed to other NSW Government agencies (as required) for the purpose of assessing my application.
- I understand that if incomplete, the application may be returned to me, delayed, rejected or more information may be requested within 21 days of lodgement.
- The personal information required on this form may be available for public access under various legislation.

Applicant's Signature		Date	___ / ___ / ____
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