

Community Land Event Application

Use this form to apply to conduct an event on community land within the Bayside Local Government area.

How to Lodge this Application:

1. Ensure you have read Councils Event Guidelines
2. Ensure all fields have been completed
3. Ensure that all required documents have been attached
4. Lodge this application in person Councils Customer Service Centre, Post or Email.

Please Note: The personal information required on this form may be available for public access under various legislation.

Applicant Details:

Company/Organisation Name:	
Are you registered as not for profit? (please circle) Yes No	ABN:
(Not-for-profit status document must be attached)	
Address:	
Event Contact Name:	Position:
Telephone:	Email:
Mobile:	Postal Address:

Event Details:

Event Name:	
Type of Event:	<input type="checkbox"/> Community <input type="checkbox"/> Commercial (for-profit) <input type="checkbox"/> Ticketed/ Restricted Entry <input type="checkbox"/> Private <input type="checkbox"/> Markets
Event Assessment Score (Refer to Page 7 of 'Guidelines for Events' Guide):	

Site Details:

Name of Park or Reserve			
Section of Park or Reserve			
Nearest Street or Road	Suburb		Postcode

Privacy Statement:

The personal information provided on this form (including your name and other details) will be handled in accordance with the *Privacy and Personal Information Protection Act 1998* and may be available to the public under various legislation. Refer also to the Privacy Statement on Council's website

Rockdale Customer Service Centre
444-446 Princes Highway
Rockdale NSW 2216, Australia
ABN 80 690 785 443

Eastgardens Customer Service Centre
Westfield Eastgardens
152 Bunnerong Road
Eastgardens NSW 2036, Australia
ABN 80 690 785 443

T 1300 581 299 | 02 9562 1666
E council@bayside.nsw.gov.au
W www.bayside.nsw.gov.au

Postal address: PO Box 21, Rockdale NSW 2216



Telephone Interpreter Services - 131 450

Τηλεφωνικές Υπηρεσίες Διερμηνέων

بخدمة الترجمة الهاتفية

電話傳譯服務處

Служба за преведување по телефон

Dates & Times:

Event Date	Event Time	What is the estimated number of participants/attendees?
Setup Date	Setup Time	
Breakdown Date	Breakdown Time	

Description of Proposed Event:

Provide a general description of the proposed event (use attachments if necessary)
Describe any temporary structures (including stages, tents or marquees) that are a part of the proposed event (use attachments if necessary).
Describe any food or drink (including alcohol) that may be sold or provided at the proposed event <i>The Liquor Act and NSW Office of Liquor, Gaming & Racing control provision of alcohol. Please attach the appropriate licenses to this application.</i>
Describe how you will manage waste/litter during and after the proposed event.

Describe any public address systems or amplified music that will be used at the proposed event

Describe any amusement devices (such as rides) that will be used at the proposed event.

- *Amusement devices must be registered with Workover NSW. Please attach registration details or renewal notices to this application as well as the provider's public liability insurance.*

Describe any access to mains power that you require for the proposed event.

Describe the impact on surrounding roads of the proposed event. Traffic management plans are required for road closure. Road closure is interpreted to mean when the regular flow of traffic is affected or traffic is being temporary stopped

- *For major roads traffic management plans are required 6months prior to your even to be accompanied by a temporary road closure for special events form.*
- *For lanes and council roads traffic management plans are required 3months prior to event to be accompanied by a temporary road closure for special events form.*

Describe the location and nature of any advertising (including banners) that are part of the proposed event.

Describe how you plan to notify affected residents of the proposed event.

NB Letter box drops are required if the event is going to impact on residents by :

- *Crowding a location.*
- *Affecting parking*
- *Require road closure in a residential area or*
- *Generate noise*

Letter box drops should be done at least two weeks prior to the event

Describe the impact on tourism of the proposed event.

Event Content

Does your event have the following?

To complete this Section you will need a copy of the Event Guidelines to refer to pages referenced below.

Tick all that apply:

- ☐ **Food** - including free, sample or sale. *(Permit Required, Refer to Page 20)*
- ☐ **Alcohol** *(Liquor license required, Refer to page 19)*
- ☐ **Amusement Rides** *(Permit required refer to page 18)*
- ☐ **PA / Amplified Sound** *(Refer page 21)*
Time of use _____ Sound Check times _____
- ☐ **Performance** *(APRA license required, refer to page 21)*

☐ **Road Closure** (TMP & TCP required. Refer to pages 10 & 16)

☐ **Power** (not available at all sites) (refer page 18)

Number of Days required: _____

☐ **Generators** (refer page 18)

Number brought onsite _____

☐ **Toilets** (Adequate facilities to be provided by organizer, refer page 19) Number of accessible Facilities _____ Number of standard facilities _____

☐ **Access to Water** (not available at all sites)

☐ **Vehicle access to the site**

Number of vehicles on site _____ ☐ Trucks ☐ Cars ☐ Forklifts

☐ I have attached a copy of a vehicle management plan

☐ I understand the event organiser is responsible for any damages caused by vehicles and the repair costs

☐ **Structures** including Gazebos / Marquees/Fete Stalls (Refer to pages 17)

Total Number _____ ☐ Pegged ☐ Weighted

Total Square metres of all structures _____ (Refer to page 10)

☐ Does the total floor area exceed 300 square metres: ☐ No ☐ Yes (DA required)

☐ **Stages or Platforms** (Refer to pages 17)

Total Number _____ Total Floor area _____ Height from ground to stage floor _____

☐ Does the floor area exceed 50m² ☐ No ☐ Yes (DA required)

☐ Does the height exceed 2m ☐ No ☐ Yes (DA required)

NOTE: Council does not supply any structures, generators or any infrastructure for events.

Environmental Sustainability:

Council encourages all organisers to minimize the Environmental impact of the events.

☐ I understand Event signage and infrastructure cannot be attached to trees

☐ I have submitted a Part 5 Environmental Assessment for Council Approval. I understand a Development application may be required should Heritage or protected items be identified.

Waste Management:

☐ I have assessed the number of bins based on the waste wise events formula (refer to page 20)

Number of General Waste Bins _____ Number of recycling Bins _____ to be ordered from Council (fees apply)

- ☐ I have attached a copy of the site plan noting the location of bins
- ☐ I have attached a copy of the waste management plan, noting the number of litter picking personnel and their shift times
- ☐ I understand the event organizer is responsible for the cleanliness of the park during and after the event and fees will apply for any waste removal and cleansing left onsite.

Public Notification of the Event:

You must notify emergency services and surrounding residents and business of your event at least three weeks prior to your event. If a Development application is required a longer notice period applies. (*Refer page 14*)

Banners and signage cannot be placed on Council property without approvals. Banners and signage must not be placed on trees.

- ☐ Any signage and marketing material relating to the event complies with the SEPP Subdivision 11 and I have attached written permission of the property owner to install.
- ☐ I have attached a copy of the Public Notice Letter, I understand the date in which I am required to distribute.
- ☐ I have notified NSW Ambulance (AMBULANCE-EventPlanning@health.nsw.gov.au) and NSW Fire and Rescue (info@fire.nsw.gov.au) of my intent to host an event
- ☐ I have notified NSW police of my intent to host an event (Non-emergency Number 131 444)

Mascot Police Station- 965 Botany Road, Mascot. 8338 7399
St George Police Station- 13 Montgomery Street, Kogarah. 8566 7499

Event Management Plan

Council requires a detailed Event Management Plan to be submitted with the application. A revised copy is to be submitted 10 days prior to the event.

The Event Management Plan should include;

- | | | |
|----------------------|------------------------------|--------------------------------------|
| ➤ Insurance Details | ➤ Noise Management | ➤ Marketing and Communications Plan |
| ➤ Licenses & Permits | ➤ Site Plan | ➤ Traffic Management & Control Plans |
| ➤ First Aid Plans | ➤ Risk Management Assessment | ➤ Waste Management Plan |
| ➤ Security Plans | ➤ List of Contractors onsite | ➤ Emergency Management |

Compliance:

- ☐ I have reviewed and understand the Guidelines for Events Document
- ☐ I have reviewed the State Environmental Planning Policy (SEPP) Subdivisions 4 – 10
<https://www.legislation.nsw.gov.au/#/view/EPI/2008/572/part2/div3/subdiv8/cl2.122>
- ☐ This event complies with all conditions of the SEPP **OR**
- ☐ This event does not comply with all conditions of the SEPP and I understand I am responsible for submitting a Development Application to Council at least 6 months prior to the event. No Event shall take place until the Development Consent is issued.

- ☐ I have completed the Crowded Places Self- assessment tool. A copy of the assessment has been attached to this application and submitted to Police <https://www.nationalsecurity.gov.au/Media-and-publications/Publications/Documents/crowded-places-self-assessment-tool.pdf>
- ☐ Attached site plan to application
- ☐ Attached Public Notice Letter
- ☐ Attached Waste management plan
- ☐ Attached detailed Event Plan – Final copy to be resubmitted 10 working days prior to event
- ☐ Attached \$20 Million Public Liability Certificate Currency noting Bayside Council as an interested party
- ☐ Attached WorkCover certificates for Amusement Rides or Activities
- ☐ A Traffic Management and Traffic Control plan have been attached (if applicable)
- ☐ Attached Part 5 Environmental Assessment
- ☐ I understand as the Event Organiser it is my responsibility to ensure Environmental Health standards of all food vendors onsite, I will send copies of the Permits issued at least 10 days prior to the event.
- ☐ I understand as the Event Organiser it is my responsibility to return the park to the condition it was handed over, Photographic evidence of any issues should be sent to Council immediately on handover of the venue. Fines may apply.
- ☐ I understand it is my responsibility to ensure the public safety of the persons attending the event and any contractors, volunteers and staff onsite
- ☐ I understand Council Regulations and Council Officers may attend the event for spot checks and may issue on the spot fines for any non-compliance.

I declare that all the information given is true and correct.

I hereby consent to the submission of this application and to Council making copies of all documents for the purpose of determining the application or providing copies to people who may be affected by the proposal.

I have attached a copy of the certificate of currency for my public liability insurance to the value of \$20 million.
I have attached all required documentation.

I have been presented with and have read both the Bayside Council Recreation and Community Facilities Management Policy and the terms and conditions of hire attached and agree to abide by them

Full Name:

Signature:

Date:

____ / ____ / ____



Recreational, Open Spaces And Sports Grounds Conditions of Use

Permit holders are bound by Bayside Council's Recreation and Community Facilities Management Policy. Council will retain ownership and control of all its Recreation and Community facilities, as well as any facility or external sports ground infrastructure items constructed or improved through collaborative arrangements to ensure sustainability of these assets. This policy statement applies to all Recreation and Community facilities owned or managed by Bayside Council. A copy of the Recreation and Community Facilities Management Policy is attached to this permit.

It is the responsibility of the hirer to inspect the facility to ensure it meets the requirements prior to booking.

Payment

- 1) The Permit holder shall pay a rental fee and/or administration fee in accordance with Council's Adopted Fees & Charges.
- 2) Failure to pay the required fees prior to the collection of the Permit by its due date will result in the permit being cancelled.
- 3) All fees are to be paid prior to the issuing of any permits.
- 4) A refundable key deposit is payable in advance by all users wishing to have keys for Council facilities and amenities blocks, in accordance with Council's Adopted Fees & Charges.

Risk Management and Work Place Safety

- 5) All hirers are to undertake pre use, pre-practice and pre-game inspections and make decisions on the grounds fitness for use. Hirers must inspect any structures and in ground sprinklers etc for safety prior to use and ensure that all equipment is firmly secured. Any unsafe facilities or grounds should not be used and should be reported immediately to Council. Further, any difficulties with night training lights should be immediately reported.
- 6) Should an accident, injury, loss of property or damage occur whilst using the facilities or grounds, the organiser must notify Council's Coordinator WH&S and Risk Management within seven (7) days.
- 7) The organisers must maintain an emergency access at all times.
- 8) Proper supervision to be given at all times to ensure that other park users are not put at risk.
- 9) In case of Wet Weather, permit holders must ring the Wet Weather Hotline 9562-1637 before games are played. Information on this hotline must be strictly adhered to.
- 10) Unless specified otherwise, a Public Risk Insurance Cover, in the sum of \$10,000,000 is required. The policy must be endorsed to include Bayside Council as a joint insured and containing a "cross liabilities" clause, being held by the applicant and the Council for the duration of the season. An updated Certificate

of Currency to be forwarded to Council prior to the permit being handed over. Failure to produce proof of such cover will cause this permit to be withdrawn without notice.

- 11) All groups and individuals overseeing activities with children should ensure that they have in place valid working with children approvals.
- 12) All regulations in regards to workplace safety must be met in accordance with the WH&S Act 2011.

Code of Conduct

- 13) Regular complaints as a result of poor behaviour and or misuse of Council facilities or grounds may result in the immediate cancellation of the permit and will impact on any future usage.
- 14) It will be the responsibility of the permit holder to control the conduct of any players, supporters, visitors, spectators or any person associated with the activity on site and comply with all reasonable directions to the satisfaction of the Director of City Services or other authorised officer.
- 15) Permit holders will nominate and provide to Council the names of two representatives who will be Council's point of contact.
- 16) All users of Council's recreation and community facilities are financially liable for any additional cleaning required or damages sustained to Council property or sports fields whether through their own action, or the actions of their contractors, participants and visitors attending any activity they have organised. Damage of a significant nature will result in all future bookings held by the offending organisation being cancelled.

Food and Alcohol

- 17) No alcoholic beverages to be taken onto Council premises, Reserves or adjoining areas. Organisations and sporting clubs with a liquor licence require permission from Bayside Council to serve alcohol on the premises. Sports clubs and Organisations cannot under the NSW Liquor Act give permission to, allocate the licence to, or allow groups not named on the licence to serve alcohol on Council premises.
- 18) No food is to be sold without prior permission of Council. Any food sold on the premises must be handled in a manner that complies with the requirement of the Food Act 1989 and the Food Standards Code Standard 3.2.2 – Food Safety Practices. A copy of notice to the Food Authority is required by Council.

Smoking

- 19) Smoking is prohibited in all Council owned and operated buildings and facilities.

Noise

- 20) The permit holder may only allow amplified sound equipment to be used provided that it does not cause a noise nuisance or unreasonably interfere with the residents of neighbouring properties or other persons not attending this function. Use the designated areas in such a manner that no nuisance is caused and no offensive noise and in particular will not provide or permit any entertainment or operate loudspeakers or transmit music after 10:00pm nightly.

This permit does not allow the permit holder to cause "Offensive Noise" as defined in the Protection of the Environment Operations Act 1997. As a guide to preventing a nuisance arising, the following suggestions may assist:-

- Announcements and music should only be amplified to a level that is sufficient to reach the perimeter of the event.
- Deep base sounds should be avoided as they tend to travel further than higher frequencies.
- Speakers should be directed downwards and inwards and away from surrounding properties.
- The amenity and comfort of the neighbours should be respected.

An instruction given on the day by an Authorised officer of the Council, a Police Officer or an Officer of the Environment Protection Authority to cease making noise which, in the opinion of the officer is offensive, must be complied with. Authorised Officers have the power to serve a verbal Noise Abatement Direction which, if not promptly complied with, can result in the issue of a Penalty Infringement Notice or serious contraventions, prosecution in the Local Court.

Equipment, Other Devices and Line Markings

- 21) The permit holder is to ensure that the manufacture, use and storage of portable soccer goalposts is in accordance with guidelines contained in handbook HB227-2003 issued by Standards Australia." The handbook has been based on guidelines developed by the Department of Fair Trading New South Wales due to concerns about safety aspects of portable soccer goalposts and several deaths occurring through their use or storage. The handbook has been sent to soccer clubs and sports clubs throughout NSW.
- 22) All unsecured equipment is to be removed upon completion of activities.
- 23) Where applicable Council will peg and line mark all fields at the start of the season. If remarking is requested or fields are realigned by clubs during the season, the cost of line marking will be a charge against the club / association, requesting that work.

Subletting of Facilities, Sportsgrounds/ Open spaces

- 24) Approved users of Council's recreation and community facilities , sports grounds and open spaces are not under any circumstances permitted to allocate or sublet any, or part of the facility, sportsground, fields that they have been allocated under a permit to other groups and users whether for financial gain or not without written consent from Bayside Council.

Facility Management, Ground Access and Cleaning

- 25) No vehicles to be taken onto Reserve's / Open Spaces without written permission from Bayside Council.
- 26) Following each use, the Reserve is to be left in a clean and tidy condition. Where access to canteens or change rooms has been provided these must similarly be left in a clean and tidy condition. Failure to do so will result in an invoice being sent for cleaning costs incurred by Council.
- 27) Where access to canteens, change rooms or other amenities is provided as part of this permit, the key's are to be returned to Council at the end of the permit period so these facilities may be allocated to other users.
- 28) Where access to canteens, change rooms or other amenities is provided as part of this permit, the permit holder will take all reasonable steps to provide access to Council Officers from time-to-time (if required).
- 29) Permit holder to report all defects and risks to Council.

- 30) If the ground or facility is used for cross country/fun runs, group fitness activities or athletics, care must be taken to ensure the general public utilising parks are not inconvenienced. Failure to comply with this condition may cause this permit to be withdrawn.
- 31) Whilst council endeavours to provide adequate toilet facilities for its grounds, it is the responsibility of Organisations hosting large event/ activities to provide additional porta loos to ensure adequate standards of hygiene are maintained.
- 32) Organisers must maintain an emergency vehicle access at all times
- 33) All parking regulations must be maintained
- 34) Refrain from parking on Public reserves, grass verges and footpaths of any thoroughfare.

Signage, Storage of Equipment, Locks and Security Systems

- 35) All users of Council's recreation and community facilities are not permitted to erect signage on the exterior of any buildings or grounds without the approval of Council. No items are permitted to be stored within a facility or on a sportsgrounds. Items stored within a facility or on a sportsground without the approval of Council will be removed. Moreover, users are not permitted to change locks or security systems (includes pin access codes) without the expressed written approval of Council.
- 36) When seeking to erect banners across road ways permission should be granted in the case of local roads by council all other roads from the RMS. The banners can only be erected and dismantled outside of peak traffic times.

Cancellation

- 37) Ground(s) is/are allocated on the understanding that no refund will be made for non use, once allocated. Council may at its discretion, however, cancel any allocation where further use may cause ground deterioration or unsafe conditions. In this instance an alternative ground may be provided or, should no suitable ground be available, a refund given.
- 38) Council reserves the right to close all facilities and grounds in extreme wet weather conditions, where recommended by the Bureau of Meteorology or relevant emergency service.

General

- 39) There is a possibility that some facilities (amenities, buildings and car parks) may be disrupted during the period of this permit in order for them to be refurbished or upgraded. Although this is not certain at the time this permit is issued, it is Council's intention to give advance notice of any short-term temporary arrangements that may be necessary to ensure
- 40) Council reserves the right to alter any arrangements made in view of future ground maintenance and redevelopment. If this needs to occur it is Council's intention to give advance notice of any short-term temporary arrangements that may be necessary to ensure the safety of ground users.
- 41) The instructions of Council's Inspectors, officers and the Police are to be strictly adhered to.
- 42) Any breach or failure to comply with the above conditions will result in the immediate cancellation of this permit.

- 43) Bayside Council reserves the right to include additional conditions to permits were deemed necessary by council.
- 44) Where possible and excluding seasonal allocations and those applications requiring approval of traffic management plans; Council will endeavor to process all applications within three working days following receipt of application.

ADDITIONAL CONDITIONS

- 45) Additional conditions, as specified by Council, will apply to Seasonal Sports, Wedding's, Filming, Picnics, Fitness Activities, Water Sports Activities, Circuses, Fireworks, Festival's and Events.

50) Circuses:

- A Public Risk Insurance Cover, in the sum of \$ Aus 20 million being endorsed to include Bayside Council as a joint insured. And containing a "Cross Liabilities" clause, being held by the organisers.
- Circus operator to provide Temporary Toilet Facilities for public use
- The event be conducted in a strict manner and noise emitting from the area be kept to a low degree, as defined in the Protection of Environment operations (noise control) Regulation 2000.
- Only Vehicles connected with the immediate operation of the event are permitted on the grounds.
- No dismantling or erecting of equipment between the hours of 7.00pm and 8.00am.
- The event closing by 11.00pm on weekdays and 11.30 pm on weekends.
- No amusement devices to be used until an appropriate Permit of operation of Premises and Devices used for Public Amusement has been issued by Council.
- Deposit Bond Refunds are subject to
 - a) Forfeiture due to non compliance with conditions set out in permit.
 - b) Settlement of unpaid debts related to the event
 - c) Where the cost of repair and clean up exceeds any remainder of the deposited bonds; the organisation will remain liable for payment of the excess.
 - d) A deduction from the bond of \$ 300.00 per day or part thereof will be made if all equipment is not removed from the area by the specified time
- Council reserves the right to cancel the use of the site at any time for any reason.
- Animals not teetered to park fences, seats, trees or other fixtures and fitting; are to be located in a suitable position as directed by Bayside Council.
- A current permit issued by the Department of Agriculture and Primary industries is required
- A valid veterinary certificate is to be produced to prove well being and care of animals in the circus.
- Except when being trained or performing all animals are to be kept caged, tethered within a fenced of area. This is to be sign posted and attended to for the protection of the public.
- Appropriate notification by letter box drop to all residents and businesses in the vicinity is to occur, one week prior to commencement of the event.

51) Festival / Events and Structured Beach activities

- Organisers must notify the St George Local Area Command and in cases were the event will impact on the smooth flow of traffic on major roads the RMS of intent to hold the event.
- All fees must be paid in advance prior to any vehicle or equipment being taken onto the grounds

- In cases where the event requires road closures a Traffic Management Plan will be required. The management of such should be conducted by certified traffic controllers. In the case of major roads permission from RMS should be provided. Applicants must refer to council's website for a "Temporary Road closure for special events forms"
- Organisers to notify both the Local fire brigade and Ambulance Services of the event.
- Appropriate notification by letter box drop to all residents and businesses in the vicinity is to occur, one week prior to commencement of the event.
- It is the responsibility of the event organiser to ensure the adequate provision of Toilet facilities for attendees.
- In the case of carnivals the following operational times will be strictly adhered to:
 1. Monday to Friday 5pm – 9pm
 2. Saturday to Sunday 3pm – 9pm

And will be required to produce a copy of their amusement certificate seven days prior to the event.

- A Public liability Cover in the sum of Aus\$20million is required. The policy MUST be endorsed to include Bayside Council as a joint insured and containing a "Cross Liabilities" clause, being held by the applicant and the council for the duration of the event. In the case of Carnivals this Public liability Cover is to be in the sum of Aus \$20 million.
- A submission of a Risk assessment plan to council is required four weeks prior to the event.
- All amusement devices/ rides erected are to comply with WorkCover Authority of NSW; safety for Operation of Amusement Devices. (Copies can be obtained through WorkCover)
- All regulations in regards to workplace safety must be in accordance with the WH&S Act 2011.
- All electrics to be placed in accordance with the Australian Standards and certified electrician MUST install the electrics.
- When installing amusement devices a full time supervisor MUST be on site from delivery to removal. No set up or dismantling may occur between the hours of 7pm to 8am.
- Council strongly advises applicants to use alternative power sources other than that of neighbouring properties as council will not accept responsibility in the event of a resultant accident.
- Excluding carnivals all events are to close by 6pm.
- All vehicles, caravans and portable structures placed on council property will be graffiti free. Any graffiti found on the property will be removed by the permit holder within 24 hours. If removal does not occur council reserves the right to remove this graffiti at the expense of the permit holder.
- Due to the specific nature of each event council reserves the right to place additional conditions on the event organisers.

52) Fireworks / Filming

- Bayside Council will endeavour to process filming applications within (5) five working days where possible.
- Council can assist with on line payment facilities for complete Filming applications received more than 14 working days prior to filming. Otherwise payment must be made in person at time of collecting permit to Council in the form of either in the form of Bankers Cheque, Cash, Credit Card or Eftpos. Irrespective of transaction type all payments must be made in full prior to permit being issued.
- Traffic management plans are to be provided at time of applications. In cases of major road closure approval from RMS is required at time of application. Applicants must refer to Council's website for a "Temporary Road closure for special events forms"

- Ensure no obstruction or interference with the free-flow of traffic including pedestrian in any public thoroughfare
- Where the event interferes with free-flowing traffic the organisers to have an approved Traffic Management Plan in place and notify the police
- Refrain from parking on Public reserves, grass verges and footpaths of any thoroughfare.
- In the case of fireworks advance written approval should be sought from Work cover NSW, with fire work displays being conducted by a registered pyrotechnic company.
- Fireworks organisers MUST notify the local police, fire brigade, ambulance and civil aviation authority of intent, have in place a site plan, risk assessment and Aus \$ 20million Public Risk Insurance. The risk plan should be lodged with council 28 days prior to the event.
- No fireworks displays can occur after 9.30pm or during a total fire ban
- In the case of Filming, any footage produced as a result of the conduct of the filming in this location, must be used in good faith and cannot be used for malicious purposes that could result either in litigation against Council or bring Council into disrepute.
- In both cases appropriate notification by letter box drop to all residents and businesses in the vicinity is to occur, one week prior to commencement.
- All Filming applicants must refer to the code of conduct outlined in the Local Government Filming Protocols.