

Public Domain Construction – Vehicle Entrance/ Driveway Application Form



Document Number: F18/596 (18/92337)

Fees and Charges Schedule (EP10)		West	East
Vehicle Entrance / Driveway Construction – Associated with DA or CDC			
Public Place Design Review - \$0 - \$300,000	\$300.00	AP/DRA	1000.0100.4001
Public Place Design Review - \$300,001 - \$10,000,000	0.1% of development cost	AP/DRA	1000.0100.4001
Public Place Design Review – Greater than \$10,000,000	\$10,000.00	AP/DRA	1000.0100.4001
Vehicle Entrance / Driveway Construction – NOT associated to DA or CDC			
Application Fee	\$133.50	AP/DRA	1000.0100.4001
Design & Inspection Fee – single unit dwellings (including levels)	\$707.00	AP/DRA	1000.0100.4001
Design & Inspection Fee – dual occupancies (including levels)	\$809.00	AP/DRA	1000.0100.4001
Design & Inspection Fee – other development (including levels)	\$968.00	AP/DRA	1000.0100.4001
Vehicle Entrance Bond – refundable upon satisfactory completion	\$924.00	AP/DRA	1000.0100.4001
Applicant/Permit Holder Details			
Ms/Mr/Mrs/ Other (please circle)	Given Name(s)	Surname	
Street Address			
Company Name (if applicable)			
Mailing Address (if different)			
Daytime Telephone No. (Home/Work)	Mobile No.		
Email Address			
Property Details			
Lot No(s)	Section	DP/SP Number	
Unit No.	Street No.	Street	
Suburb	Postcode		
Owner(s) Surname	Given Name(s)		
Property Owner's Consent (Signature)			
Payment Details			
Applicant's Signature	Date	___ / ___ / ____	
Total Fees Due	\$	Office Use	
Office use Only	Receipt No	Date	\$

Privacy Statement

The personal information provided on this form (including your name and other details) will be handled in accordance with the *Privacy and Personal Information Protection Act 1998* and may be available to the public under various legislation. Refer also to the **Privacy Statement** on Council's website.

Eastgardens Customer Service Centre
Westfield Eastgardens
152 Bunnerong Road
Eastgardens NSW 2036, Australia
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Rockdale Customer Service Centre
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Rockdale NSW 2216, Australia
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Phone 1300 581 299
T (02) 9562 1666 F 9562 1777
E council@bayside.nsw.gov.au
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Postal address: PO Box 21, Rockdale NSW 2216



Telephone Interpreter Services - 131 450

Τηλεφωνικές Υπηρεσίες Διερμηνέων

بخدمة الترجمة الهاتفية

電話傳譯服務處

Служба за преведување по телефон

Vehicle Entrance / Driveway Questionnaire

Section 1: Description of the Associated Development

Please identify if the works are to be undertaken in association to a DA or Complying Development, or if the works are NOT associated to a DA or Complying Development

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Section 1: A.

Is this work associated to a Development subject to a Development Consent?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Development Consent Details

DA Number	____ / ____	Date of Determination	__ / __ / ____	Development Application Value	\$
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Development Consent Description	
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Section 1: B.

Is this work associated to a Development subject to a Complying Development Consent?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Complying Development Certificate Details (Please provide A4 plans)

CDC Number	____ / ____	Date of Determination	__ / __ / ____	CDC Value	\$
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Complying Development Issued by / to be Issued by:	
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Complying Development Description	
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Section 1: C.

Is this work NOT associated to a Development Consent or Complying Development Consent?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Reason for undertaking work (if NOT associated to a Development Consent or Complying Development Consent)	<input type="checkbox"/> New vehicle entrance/driveway	<input type="checkbox"/> Reconstruction of existing vehicle entrance/driveway
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Note 1 The construction of a new residential vehicle entrance/driveway must be in association with a hardstand parking area, complying with the requirements of the *Exempt Development Code*, in particular Clause 2.28 of *State Environmental Planning Policy (Exempt and Complying Development Codes) 2008*.

Note 2 The construction of a new commercial or industrial vehicle entrance/driveway must be in association with a hardstand parking area, complying with the requirements of the *Commercial and Industrial Alterations Code*, in particular Clause 5.22 of *State Environmental Planning Policy (Exempt and Complying Development Codes) 2008*.

Section 2: Detailed Description of the Proposed Vehicle Entrance / Driveway

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Date of Commencement	____ / ____	Date of Completion	__ / __ / ____	Duration of Works	
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Vehicle Entrance / Driveway Questionnaire Cont.

Section 3: Vehicle Entrance / Driveway Works Construction Questionnaire

Location			
Proposed Surface Materials	<input type="checkbox"/> Plain Concrete <input type="checkbox"/> Faux Brick Finished Concrete	Other Work Required	<input type="checkbox"/> Kerb and Gutter <input type="checkbox"/> Footpath

Section 4: Contractor Details

Ms/Mr/Mrs/ Other (please circle)	Given Name(s)	Surname	
Street Address			
Company Name (if applicable)			
Mailing Address (if different)			
Daytime Telephone No. (Home/Work)		Mobile No.	
Email Address			
Certificate of Currency details			
Policy Holder		Policy No.	Expiry Date ___ / ___ / ____

PLEASE NOTE:

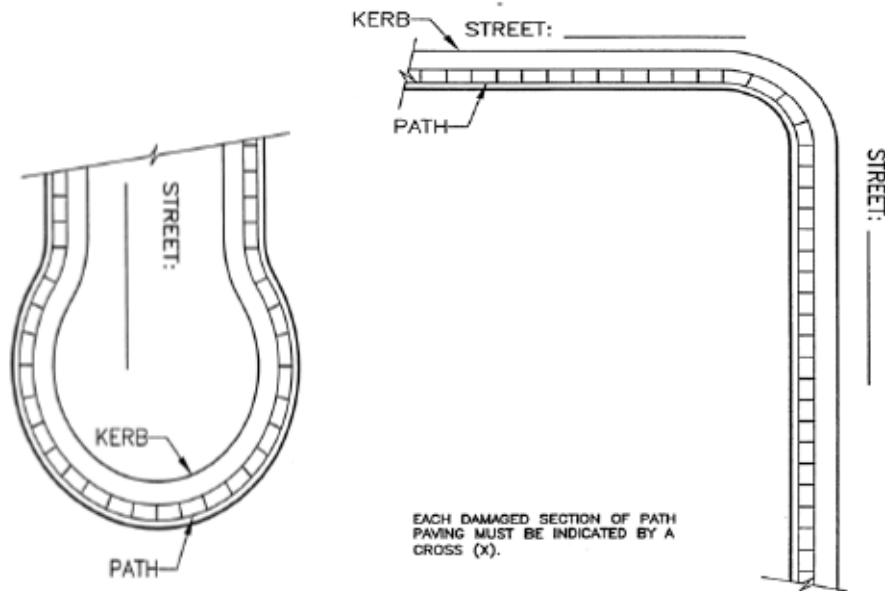
1. Applications are to be lodged and paid for in person at either of Council's Customer Service Centres between 8.30am and 4.00pm Monday to Friday and 9.00am and 12.30pm Saturdays (excluding public holidays). Payment can be made by cash, cheque, money order, debit card and the following credit cards: Visa and Mastercard. Payments made using a credit card will incur a service fee of 0.5% (GST exempt) or 0.55% (inc GST) depending on the fee being paid. You may also post in your completed application and supporting documentation on USB together with a cheque or money order to PO Box 21 Rockdale NSW 2216.
2. Council requires lodgement of all plans and supporting documentation in digital form (as PDF documents) contained on a non-refundable USB.
3. **This application is NOT a permit to undertake works.** A valid permit must be obtained PRIOR TO undertaking the work or activity. Fines may apply if an activity commences without a valid permit being issued.
4. A **minimum of twenty (20) working days** is required to assess the application. Longer processing times are required for works and activities for Works Zones and for activities on *Classified Road*, which require the concurrence of the RMS.
5. Permits may be issued subject to conditions. It is the permit holder's responsibility to ensure that conditions are satisfied before commencing the activity. Fines may apply if an activity commences without satisfying the conditions.
6. Council may require additional information to process the application, if the application is incomplete or unclear.

NB: If you have paid a Security Deposit and your works have been completed, please contact the Public Domain Engineer listed on your Permit to book in an inspection. The Final Inspection can only be conducted 28 days after the date the concrete was poured. Once the Public Domain Engineer has conducted the Inspection and has established that no damage has been sustained to Council's assets, Council will process your bond refund. Please allow a minimum of **fourteen (14) working days**. Should you not have received your bond refund after that time, please contact Council's Accounts Payable Department on 1300 581 299.

CONDITION RECORD OF FOOTPATH / KERB AND GUTTER / ROAD / DRAINAGE PRIOR TO COMMENCEMENT OF BUILDING WORK

REQUIREMENTS:

- **This form must be completed, signed and submitted with application**
- Show reference point eg House No / landmark on diagram
- Show length of damage on diagram
- Attach photos to verify damage



	No	Yes	Details (Indicate on the above diagram and describe below)	Office Use
Is there any damage to the KERB AND GUTTER?	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Is there any damage to the FOOTPATH?	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Is there any damage to the ROAD?	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Is there any damage to the STORMWATER DRAINAGE?	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

Notes:

1. Failure to record damage to Council assets prior to the commencement of the activity may result in Council seeking rectification of any damage that exists at the completion of the activity.
2. If such rectification is not undertaken, or rectification does not comply with Council specifications, Council may do the work and deduct such costs from any bond held for the activity or related Development Application / Complying Development.
3. To record detailed condition information, or as required for various application, a dilapidation report should be prepared and submitted with the application. A Dilapidation Report is a technical report with photo images of assets at a given point in time. It records the existing condition of assets prior to the commencement of the activity.