

Property Address Allocation Application – 2018/19

In accordance with AS/NZS 4819:2011 Rural and Urban Addressing Standard and Section 5.2 of the NSW Address Policy.

The current address is:					
Reason for change of address (please tick the relevant box(es)):					
<input type="checkbox"/> A consolidation of Lots		<input type="checkbox"/> Subdivision of Lots			
<input type="checkbox"/> Secondary dwelling		<input type="checkbox"/> Dual occupancies			
<input type="checkbox"/> A new development		<input type="checkbox"/> New road			
<input type="checkbox"/> Strata subdivision					
<input type="checkbox"/> Council approved corner property with 2 street frontages (entrance and mail box change)					
<input type="checkbox"/> Other (please specify)					
Location and title description of property:					
Unit, Shop or Suite:			Street Number:		
Street:			Suburb:		
Nearest Cross Street:			Owner(s) Name:		
Lot / Portion:			Section:		
Deposited Plan (DP):			Folio / Vol or Book / No:		
<p>Please note the following:</p> <ul style="list-style-type: none"> ▪ Unauthorised use of premises cannot be approved as a separate postal address. Australia Post, and other public authorities, will not deliver mail to an unauthorised address. ▪ Council is the responsible authority for house numbering. ▪ Street address numbering and re-numbering will not be undertaken for cultural, social, religious or superstitious reasons. ▪ House numbering must be kept in consecutive order. ▪ The house number must be prominently displayed at the premises and on mail boxes. 					
Applicant Details – Private or Company					
Ms/Mr/Mrs/ Other		Family Name.		Given Name(s)	
Company Name (if applicable)					
ABN/CAN (if applicable)					
Unit No.		Street No.		Street	
Suburb				Postcode	
Mailing Address (if different)					
Daytime Telephone No. (Home/Work)				Mobile No.	
Email Address					

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Lodging your application and payment methods:
<p>Please include the correct fee of \$569 with this application.</p> <p>This fee applies per property and includes:</p> <ul style="list-style-type: none"> ▪ \$232 for Council inspection and processing of the application; and ▪ \$337 for Council notification to all public authorities, if address change is approved. <p>Applications can be made in person, by post or by fax. Payment options include:</p> <ul style="list-style-type: none"> ▪ In person – by cash, cheque, or Eftpos at Council’s Customer Service Centres. ▪ By mail – send cheque made out to Bayside Council, and post with your application to: Bayside Council PO Box 21 Rockdale NSW 2216

Payment details:	
Applicant’s signature:	Date:
Total fees due: \$	
Office use only:	
Receipt No:	Date:
Total fees received: \$	Code: NUMBER
<p>PRIVACY: Personal details requested on this form will only be used for the purpose of processing your application. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, the Council may not be able to process your application. Access to the information is restricted to Council Officers and other authorised people. You may make an application for access for amendment of information held by Council. You may request Council to suppress your personal information form on the public register.</p>	
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Westfield Eastgardens
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444-446 Princes Highway
Rockdale NSW 2216, Australia
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