

MEETING NOTICE

A meeting of the
Botany Historical Trust
will be held in the Mascot Library and George Hanna Memorial Museum
2 Hatfield Street, Mascot
on **Monday 6 August 2018** at **6.30 pm**

AGENDA

1 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Bayside Council respects the traditional custodians of the land, and elders past and present, on which this meeting takes place, and acknowledges the Gadigal and Bidjigal Clans of the Eora Nation.

2 APOLOGIES

3 DISCLOSURES OF INTEREST

4 MINUTES OF PREVIOUS MEETINGS

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6 GENERAL BUSINESS

7 NEXT MEETING

Meredith Wallace
General Manager

Botany Historical Trust

6/08/2018

Item No	4.1
Subject	Minutes of the Botany Historical Trust Meeting - 7 May 2018
Report by	Angela Hume, Customer Experience Manager, Libraries & Customer Service
File	SC17/812

Officer Recommendation

That the Minutes of the Botany Historical Trust meeting held on 7 May 2018 be confirmed as a true record of proceedings.

Present

Anne Slattery, President
Robert Hanna
Christopher Hanna
Peter Orlovich
Clarence Jones
Richard Smolenski
Barbara Keeley

Also present

Meredith Wallace, General Manager
Ron Hoenig, Member for Heffron
Angela Hume, Manager Customer Experience
Luis Melim, Manager Development Services
Bruce Cooke, Acting Manager Governance & Risk
Jenny MacRitchie, Community History Librarian

The Chairperson opened the meeting in the Mascot Library and George Hanna Memorial Museum at 6:30 pm.

1 Acknowledgement of Traditional Owners

The Chairperson affirmed that Bayside Council respects the traditional custodians of the land, and elders past and present and future leaders, on which this meeting takes place, and acknowledges the Gadigal and Bidjigal Clans of the Eora Nation.

2 Apologies

The following apologies were received:
Jacqueline Milledge

Alice McCann

Samantha Sinnayah, Curator

3 Disclosures of Interest

There were no disclosures of interest.

4 Minutes of Previous Meetings

4.1 Minutes of the Botany Historical Trust Meeting - 5 February 2018

Committee Recommendation

On the motion of Richard Smolenski, seconded by Clarence Jones:

That the Minutes of the Botany Historical Trust meeting held on 5 February 2018 be confirmed as a true record of proceedings with the following amendments:

- Page 6, 1st line – replace Orlavich with Orlovich
- Page 6, 7th paragraph – should be Marina Theatre, not Marin

5 Reports

5.1 Botany Historical Trust Constitution

Mr Cooke provided some clarification of the current constitution, especially regarding the number of people appointed by Council to be included on the Executive Committee. The Executive Committee recommended that the membership of the committee be immediately enlarged to include Dr Orlovich and Ms Keeley, in recognition of their valuable expertise. The Executive Committee has the right to invite experts to attend meetings of the Executive and to invite speakers to address meetings.

Four Bayside councillors have expressed an interest in attending the Executive meetings of the Botany Historical Trust. Ms Wallace suggested that up to two councillors actually attend any particular meeting.

Robert Hanna asked about Section 7, part c of the constitution regarding the requirement of members to reside in the area of the former City of Botany Bay to be eligible for nomination as President, Senior Vice-President or Vice-President. The Member for Heffron expressed his opinion that it was still necessary for the senior positions to be held by a local resident to ensure local representation.

There was some discussion about the frequency of meetings, which should remain at no less than four per year. The President is entitled to call additional meetings if required. Some matters, such as discussion regarding Council development applications, which may require urgent attention, can be conducted electronically.

For the longer term, the Executive decided to form a sub-committee to review the constitution with the aim of bringing a revised constitution to the Trust's AGM in November 2018. The sub-committee will meet at Eastgardens Library on Saturday 16th June at 10:00am (the meeting room has been booked from 9:30am-12:30pm. The library will be open from 9:00am).

Mr Cooke retired from the meeting.

Committee Recommendation

On the motion of Richard Smolenski, seconded by Chris Hanna:

That a Constitution Sub-Committee be formed to consider potential changes to the constitution with a view to a revised document being put to the next Annual General Meeting for endorsement.

5.2 Community History and Museum

The Community History Librarian reported that Council had received feedback from two members of the extended Jullian family thanking Council for choosing to name the new Close in Banksmeadow after Frederick Augustus Jullian, who earned the Belgian Croix de Guerre during World War I.

Ms Elizabeth Conroy has completed her work on the Thematic History of the City of Botany Bay.

The Community History Librarian and Curator attended the pool party at Botany Aquatic Centre on 29 April. Visitors were very interested in the historic photos of the pool's development, activities and famous visitors.

Committee Recommendation

On the motion of Clarence Jones, seconded by Chris Hanna:

That the report be received and noted.

5.3 Banksmeadow Town Centre

Mr Robert Hanna asked about the Banksmeadow Town Centre Project. Ms Wallace explained that, under Section 94 of the *Environmental Planning and Assessment Act, 1979*, funding was available to upgrade and improve the public domain of Banksmeadow. This would include improvements to footpaths, planting and public seating. Ongoing consultation is being held with the Banksmeadow community and residents and business owners are encouraged to attend a public meeting on 17 May at 6.30 pm at the Sir Joseph Banks Hotel, Botany Road.

The Member for Heffron noted that the Banksmeadow Town Centre is actually in Botany.

Committee Recommendation

On the motion of Chris Hanna, seconded by Clarence Jones:

That the Executive commends Council for its foresight in improving the Banksmeadow Town Centre.

5.4 Sir Joseph Banks Park

Mr Robert Hanna expressed some concern about the state of disrepair of some of the statues, mosaics and plaques in the Sir Joseph Banks Park and suggested that some maintenance was needed. He also noted that some areas surrounding plaques were overgrown. Mr Hoenig mentioned that the disrepair had occurred during the last five years. Ms Wallace commented that the plans of management for the park were quite old, the most recent being 1999. She advised the Executive that Council has commissioned a conservationist to provide a report on the park, including signage and barbecues etc. and that Council will then be able to apply for funding to improve the park. Ms Wallace also noted that there were issues with the bores and that aeration or water treatment may be necessary to restore the natural beauty of the area. Mr Smolenski suggested that Council investigate water harvesting in the park.

Committee Recommendation

On the motion of Richard Smolenski, seconded by Chris Hanna

That Council be thanked and congratulated for its progress in seeking to beautify the Sir Joseph Banks Park.

5.5 Heritage Issues and DA Referrals

Mr Melim advised the Executive that any heritage items under the Botany Development Control Plan (DCP) will be referred to the Executive for their input. With pressing time constraints, this referral will be made by email so that feedback can be provided as soon as possible.

Committee Recommendation

- 1 That the Trust considers the relevant Heritage issues and DA referrals and makes appropriate recommendations by email by the due date for submissions.
- 2 That, if submissions are invited between Executive meetings, the President coordinates the views of individual Executive members and provides a consolidated submission.

5.6 Overall Planning, Development and Infrastructure

Mr Rob Hanna noted his overall concern about high-rise development, and the lack of infrastructure and public transport across Sydney, not just within the Botany area. Ms Wallace stated that the loss of amenity and affordability of housing in general are issues of concern. Ms Wallace suggested that one of Council's strategic planners be invited to the next Executive meeting to discuss the District Plan and answer members' questions.

Committee Recommendation

That a Strategic Planner from Bayside Council be invited to address the Executive at the August meeting.

5.7 Botany Golf Course

Mr Rob Hanna mentioned rumours that Bayside Council intended to sell Botany Golf Course. Ms Wallace stated that Council has not even mentioned or considered it as the land does not belong to Council. Like many public golf courses, it suffers from a lack of members. There are issues with maintaining the course as the land is very sandy and needs constant topdressing. Ms Wallace noted that it really requires a permanent source of water. Mr Chris Hanna advised the Executive that the Botany RSL has been meeting in the clubhouse. Ms Wallace also noted that the clubhouse requires an investment of funds for improvement and to attract a potential new audience.

Committee Recommendation

That the Trust considers issues relating to Botany Golf Course and makes appropriate recommendations.

5.8 Constitution of St George Historical Society

This item was withdrawn for future discussion.

Committee Recommendation

That this item be deferred for future discussion.

5.9 Supplementary Report - Heritage Issues and DA Referrals

Mr Melim explained that Council had received a DA for the subdivision of 190 King St (Lot 5, Section 3) Mascot. The heritage-listed house at the front of the property is to be retained, but the back of the block, fronting King Lane, would be subdivided and 2 x two-storey 4 bedroom terraces with garages would be constructed, with access from King Lane.

Committee Recommendation

That DA 2018/1053/1 for the subdivision of 190 King Street, Mascot be endorsed.

6 General Business

6.1 Re-enactment of the Light Horse Ride

Mr Smolenski mentioned the re-enactment of the Light Horse ride that took place from 31 October to 3 November 2017, from Tabulam to Copmanhurst. This ride will now be held every year, with 300 horses and riders taking part. Mr Smolenski has made contact with the organisers, including descendants of Chauvel and his Aboriginal stockman and invited them to give a talk to BHT members. This will occur on Saturday, 22 September 2018 at the Alf Kay Community Centre in Eastlakes. Ms Slattery expressed the hope that the new plaque commemorating 100 years since the Charge of the Light Brigade at Beersheba could be unveiled at the Light Horse memorial at the same time. Ms Wallace agreed that Council would advance the necessary funds if grant funding was not received in time. Various dignitaries and the RSLs would be invited with a band and sausage sizzle provided for the public. Ms Hume will ascertain whether the community centre is available on that day.

6.2 Guest Speaker at the October Meeting of the Botany Historical Trust

Ms Slattery is also negotiating to invite Roland Perry to speak to the BHT about his book *Monash & Chauvel*, possibly during October.

6.3 ANZAC Dawn Service at Booralee Park

The Executive commented on the Anzac Dawn Service at Booralee Park, agreeing that it was a beautiful service and a credit to Council. They also extended their congratulations to the Police in attendance.

7 Next Meeting

The next meeting will be held in the Mascot Library and George Hanna Memorial Museum at 6.30 pm on Monday, 6 August.

The Chairperson closed the meeting at 8:25 pm.

Attachments

Nil

Botany Historical Trust

6/08/2018

Item No	0.0
Subject	Botany Historical Trust Constitution
Report by	Bruce Cooke, Coordinator Governance
File	F16/1038

Summary

This report considers, and makes recommendations about proposed changes to the Constitution.

Officer Recommendation

- 1 That the amendments to the Botany Historical Trust Constitution, as shown in the attached document, are endorsed and put to Council for adoption.
 - 2 That, if the Constitution is amended, it is operational for the next Annual General Meeting of the Trust.
 - 3 That the transitional arrangements, as outlined in this report, apply until the next Annual General Meeting of the Trust.
-

Background

At its meeting of the 7 May 2018, the Executive discussed amendments to the Constitution, with a view to taking a revised document to the next Annual General Meeting for endorsement, and subsequent approval of Council. The Executive also agreed to form a sub-committee to consider detailed potential changes.

Following the sub-committee's deliberations, the attached recommended changes to the Constitution have been received and considered. Many recommendations are practical and sensible amendments that give clarity to the management of the Trust – they are not addressed in this report. However attention is drawn to some issues which are more significant and/or raise good governance practice:

A Introduction

A footnote has been added to the prologue to explain the impact of the amalgamation, and that the Trust remains focussed on issues within the former area of the City of Botany Bay. In the Constitution, the term 'Botany local government area' has been defined and used for convenience.

B Purposes of the Trust 4.1(e)

Sub-Committee proposed text:

The primary purposes of the Trust are to:

4.1(e) Preserve and to hold in perpetuity any historic objects and artefacts received and to ensure the preservation and holding of all Council archives of the City of Botany Bay, its

predecessors and successors, in appropriate, adequate and accessible accommodation within the boundaries of the Botany local government area.

It is reasonable that Council provides accommodation for 'objects and artefacts' as far as practicable. However, for Council to give a commitment to provide on-going accommodation for records in current premises is considered unreasonable and not good practice. In accordance with Government requirements, it is Council's intention that Minute Books be digitised and be accessible to the public in electronic format, and that, as state archives, the hardcopy books be placed in the care of the NSW State Archives & Records. All other paper-based records will be stored off-site by Council's provider ZircoData (previously known as Hunter Storage), which provides best practice safe, reliable storage. Such documents are available to be requested, and can be made available in digitised form through an access to information request. This approach ensures paper based records are properly stored, secured and readily accessible in keeping with modern practice.

It is also noted that the proposed text alters one of the purposes of the original Declaration of the Trust document. It is recommended that the original text, as quoted below, is retained in the Constitution, and that the Executive considers developing a policy for Council approval, which clarifies which objects, artefacts and records are significant and worthy of preservation. Council officers can assist in drafting an appropriate policy.

Recommended text to remain:

The primary purposes of the Trust are to:

4.1(e) Preserve and to hold any historic objects and artefacts and records received in perpetuity.

C Management by Executive

The sub-committee proposes that the Executive does not include Councillors.

It is recommended, that as the Trust is in effect an advisory committee of Council, it should include Councillor Representation in the same manner as all other committees of Council. It is noted however, whereas the current Constitution refers to two Councillors, it may be appropriate that the Councillors are drawn from the former Botany local government area. Alternatively, Councillors could be drawn from Port Botany and Mascot Wards, notwithstanding that Mascot Ward also covers a portion of the former Rockdale local government area.

The sub-committee proposes that Council staff members of the Executive do not hold voting rights. This provision is reasonable and generally in keeping with other committees of Council.

D Transitional arrangements

It is recommended that the following arrangements apply until the next Annual General Meeting and that Council's approval be sought:

- A maximum of two (2) Councillors attend any one Executive Meeting
- Council staff members refrain from voting at Executive meetings
- Peter Orlovich and Barbara Keeley continue to attend Executive meetings until the next Annual General Meeting, at which time they would be eligible for nomination as

community representatives / independent experts.

Attachments

Botany Historical Trust Constitution 2018 [↓](#)

Botany Historical Trust



Bayside Council

Serving Our Community

The Botany Historical Trust Constitution

Date 12 July 2018



© Bayside Council

The Botany Historical Trust Constitution

File: F16/1038 Document: 18/79548

Class of document: Terms of Reference

Enquiries: Manager Customer Experience



Telephone Interpreter Services - 131 450 Τηλεφωνικές Υπηρεσίες Διερμηνέων بخدمة الترجمة الهاتفية 電話傳譯服務處 Служба за преведување по телефон

THE BOTANY HISTORICAL TRUST CONSTITUTION

The Botany Historical Trust was established in 1994 to assist and advise the local government in the area within the boundaries of the former Municipality of Botany or any authority that replaces or amends the same in the administration and management of the Botany Historical Trust and to ensure compliance with the terms of the Trust Deed.¹

1 NAME

The Botany Historical Trust (hereinafter referred to as the Trust).

2 TRUSTEE

Pursuant to the Deed of Trust, Bayside Council (hereinafter referred to as the Council) is the Trustee of the Botany Historical Trust.

3 AIM

The aim of this Constitution is to set in place guidelines and rules for the administration of the Trust as provided for in the Deed of Trust².

The Deed provides for the establishment of an Advisory Committee (hereinafter referred to as the Executive) to assist the Trustee in carrying out the purposes of the Trust and this Constitution augments the provisions of the Deed by providing for membership of the Trust, together with the procedure for the election of office bearers and others to the Executive.

4 PURPOSES OF THE TRUST

The purposes, as specified in the Deed of Trust, are set out hereunder:

- 4.1 The primary purposes of the Trust are to:
 - a. Establish a public museum to permanently display historical artefacts and records representing the cultural heritage of the Area.

¹ The Proclamation made by the Governor on 9 September 2016 amalgamated the local Government areas of the City of Rockdale and the City of Botany Bay to form the new local government area of Bayside. In this Constitution, references to the 'Area' refer to the area within the boundaries of the former City of Botany Bay, as supported by the Proclamation: "A reference in any Act or instrument to: (a) a former council, or to a predecessor of the former council, is to be taken to a reference to the new council; or (b) a former area, or to a predecessor area, is taken to be a reference to that part of the new area or predecessor area that consists of the former area."

² Refer 'Declaration of Trust': LD 1380, File SH/4/11/P1

- b. Encourage and ensure the preservation of the history and heritage of the Area;
- c. Acquire, preserve and display historic artefacts and records from its geographic region;
- d. Encourage individuals, organisations and commercial enterprises to donate significant and valuable historical artefacts and records relating to the region;
- e. Preserve and to hold any historic artefacts and records received in perpetuity;
- f. Act as a public fund to which gifts of money or property for extending the collection of the museum may be made;
- g. Raise funds for supporting the museum; and
- h. Cooperate with other groups or institutions having similar objectives.

4.2 The secondary purposes of the Trust are to:

- i. Provide advice in relation to the classification and preservation of historic buildings within the Area; and
- j. Implement policies designed to educate residents of the Area, particularly children, in its history and heritage.

5 MEMBERSHIP OF THE TRUST

- a. Membership is open to all individuals who accept the purposes and rules of the Trust. Applicants must be of good character and have a keen interest in the preservation, protection and promulgation of the heritage of the Area. Preferably members should reside or work in the area.
- b. An organisation is not capable of being a member of the Trust.
- c. Individuals wishing to become members of the Trust shall apply to the Executive for membership. The Executive shall examine each such application and report to the Trustee on the application.
- d. The Trustee shall determine whether or not to accept an application for membership after reviewing the Executive's report and any recommendation relating to the application. Neither the Trustee nor the Executive shall be required to supply any reasons for the acceptance or rejection of an application for membership.

- e. Membership will expire automatically: after five (5) years after which time a fresh application for membership must be submitted; and upon resignation, expulsion or death.
- f. A register of members shall be kept by the Trust showing the name, address, other contact details, date of commencement, and the date of termination of membership of each member.
- g. [Deleted].
- h. Notwithstanding any other provision of these rules, the Trustee may terminate the membership of any member at any time, at its complete discretion and without being required to give any reason therefore, by notice in writing forwarded to the address of the member in the register kept pursuant to sub-rule (f) hereof.
- i. The Trustee may, of its own volition or on the recommendation of the Executive, appoint any member of the Trust as a life member and the provisions of sub-rule (e) hereof shall not apply to any such appointment.
- j. The Mayor of the Trustee from time to time shall be ex-officio patron of the Trust. In addition, the Trustee may appoint any person, whether or not a member of the Trust, to be a life patron of the Trust.

6 MEMBERS' LIABILITY

Any member of the Trust, honorary officer or agent who acts in good faith shall not be personally liable for any claim arising out of the performance of his/her duties and functions and shall be indemnified by the Trustee in respect thereof.

7 MANAGEMENT BY EXECUTIVE

- a. There shall be established an advisory body to be known as the Executive which shall give advice and make recommendations to the Trustee concerning the conduct and administration of the Trust and its affairs. The Executive shall not be entitled to make any binding decisions concerning the affairs of the Trust.
- b. The Executive shall consist of the following Office Bearers: a President, a Senior Vice-President, a Vice-President, a Secretary, a Treasurer, and up to two (2) general members, all of whom are elected in accordance with this Constitution, together with:
 - up to two (2) Councillors, representing the Area, or if no Councillor is appointed the General Manager or nominee.
 - up to three (3) community representatives and/or independent experts appointed by the General Manager on the recommendation of the Executive.

The above Executive members have voting rights.

The Executive also includes the following members, who do not have voting rights:

- two Council staff with appropriate responsibilities that can support and address Trust issues.
- c. To be eligible for nomination to the position of President, Senior Vice-President or Vice President, the nominee must be a resident of the Botany local government area.
- d. The Executive shall contribute to overall aims of the Trust as required from time to time by the Trustee. This may include but not limited to developing strategies to inform the Council's Integrated Planning and Reporting processes.

8 ELECTION OF OFFICER BEARERS

- a. Election of Office Bearers shall occur at the first Annual General Meeting following each local government election. Office Bearers shall hold office until the Annual General Meeting following the next local government election.

Casual vacancies on the Executive will be temporarily filled by the appointment of the Trustee with due consideration of a recommendation made by the Executive. A permanent appointment will be made at the Annual General Meeting following the occurrence of a casual vacancy. A member elected to fill a casual vacancy shall serve the remainder of the four-year term of office.

Where the total number of Office Bearers, after the election of the Office Bearers, is less than seven, or such alternate number as directed by the Trustee, the members of the Trust may recommend to the Trustee additional persons from its members to fill those vacancies on a casual basis until the next Annual General Meeting.

- b. Each Office Bearer and Trust member on the Executive shall hold office from the date of his/her election or appointment as provided in point (a) unless determined otherwise by the Trustee.
- c. Retiring Office Bearers are eligible for re-election.
- d. A member of the Executive shall cease to hold office upon resignation in writing; removal as a member of the Executive; or if an elected member is absent from two consecutive Executive Meetings without approval of the Executive. Such approval may be granted by the Executive either prior to or, where the circumstances warrant it, after the absence.

9 MEETINGS OF THE EXECUTIVE

- a. The Executive shall meet not less than four times a year.

- b. Notice of Executive meetings shall be given at the previous Executive meeting, or by such other means as the Executive may decide.
- c. The quorum for meetings of the Executive shall be next whole number greater than half the number of the filled positions of the Executive.
- d. The Executive may function validly provided its number is not reduced below the quorum. If within half an hour of the time appointed for the meeting a quorum is not present the meeting shall be dissolved.
- e. The President or any two members of the Executive may call for the convening of additional meetings of the Executive to consider an urgent matter. Nothing prohibits the Executive from meeting as a working group to progress the interests of the Trust.
- f. Questions arising at any meeting of the Executive shall be decided by a majority of votes of those present. In the case of an equality of votes the person appointed to chair the meeting shall have a second or casting vote.
- g. The Executive shall report to the Trustee through minuted recommendations to Council.
- h. The Executive will be supported administratively in a manner determined by the General Manager.

10 GENERAL MEETINGS

- a. An Annual General Meeting of the Trust shall be held each year within six months from the end of the financial year of the Trust (except for the first Annual General Meeting which shall be held within two months from the end of the first financial year).
- b. At the Annual General Meeting the following business shall be transacted:
 - i. Confirmation of the minutes of the last Annual General Meeting and any recent general, or special general meeting;
 - ii. Receipt of the Executive's report upon the activities of the Trust in the last financial year;
 - iii. Election of office bearers and other members of the Executive as outlined in Section 8 (a);
 - iv. Receipt and consideration of a statement from the Executive which is not misleading and gives a true and fair view for the last financial year of the Trust:
 - income and expenditure
 - assets and liabilities

- Trust properties
- v. Any notices of motion which may have been included in the agenda for the meeting.
- c. The Executive may recommend to the Trustee the convening of a general meeting of the Trust. Such a general meeting must be convened within three months of receiving a written request to do so from at least five per cent of the membership of the Trust.
- d. Nominations of candidates for election as office bearers or as other Executive members shall be made in writing 2 weeks prior to the Annual General Meeting or in such other ways as may be determined by the Trust at a general meeting.
- e. At least 14 days' notice of all general meetings and notices of motion shall be given to members. In the case of general meetings where a special resolution is to be proposed, notice of the resolution shall be given to members at least 21 days before the meeting.
- f. Written notice of all general meetings shall be given to members either electronically, personally or by post.
- g. Notwithstanding anything contained elsewhere in this Constitution, no Annual General Meeting, general meeting or extraordinary general meeting shall be held during the month of January. Where an extension of any specific period contained in these rules is necessary to satisfy the requirements of this rule, that extension shall apply so as to permit the meeting to be held in the following month.
- h. Voting at all general meetings shall be by show of hands unless a secret ballot is approved by the meeting. Decisions shall be made by a simple majority vote except for those matters requiring a special resolution where a three quarter majority shall be required. Any resolution recommending the variation or amendment of this Constitution shall be considered as a special resolution.
- i. All votes shall be given personally and there shall be no voting by proxy; and
- ii. In the case of an equality of votes the person appointed to chair the general meeting shall have a second or casting vote.
- i. The quorum for all general meetings shall be seven members present in person. If, within half an hour of the time appointed for an Annual General Meeting, a general meeting or a special general meeting, a quorum is not present the meeting shall be deferred to a date to be determined by the Executive.

11 OFFICE BEARERS

- a. The President or, in the President's absence, the Senior Vice-president, or Vice-President shall act as chairperson at each general meeting and Executive meeting of the Trust.

- b. If the President, Senior Vice-President, and Vice-President are absent from the meeting or unwilling to act, the members present at the meeting shall elect one of their number to act as chairperson.
- c. The Secretary and/or Trustee shall ensure that records are kept of the business of the Trust, including the rules, register of members, minutes of all general meetings and Executive meetings, and a file of correspondence. These records shall be available for inspection by any member and shall be held in the custody of the Trustee.
- d. The Treasurer and/or Trustee shall ensure that all money received by the Trust is paid into the Trust account maintained by the Council. Payments shall be made through a petty cash system or by cheque signed by two signatories authorised by the Executive. Major or unusual expenditures shall be authorised in advance by the Executive or a general meeting.
- e. The Treasurer and/or Trustee shall ensure that correct books and accounts are kept showing the financial affairs of the Trust. These records shall be available for inspection by any member and shall be held in the custody of the Trustee, and shall be available for an annual audit by the chief financial officer of the Council, or his/her nominee.

12 SUB-COMMITTEES

- a. The Executive may establish sub-committees of the members of the Trust to carry out specific tasks or to investigate matters relating to the purposes of the Trust. Where desirable the Executive may co-opt others to assist these sub-committees.
- b. Such sub-committees shall report to the Executive and shall be required to work within a specified timeframe. Where it is deemed necessary or desirable by the Executive the timeframe may be extended or otherwise modified.
- c. On completion of its task, or at the expiry of its allotted timespan, the sub-committee shall be dissolved. The dissolving of a sub-committee shall not prevent the Executive from reconstituting or reconvening any such sub-committee.
- d. The Heritage Advisory Sub-Committee shall comprise the members of the Executive Committee. Voting at the Heritage Advisory Sub-Committee shall exclude Council Officers. The role of this sub-committee is to provide advice to Council on the heritage implications of Development Applications of significant community interest as referred by the Director responsible for Planning, or other issues as raised by the Council from time to time. Meetings of the Heritage Advisory Sub-Committee will occur in conjunction with meetings of the Executive or as required to consider a matter requiring consideration between meetings of the Executive.

1. ADOPTION OF CONSTITUTION

Version	Endorsed by Trust	Adopted by Council
1.0	1994	Municipality of Botany
2.0	2005	
3.0	2008	
2.0	14/03/2013	Council of City of Botany Bay 30/01/2013
3.0	TBA	Bayside Council

2. APPENDICES

Application for Membership

Deed of gift of artefacts, records, etc

THE BOTANY HISTORICAL TRUST APPLICATION FOR MEMBERSHIP

Name.....

AddressPostcode.....

Phone number (h)..... Fax No

Phone number (w)..... Mobile.....

Email.....

Referees (must be BHT members) 1

2

Details of historical interest or association with the Area.

.....
.....
.....
.....
.....

Length of association with / residence in Area

Signed

Date.....

OFFICE USE ONLY

Received..... File No.....

Executive's recommendation

.....

Referred to Trustee.....

Trustee's Determination.....

Applicant Advised

Date for renewal

THE BOTANY HISTORICAL TRUST DEED OF GIFT OF ARTEFACTS, RECORDS, ETC

I/we

of

do hereby make a gift of the material specified below, to the Botany Historical Trust, hereinafter referred to as the 'Trust' and to its successor organisations.

Being the sole owner/s of the material I/we give the aforementioned material unencumbered to the Trust and do declare that I/we make this gift of my/our own free will and without influence.

Any copyrights such as I/we may possess in this material are hereby assigned to the Trust without any reservations.

I acknowledge that, by making this gift, the ownership of those articles transfers to the Trust and that it may use them for display purposes, and grant the public access to them subject only to such limitations as are herein stated.

Further, should the Trust at some time in the future find it necessary to dispose of this material for any purpose whatsoever, that it will endeavour to place them with a kindred organisation but, if unsuccessful, may dispose of them by whatever means appears most reasonable in the Trust's sole discretion.

SCHEDULE OF MATERIAL DONATED

.....
.....
.....

In full accord with, and in the full knowledge of, the terms of this deed of gift, I/we hereunto set my/our signature/s.

..... Date

Donor/s

Signed in the presence of:

..... Date

On behalf of the Botany Historical Trust, I
Archivist, accept this gift.

Date

Botany Historical Trust

6/08/2018

Item No	5.2
Subject	Events
Report by	Angela Hume, Customer Experience Manager, Libraries & Customer Service
File	SC17/812

Summary

To discuss upcoming Events for the Botany Historical Trust

Officer Recommendation

That the Trust consider issues relating to the Events and make appropriate recommendations

Background

Annually the Botany Historical Trusts hosts events during the year incorporating tours, commemorations and speaking events.

Events

- **Berrima and Bowral Visit - Bowral**
Wednesday 22nd August 2018 – 8:00am to 5:00pm
Tour of the Berrima Courthouse, Berrima District Museum and the Bradman Museum
- **Airport Centenary Talk – Mascot Library**
8th September 2018 – 2pm
To celebrate this year's History Week theme of 'Life and Death,' a public talk will be held at Mascot Library and George Hanna Memorial Museum on Saturday 8 September 2018 at 2.00pm. Dr Peter Hobbins will talk about some of the terrifying accidents and near misses that occurred at the airport over a number of years. Afternoon tea will be served after the talk. As Mascot Library only closes at 1.00pm on Saturdays, the doors will not open for the talk until 1.45pm to enable staff to set up for the event.
- **Nancy Hillier Park Dedication**
13th or the 14th of October 2018 – 10:00am – 11:00am
- **Nancy Hillier Memorial Lecture – NSW Parliament House**
23rd October 2018 – 6:00pm – 8:00pm
NSW Parliament House
- **Roland Perry Author Speech – Mascot Library**
25th October 2018 – 6:00pm – 11:00pm
Author talk by Roland Perry on Sir John Monash

- **Postings from the front Book Talk – Alf Kay Auditorium, Eastlakes**
3 November – to coincide with the Beersheba Commemoration on the 3rd of November
- **Beersheba Centenary Plaque Commemoration – Alf Kay Auditorium Eastlakes**
3 November – 9:00am – 3:00pm
- **Botany and Mascot Centenary of Armistice – Botany War Memorial and Mascot War Memorial.**
11 November 2018 – 11:00am
The Centenary of the Armistice are a humble recognition of the service and sacrifice of the local people both at home and abroad. WWI was the first "total war" and the efforts of all Australian men and women who fought and served must be recognised, remembered and never forgotten.
- **BHT AGM and Christmas Party**
29th November 2018
- **Botany Arthur Park Restoration**
January 2019

Attachments

Nil

Botany Historical Trust

6/08/2018

Item No	5.3
Subject	Community History and Museum
Report by	Jenny MacRitchie, Heritage Librarian
File	SF17/2824

Summary

This report is provided to inform members of the current, ongoing and proposed work by the Community History Librarians and the Curator.

Officer Recommendation

That the report be received and noted.

Background

The Community History Team aims to increase awareness within Bayside by responding to enquiries, producing exhibitions and digital content and delivering a variety of community programs.

Enquiries

Recent community history enquiries have included:

- Old photos of Botany Public School
- Flagstaff Hill, Captain Cook
- Historic photos of the Banksmeadow foreshore
- WWI diggers - brothers Hilton and Norman Kelso who attended Gardeners Rd. School
- The Lord family vault and Mary Lord
- Puckeridge family
- Byrne's Bush and Harold Park
- The crash of a DC3 at Eastlakes in 1957.
- Woodstock Street, Botany
- Canvas Town 'Stannumville'

Local Studies & Archive Collections

-
- Shelves have now been made available for the Local Studies book collection to be housed in the alcove near the toilets in Mascot Library. The book collection will soon be available for public browsing. All items have been security tagged.
 - There are a large number of books for cataloguing. These will be added to the collection soon.
 - We are working on a procedure for cataloguing and digitising our photograph collection to make them available through the library's catalogue. This will be a major task.
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Exhibitions

Bayside Arts Festival – Visual Arts Prize

This exhibition was on display from 13 April until 28 May 2018 and attracted considerable interest. It also brought a new audience to Mascot Library and George Hanna Memorial Museum.

Rockdale Opera Company

To celebrate the 70th birthday of Rockdale Opera Company, an exhibition was held at the George Hanna Memorial Museum from 9 June until 7 July 2018, in conjunction with the smaller exhibition held at Rockdale Library.

What's Your Story?

This exhibition will aim to merge the present and the past by photographing residents of Bayside holding a personal photograph or object connected to the Bayside LGA. Participants will also be interviewed about their chosen object or photograph. The exhibition will be installed from mid August and will be ready for viewing by 24 August. This new exhibition will be in place in time for History Week which runs from 1-9 September 2018. Public programs will be developed in conjunction with the exhibition.

History of Sydney Airport

The Community History team is examining ways to celebrate and promote the centenary of Sydney Airport, focusing on the airport's impact on the local community. An exhibition to celebrate 100 years of Sydney Airport will open in July 2019 to mark the centenary of the date that Nigel Love first leased the bullock paddock that became Mascot Aerodrome. The official opening of the aerodrome was 9 January 1920. The Curator is working to develop a program of events for 2019-2020 to mark this significant local milestone.

Public Programs

Ron Rathbone Local History Prize

The Ron Rathbone Local History Prize opened during March 2018 and entries closed on 27 July. Ms Slattery will join Dr Orlovich on the judging panel for this year's prize. A Junior Local History Prize of \$500 will also be awarded to both a primary and high school student for the best essays about a local WWI soldier or any other topic relating to the impact of WWI on the local community. The awards ceremony will be held at Rockdale Library on Saturday 15 September 2018.

Family History Workshop

To celebrate National Family History Month, a workshop has been scheduled for Friday 17 August 2018 at Rockdale Library from 10.00am until 11.30am. The workshop is free but bookings are essential at: <https://www.eventbrite.com.au/e/family-history-workshop-tickets-47755675511?aff=ebdssbdestsearch>

Death in the Air and Life on the Ground at Mascot Aerodrome

To celebrate this year's History Week (1-9 September 2018) theme of 'Life and Death,' a public talk will be held at Mascot Library and George Hanna Memorial Museum on Saturday 8 September 2018 at 2.00pm. Dr Peter Hobbins will talk about some of the terrifying accidents and near misses that occurred at the airport over a number of years. Afternoon tea will be served after the talk. As Mascot Library only closes at 1.00pm on Saturdays, the doors will not open for the talk until 1.45pm to enable staff to set up for the event. Tickets will be available through eventbrite at: <https://www.eventbrite.com.au/e/death-in-the-air-life-on-the-ground-at-mascot->

[aerodrome-tickets-44355051152](#) The event has been arranged through the History Council of NSW. Please see: <https://historycouncilnsw.org.au/history-week-2018-life-and-death/> A flyer is currently being prepared and will soon be posted to all BHT members. The event will also be publicised through posters, Council's website and Facebook.

School Visits

On 4 June, the Community History Librarian visited Botany Public School and gave two presentations to the students of Stage 1 (Years 1 & 2) about the history of Botany and their school. The students were very engaged and interested, especially in the old photos.

During June the Curator made two visits to St Michael's Catholic Primary School, Daceyville where she spoke to Years 2, 3 & 4 about the history of Daceyville.

These school visits make valuable connections between the library, our local schools and our community history. They have also resulted in further enquiries and visits to the libraries from the students.

Social Media Promotion

The Community History team continues to promote local stories through our blog and the library service's Facebook page. The blog has been viewed 1031 times during the 90 days leading up to 24 July 2018. The blog is invaluable in sharing Bayside's history far and wide and older blog posts are still consistently viewed, long after their initial publication date. For example, the most popular blog posts over the last quarter have been:

- Botany – a Marine Suburb? with 184 views (published 9 April 2013)
- Pemberton's Ramsgate Baths with 163 views (published 21 February 2018)
- Rosebery Racecourse/Eastlakes with 138 views (published 12 October 2015)
- The Botany Big Splash with 133 views (published 27 April 2018)
- Bayside's Anzac Stories with 114 views (published 18 April 2018)

Recent blog posts have included The Botany Big Splash and a guest post from Leonie Bell about Alderman Peter Depena, after whom the reserve in Dolls Point is named.

The Community History Team contributes to the historic photographs and brief snippets on the library's Facebook page for Flashback Friday. On occasion these also link to our blog posts. July's theme for Flashback Friday has been trams.

Hillier Park

The Community History Librarian has written the text for inclusion on the plaque to be unveiled in the new park named in memory of Nancy Hillier. The date for the dedication is still to be confirmed.

Attachments

Nil