

# Tree – Application for Consent for Removal or Pruning

**Before completing please read the information on the back of this form**

Inspections (1-3 trees) - <b>\$93.00</b>	AP/TP
Inspections (4-10 trees) - <b>\$191.00</b>	AP/TP
Inspections (more than 10 trees) – Arborist tree plan required with numbered trees - <b>Request quote</b>	AP/TP

## Location of Tree/s – Property Details

**Please draw a plan of the property on the back of this form showing the position of all trees involved.**

Street No.	Street		
Suburb		Postcode	
Does access to the property require prior arrangement?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please supply daytime phone number to arrange access (Home / Work / Mobile):			

## Details of Tree/s

Total number of trees involved (if more than 3 trees involved please attached separate details):		1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	Other <input type="checkbox"/>
		Proposed Work			
<b>Tree 1</b> Species / type of tree			<input type="checkbox"/> Removal	<input type="checkbox"/> Pruning	
Location within property	Reason for work				
<b>Tree 2</b> Species / type of tree			<input type="checkbox"/> Removal	<input type="checkbox"/> Pruning	
Location within property	Reason for work				
<b>Tree 3</b> Species / type of tree			<input type="checkbox"/> Removal	<input type="checkbox"/> Pruning	
Location within property	Reason for work				

**Is this application related to COMPLYING DEVELOPMENT? Yes  No  If yes, please supply an A4 copy of plans showing the location of the affected tree in relation to proposed buildings.**

## Applicant Details

*If the tree is on common land i.e. Villas/Units, you must submit a written request from the Strata Manager – OR – from the Body Corporate together with either the minutes of a meeting, or a letter signed by a majority of owners, consenting to the requested work.*

<input type="checkbox"/> Owner	<input type="checkbox"/> Secretary / Chair	<input type="checkbox"/> Neighbour	<input type="checkbox"/> Tenant	<input type="checkbox"/> Agent	<input type="checkbox"/> Other
Ms/Mr/Mrs/Other (Please State)		Family Name		Given Name	
No.	Street	Suburb		Post Code	
Company Name (if applicable)			Email		
• Mailing Address (if different)					
Tel (Home/Work/Mobile)			Fax (Home/Work/Mobile)		

## Please Note

1. Please attach any supporting documents – e.g. arborists / Engineers reports – to verify the reason for the work.
2. The personal information required on this form may be available for public access under various legislation.

Applicant's Signature	Date: / /
<b>OFFICE USE ONLY:</b> Receipt no.	Date: \$

## Privacy Statement

The personal information provided on this form (including your name and other details) will be handled in accordance with the Privacy and Personal Information Protection Act 1998 and may be available to the public under various legislation. Refer also to the Privacy Statement on Council's website

### Rockdale Customer Service Centre

444-446 Princes Highway  
Rockdale NSW 2216, Australia  
ABN 80 690 785 443

### Eastgardens Customer Service Centre

Westfield Eastgardens  
152 Bunnerong Road  
Eastgardens NSW 2036, Australia  
ABN 80 690 785 443

**T 1300 581 299 | 02 9562 1666**

**E** council@bayside.nsw.gov.au  
**W** www.bayside.nsw.gov.au  
**Postal address:** PO Box 21, Rockdale NSW 2216



## Frequently Asked Questions

### Do I need Council Approval?

Development Applicants – separate approval to remove a tree may not be necessary – contact our Customer Service Centre to clarify before completing this form.

You **do NOT** need Council approval to remove or prune a tree if the tree is:

- No higher than 3m and has a girth of no more than 300mm at a height of 1m above the ground.
- In Council's opinion, is dying or dead or has become dangerous.
- A species declared to be a noxious weed under the Noxious Weeds Act 1993 or fruit plants identified in Schedule 1 to the Plant Diseases Act 1924.
- A species exempted from the Rockdale Development Control Plan 2013.

Otherwise – YES – you do need approval!

### Where do I send my application and payment?

You can pay in person at one of Council's Customer Service Centres – 444-446 Princes Highway **Rockdale** or 152 Bunnerong Road **Eastgardens** (in the Westfield Shopping Centre) or you can post your application and a cheque or money order to Bayside Council, PO Box 21 Rockdale NSW 2216.

### Do I have the right to appeal against a decision made by the Tree Management Officer?

If you are not satisfied with the decision of the Tree Management Officer, you may request that Council's Manager of Parks & Open Space review this decision.

*Review of TMO Determination: \$217.00 (AP/TP)*

You may also elect at any time to have the matter heard before the Land and Environment Court if you are dissatisfied with the way Council has dealt with your application.

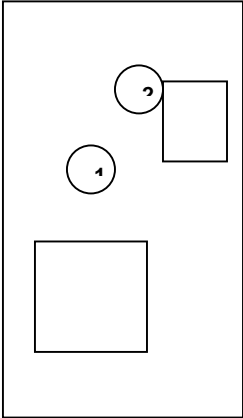
### What are my options if I want to prune a tree on my neighbour's property?

You may lodge an application with Council for inspection of a neighbour's tree however any approval for work considered appropriate will be sent to the trees' owner(s).

It is not the role of Council to intervene in neighbourhood disputes regarding trees. Conflicts may be resolved through the Community Justice Centre or, once all other attempts to resolve the matter have been exhausted, an application may be lodged with the Land & Environment Court for resolution under the Trees (Disputes between Neighbour's) Act 2006.

### Diagram of Property and Tree Locations

Please draw a plan of the property showing the position of all trees involved and outlines of nearby buildings. Please number trees as per the numbers under the "Details of Tree/s" section on the front of this form.

<p><b>Example</b></p>  <p>Street</p>	<p>Please draw your site plan here or attach on a separate sheet</p>
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