

# Demolition DA Checklist

Document Number: 18/125643 / TRIM F18/596

[Must be lodged in conjunction with a DA Application Form]

Property Details			
Unit/Shop/ Suite No.		Street No.	Street
Suburb			Postcode

In addition to the Development Application form you must complete this checklist:

Demolition only Development Application checklist	Yes	N/A	Office Use
1. Has the consent of all owners been provided? Has this section been correctly completed?	<input type="checkbox"/>		<input type="checkbox"/>
2. Is the estimated cost written on the application form?	<input type="checkbox"/>		<input type="checkbox"/>
3. Have you completed the Declaration of Relationship to Council?	<input type="checkbox"/>		<input type="checkbox"/>
4. <b>Political Donations and Gifts</b> If you or anyone with financial interest in this application has made a reportable political donation or gift in the last two (2) years, a Disclosure Statement must be submitted with this application. For further information, please refer to Council's website. Have you attached a statement?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Has the site plan been provided showing the following? <ul style="list-style-type: none"> <li>• Title Block of the Plans</li> <li>• Scale, North point</li> <li>• Street name and number</li> <li>• All structures on-site</li> <li>• Are all structures to be demolished clearly indicated?</li> <li>• Any trees on the property, on Council land adjacent to the property (ie nature strips) or within 5m of the proposed development on any adjoining property.</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
6. Has a Statement of Environmental Effects been provided? Does the Statement of Environmental Effects detail age and condition of the structures or works to be demolished?	<input type="checkbox"/> <input type="checkbox"/>		<input type="checkbox"/> <input type="checkbox"/>
7. Is the property a heritage item (listed in the Schedule of LEP 2011)? If yes: <ul style="list-style-type: none"> <li>• has a heritage impact assessment prepared by a suitably qualified heritage consultant been provided?</li> <li>• have Notification Plans been supplied showing the site and elevations and including neighbouring buildings?</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
8. Is the property in the vicinity of a heritage item? If yes, the Statement of Environmental Effects must address the effect of the proposed demolition on the significance of the heritage item.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

## Privacy Statement

The personal information provided on this form (including your name and other details) will be handled in accordance with the *Privacy and Personal Information Protection Act 1998* and may be available to the public under various legislation. Refer also to the Privacy Statement on Council's website.

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9.	Is the property identified as being contaminated or potentially contaminated? If yes, has a Soil Contamination report been submitted?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.	Has a Soil and Water Management Plan been submitted?	<input type="checkbox"/>		<input type="checkbox"/>
11.	Has a Waste Management Plan been submitted?	<input type="checkbox"/>		<input type="checkbox"/>
12.	Have all plans and documents been provided on a USB or CD in accordance with Council's File Naming Convention?	<input type="checkbox"/>		<input type="checkbox"/>

<b>Office Use Only – Development Advisory Service</b>			
<input type="checkbox"/>	Calculate fees as per Development Application Fee Table		
Description of proposal			
Checked by		Date	___ / ___ / _____
<b>Office Use Only – Customer Service</b>			
<input checked="" type="checkbox"/>	<i>Date stamp application form</i>		
Receipt No:		Date:	___ / ___ / _____
Total Fees received:	\$		