

Development Application Form

Document Number: 18/126197 / TRIM F18/596



[Must be lodged in conjunction with a DA Application Form]

Part 1

Section 4.12 of the Environmental Planning and Assessment Act 1979

DA Number _____

In order to ensure a speedy and efficient assessment of your application, **we strongly recommend that you consult with a Council Officer before lodging this application to determine your proposals specific requirements.** The Development Advisory Officers at Council's Customer Service Centre can advise you on relevant planning and building controls and provide preliminary advice on your proposal. These staff are available in person by calling into either of the Rockdale or Eastgardens Centres or by phone on 1300 581 299.

Use this form to apply for development consent to (please tick whichever applies):

<input type="checkbox"/>	Erect, alter or demolish a building	<input type="checkbox"/>	Land subdivision
<input type="checkbox"/>	Change the use of land or a building	<input type="checkbox"/>	Strata subdivide a building
<input type="checkbox"/>	Carry out earthworks or similar	<input type="checkbox"/>	Display an advertising sign
<input type="checkbox"/>	Demolition (only)	<input type="checkbox"/>	Other (please specify)

How to lodge this application

This application, once complete, can be lodged at Council Customer Service Centre on any business day up to 4pm and 9am to 12.30pm on Saturdays (except public holidays). Note that it is recommended that you come into the Centre at least one hour prior to close of business, to provide adequate time to check through your submission.

Your application can also be submitted via the post or DX (do not send cash as payment when submitting via the post or DX). Please ensure that all the necessary information as identified in the Development Application Guide and associated checklists is submitted. If your application is incomplete, it will not be accepted and will be returned to you with your payment.

The DA Guide

The Development Application Guide tells you about the plans and other documents that you must provide with this application. Ask us for a copy or view it on Council's web site.

What you need for Lodgement

<input type="checkbox"/>	Application form	<input type="checkbox"/>	DA checklist
<input type="checkbox"/>	A CD/USB of the plans and supporting documents in accordance with Council's naming criteria		

Fees & Payment Methods

Application fees are calculated on a scale based on the contract value for demolition (if required), costs associated with constructing the building and cost associated with fitting out the building for its use and includes GST. Please note Council's fee is GST exempt. Information on these fees is on Council's web site or from our Customer Service Centre staff.

Pay by cash, cheque, Mastercard, Visa or EFTPOS. Over the phone payments are NOT accepted. Please make cheques payable to Bayside Council.

Privacy Statement:

The personal information provided on this form (including your name and other details) will be handled in accordance with the *Privacy and Personal Information Protection Act 1998* and may be available to the public under various legislation. Refer also to the Privacy Statement on Council's website

Eastgardens Customer Service Centre
Westfield Eastgardens
152 Bunnerong Road
Eastgardens NSW 2036, Australia
ABN 80 690 785 443 Branch 004

Rockdale Customer Service Centre
444-446 Princes Highway
Rockdale NSW 2216, Australia
ABN 80 690 785 443 Branch 003
DX 25308 Rockdale

Phone 1300 581 299
T (02) 9562 1666 F 9562 1777
E council@bayside.nsw.gov.au
W www.bayside.nsw.gov.au

Postal address: PO Box 21, Rockdale NSW 2216



Telephone Interpreter Services - 131 450

Τηλεφωνικές Υπηρεσίες Διερμηνέων

بخدمة الترجمة الهاتفية

電話傳譯服務處

Служба за преведување по телефон

Construction Certificate

If your proposal involves building work and you have prepared detailed building plans and specifications, you may apply for a Construction Certificate at the same time. Please complete both this form and a Construction Certificate Application form.

Exempt or Complying Development

Some minor proposals may fall within Exempt or Complying Development guidelines and will not require a development application or construction certificate. Please ask our Development Advisory Officers on phone 1300 581 299 for details.

Please only complete **either** Section A – Private, or Section B - Company

Section A - Applicant Details - Private

Ms/Mr/Mrs/ Other (please circle)	Family Name		Given Name(s)	
Unit No.	Street No.		Street	
Suburb			Postcode	
Mailing Address (if different)				
Daytime Telephone No. (Home/Work)			Mobile No.	
Email Address				

OR

Section B - Applicant Details - Company

Company Name (if applicable)				
Mailing Address				
Contact Person				
Daytime Telephone No. (Home/Work)			Mobile No.	
Email Address				

Site Details

Location and title description of the property. We need this to correctly identify the land.

Unit/shop/ suite	Street No		Street	
Suburb			Postcode	
Site Area	Lot No/s		Section	
Deposited Plan/s		Strata Plan/s		Other

Estimated cost of the development

State the full contract price for labour and materials. The fee is based on the estimated cost of demolition, building/fitout work. Council will use Rawlinson's Title to verify your estimate. Please note understatement can delay your application.

Estimated cost (only for erection of buildings/additions, demolition and carrying out of work)	\$	
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Type of application			
<input type="checkbox"/>	Local Development	<input type="checkbox"/>	State Significant Development
<input type="checkbox"/>	Integrated Development	<input type="checkbox"/>	Designated Development

Description of proposed development or use

Which consent is sought?	
<input type="checkbox"/>	Immediate commencement – use to commence immediately or works to commence after Construction Certificate is issued.
<input type="checkbox"/>	Staged consent – proposed works to be carried out in distinct stages.
<input type="checkbox"/>	Deferred commencement – consent can be granted subject to submission of additional information/reports, etc

Pre lodgement consultation									
Have you had a Minor Development Advice meeting?									
<input type="checkbox"/>	No	<input type="checkbox"/>	Yes	Date of meeting	___ / ___ / _____				
Have you had a formal pre-DA meeting with Council?						<input type="checkbox"/>	No	<input type="checkbox"/>	Yes
If yes, please provide:		Reference No.		Name of Officer					
Name of officer				Date of meeting	___ / ___ / _____				

Present use of the site			
Use			
Hours of operation		No. of employees	
Date use commenced	___ / ___ / _____	Date use ceased	___ / ___ / _____

Proposed use of the site			
Use			
Hours of operation		No. of employees	
Plant/machinery to be installed			
Type, size and quality of goods to be produced/stored			

Do you wish to demolish any structures on the property?

If you do not apply for demolition on this application, and you need to demolish structures on the site, a separate Development Application will need to be submitted and approved prior to the removal of any structures from the property.

<input type="checkbox"/>	No	<input type="checkbox"/>	Yes	If yes, describe what is to be demolished
<input type="checkbox"/>		<input type="checkbox"/>		
<input type="checkbox"/>		<input type="checkbox"/>		

Is this application for Integrated Development?

Applications for Integrated Development will be referred to the relevant approval body – see the DA Guide for details – and they must include:

- sufficient information for the approval body to make an assessment of the application
- an additional copy of the application and accompanying plans/documentation on a USB or CD for each approval body
- a cheque for each referral body – these cheques are to be made payable to the referral body NOT Council.

<input type="checkbox"/>	No	<input type="checkbox"/>	Yes	If yes, please select from the below
<input type="checkbox"/>		<input type="checkbox"/>		An EPA licence activity
<input type="checkbox"/>		<input type="checkbox"/>		Destruction or damage to an Aboriginal relic
<input type="checkbox"/>		<input type="checkbox"/>		Dredging or reclamation of any waters
<input type="checkbox"/>		<input type="checkbox"/>		Extraction or harvesting of raw water from streams
<input type="checkbox"/>		<input type="checkbox"/>		Earthworks within 40 metres of foreshore or a watercourse
<input type="checkbox"/>		<input type="checkbox"/>		Earthworks, hoardings or structures within a public road
<input type="checkbox"/>		<input type="checkbox"/>		Erect a structure, carry out works etc on a public road under the <i>Roads Act 1993</i>
<input type="checkbox"/>		<input type="checkbox"/>		Extraction or use of groundwater
<input type="checkbox"/>		<input type="checkbox"/>		Item or place under an interim or Permanent Conservation Order
<input type="checkbox"/>		<input type="checkbox"/>		Aquaculture Permit
<input type="checkbox"/>		<input type="checkbox"/>		Permit for dredging / reclamation
<input type="checkbox"/>		<input type="checkbox"/>		Permit for harm to marine vegetation
<input type="checkbox"/>		<input type="checkbox"/>		Permit to obstruct fish passage

Does this application require concurrence from another authority?

Applications for concurrence will be referred to the relevant authority. It is necessary to provide the following:

- sufficient information for the concurrence authority to make an assessment of the application
- an additional copy of the application and accompanying plans/documentation on a USB or CD for each concurrence authority
- a cheque for the referral body (if required by that authority) – these cheques are to be made payable to the referral body NOT Council.

<input type="checkbox"/>	No	<input type="checkbox"/>	Yes	If yes, please select from the below
<input type="checkbox"/>		<input type="checkbox"/>		RailCorp (SEPP Infrastructure)
<input type="checkbox"/>		<input type="checkbox"/>		Roads and Maritime Services (SEPP Infrastructure)
<input type="checkbox"/>		<input type="checkbox"/>		Housing NSW (SEPP Affordable Rental Housing)

<input type="checkbox"/>	Sydney Airport Corporation (SACL)
<input type="checkbox"/>	Other – Please specify

Do you also want approval under s68 of the Local Government Act?			
<i>The application must be accompanied by such matters as would be required under s81 of the Local Government Act 1993 if approval is to be sought under the Act. Refer to the DA Guide for further details.</i>			
<input type="checkbox"/>	No	<input type="checkbox"/>	Yes
If yes, please select from the below			
<input type="checkbox"/>	Amusement devices		
<input type="checkbox"/>	Place of public entertainment		
<input type="checkbox"/>	Placing waste/waste storage container in a public place		
<input type="checkbox"/>	Public carpark, caravan park or camping ground		
<input type="checkbox"/>	Swing or hoist goods over a public road		
<input type="checkbox"/>	Temporary structure		
<input type="checkbox"/>	Water supply, sewerage, stormwater drainage work		
<input type="checkbox"/>	Other – give details		

BASIX Certificate			
<input type="checkbox"/>	BASIX Certificate attached to application	<input type="checkbox"/>	BASIX Certificate not required

Owners/Applicants Declaration of Relationship to Council:			
For Council to ensure the integrity of the Development Application process, please advise if you are a Council employee, Councillor and/or their immediate relative(s) or contractor of Council.			
<input type="checkbox"/>	No	<input type="checkbox"/>	Yes
If yes, please state the relationship			

Political Donations and Gifts			
If you or anyone with a financial interest in this application has made a reportable political donation or gift in the last two (2) years, a Disclosure Statement must be submitted with this application. For further information, please refer to Council's website.			
If yes, have you attached a statement:		<input type="checkbox"/>	No
		<input type="checkbox"/>	Yes

Applicant's Declaration			
<ul style="list-style-type: none"> I declare that all the information given is true and correct. I understand that if incomplete, the application may be returned to me, delayed, rejected or more information may be requested within 21 days of lodgement. The personal information required on this form may be available for public access under various legislation. 			
Applicant's Signature		Date	___ / ___ / _____

Owners Consent

As owner of the land to which this application applies, I request consent to carry out the development described in this modification. I also authorise:

- Council representatives to enter the site for the purpose of site inspections.
- Council to make copies of all documents for the purpose of determining the application or to provide copies to people who may be affected by the proposal.

- *If more than one owner, every owner must sign.*
- *If you are signing on the owner's behalf as their legal representative, please state your legal authority (eg Power of Attorney, Executor, Trustee _____) and attach evidence of this authority.*
- *If the property is within a strata plan, the consent of the Owners Corporation is required under seal.*
- *If the owner is a Company, a Director and the Secretary must sign.*

Full Name	Full Name	Full Name
Address	Address	Address
Phone No.	Phone No.	Phone No.

If signing on behalf of a Company, please indicate your position within the Company

Position	Position	Position
Company Name	Company Name	Company Name
Signature	Signature	Signature
Date	Date	Date
___ / ___ / _____	___ / ___ / _____	___ / ___ / _____