

## **MEETING NOTICE**

A meeting of the  
**Community Relations Committee**  
will be held in the Botany Town Hall Meeting Room  
Cnr Edward Street and Botany Road, Botany  
on **Monday 25 June 2018 at 8.00pm**

## **AGENDA**

### **1 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Bayside Council respects the traditional custodians of the land, and elders past and present, on which this meeting takes place, and acknowledges the Gadigal and Bidjigal Clans of the Eora Nation.

### **2 APOLOGIES**

### **3 DISCLOSURES OF INTEREST**

### **4 MINUTES OF PREVIOUS MEETINGS**

4.1 Minutes of the Community Relations Committee Meeting - 18 April  
2018 .....2

### **5 REPORTS**

5.1 Crowded Places Strategy 2017 .....5  
5.2 A Taste of Mascot - Venue .....6  
5.3 Ramadan Food Festival 2019.....31

### **6 GENERAL BUSINESS**

### **7 NEXT MEETING**

Meredith Wallace  
**General Manager**

**Community Relations Committee**

**25/06/2018**

Item No	4.1
Subject	<b>Minutes of the Community Relations Committee Meeting - 18 April 2018</b>
Report by	Lauren Thomas, Governance Officer
File	SC18/44

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**Officer Recommendation**

That the Minutes of the Community Relations Committee meeting held on 18 April 2018 be confirmed as a true record of proceedings.

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**Present**

Councillor Ed McDougall (Chair)  
Councillor Michael Nagi  
Councillor Dorothy Rapisardi

**Also present**

Mayor Bill Saravinovski  
Councillor Liz Barlow  
Councillor James Macdonald  
Meredith Wallace, General Manager  
Vince Carrabs, Head of Communications and Events  
Christine Stamper, Coordinator Communications  
Fausto Sut, Acting Director City Performance  
Angela Hume, Manager Customer Experience  
Kylie Gale, Coordinator of Events

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The Chairperson opened the meeting in the Meeting Room, Botany Town Hall at 6.30pm.

**1 Acknowledgement of Traditional Owners**

The Chairperson affirmed that Bayside Council respects the traditional custodians of the land, and elders past and present, on which this meeting takes place, and acknowledges the Gadigal and Bidjigal Clans of the Eora Nation.

**2 Apologies**

There were no apologies received.

### **3 Disclosures of Interest**

There were no disclosures of interest.

### **4 Minutes of Previous Meetings**

#### **4.1 Minutes of the Community Relations Committee Meeting - 21 February 2018**

Committee recommendation

That the Minutes of the Community Relations Committee meeting held on 21 February 2018 be received and the recommendations therein be adopted.

### **5 Reports**

#### **5.1 Research of Events**

Committee recommendation

That the committee note the report.

#### **5.2 Cultural Festival in Arncliffe or Rockdale**

Committee recommendation

- 1 That the Committee note the report.
- 2 That further investigations be undertaken of the Firth Street option.
- 3 That arrangements be made for the Committee and relevant officer to attend the Haldon Street event, organised by Canterbury Bankstown Council.

#### **5.3 Review of Elector Numbers and Ward Boundaries**

Committee recommendation

- 1 That the report be received and noted.
- 2 That a report on the ward boundaries be resubmitted to the Committee around September 2018.

#### **5.4 Proposed International Jet Ski Event in Botany Bay 18 - 21 October 2018**

Committee recommendation

That further discussion take place once further information comes to hand from the Australian Jet Ski Association and RMS approvals have been granted to the event organiser.

#### **5.5 Markets in Bayside LGA**

Committee recommendation

- 1 That the report on the proposal to have markets in Cook Park Kyeemagh be noted.
- 2 That Council consider a fee for markets as part of its Fees and Charges for 2018/19 including delegations to the General Manager to allow a fee waiver for a short period to encourage new businesses.

#### **5.6 Major Event Calendar 2018/2019**

Committee recommendation

That the proposed Events outlined in the report be endorsed and approved by Council.

### **6 General Business**

There was no General Business.

### **7 Next Meeting**

That the next meeting be held in the Meeting Room, Botany Town Hall at 6.30pm on Monday, 18 June 2018 (subsequently changed to Monday, 25 June 2018).

The Chairperson closed the meeting at 8.00pm.

### **Attachments**

Nil

**Community Relations Committee**

**25-06-2018**

Item No	5.1
Subject	<b>Crowded Places Strategy 2017</b>
Report by	Kylie Gale, Coordinator Events
File	F17/1220

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**Summary**

Following the release of 2017 Crowded Places strategy, representatives from Counter Terrorism, NSW Ambulance and LACs will be attending the Community Relations Committee Meeting to give an overview of the responsibilities of Council as an approving authority, organiser and land owner of events and crowded places.

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**Officer Recommendation**

That the committee note the report.

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**Background**

Following the release of 2017 Crowded Places strategy, representatives from Counter Terrorism, NSW Ambulance and LACs will be attending the Community Relations Committee meeting to give an overview of the responsibilities of Council as an approving authority, organiser and land owner of events and crowded places.

Local and Overseas attacks, weapons, responsibilities – Presented by Counter Terrorism Unit NSW Police.

Emergency Management and Planning – Presented by Ambulance NSW.

Review and assessment of Council Events – Sheridan Consulting Group.

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**Attachments**

Nil

**Community Relations Committee**

**25-06-2018**

Item No                5.2  
Subject                **A Taste of Mascot - Venue**  
Report by             Kylie Gale, Coordinator Events  
File                     F17/158

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**Summary**

A Taste of Mascot was originally held in Bourke Street. In 2017 it was moved to Mascot Oval as it was identified as the closest green space and a lower risk venue. Due to the restrictions of the use of the oval and inclement weather impacting the setup of the event, the 2018 event is proposed to be held at Mascot Memorial Park. The events team have been requested to research two options; Mascot Memorial Park and Bourke Street and report back on the findings of both locations.

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**Officer Recommendation**

- 1      That the committee note the report.
  - 2      That the committee refer the report to Council for adoption of the venue.
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**Background**

Bourke Street and Mascot Memorial Park have been assessed on their capacities, suitabilities and an independent risk review undertaken. NSW Counter Terrorism, NSW Police, NSW Ambulance and Sheridan Consulting will provide presentations. Representatives from the NSW Police Mascot and St George PACs will also be in attendance.

The attached presentation assesses the sites in further detail.

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**Attachments**

A Taste of Mascot - Venue Options [↓](#)

# A Taste of Mascot Site comparison

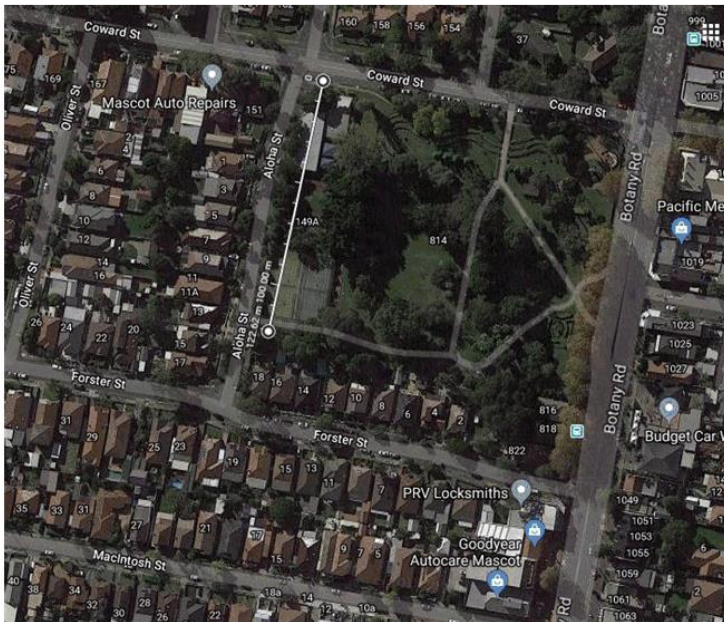


Mitigating Public, Corporate, Personal Risk/liability,  
Reducing Costs and ensuring future growth of event.

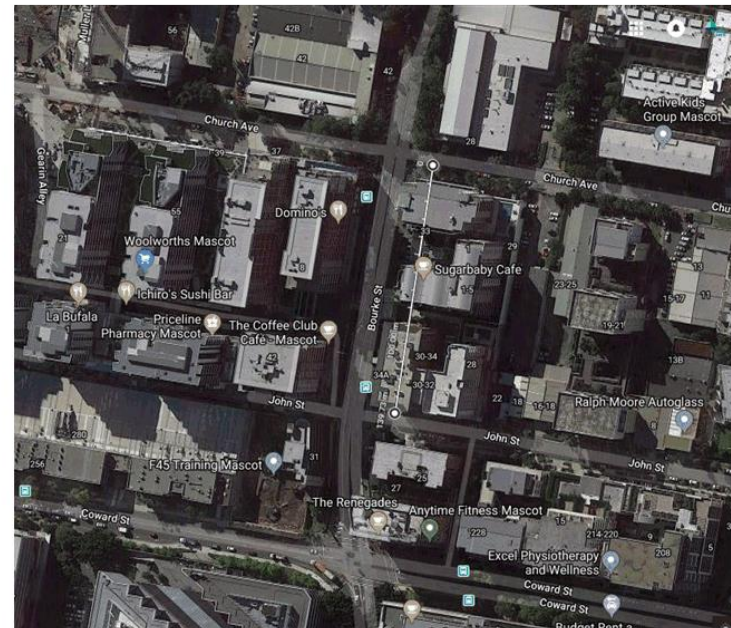


## Site locations

### Mascot Memorial Park



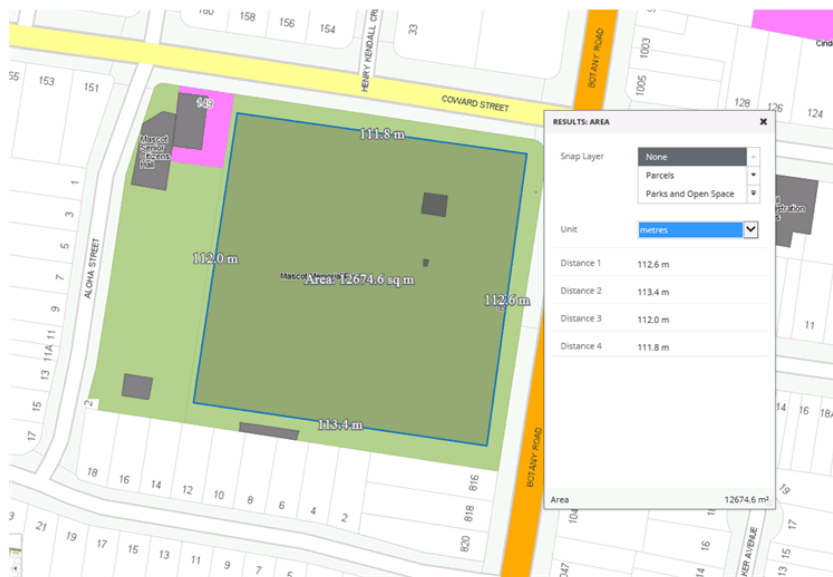
### Bourke Street Mascot





## Site locations

### Mascot Memorial Park

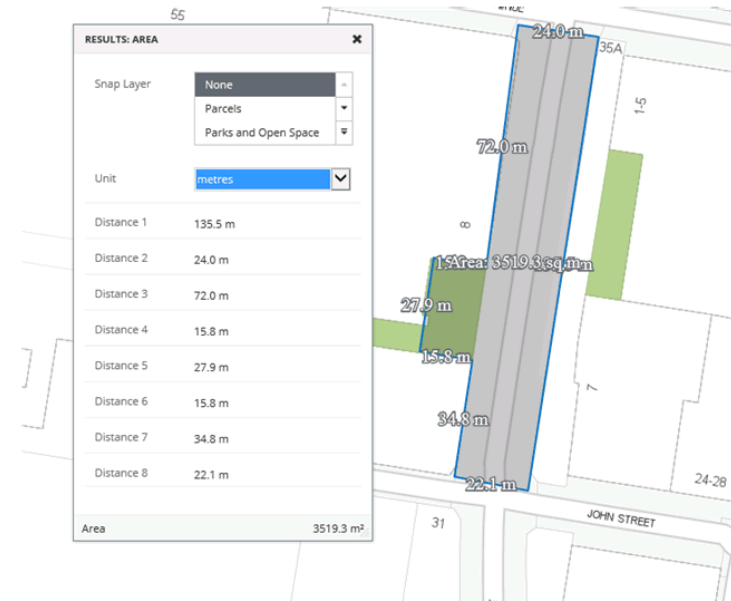


Site size:

Approximately 12500m<sup>2</sup>

Note:- Additional 1600m<sup>2</sup> available if tennis court area is used

### Bourke Street Mascot

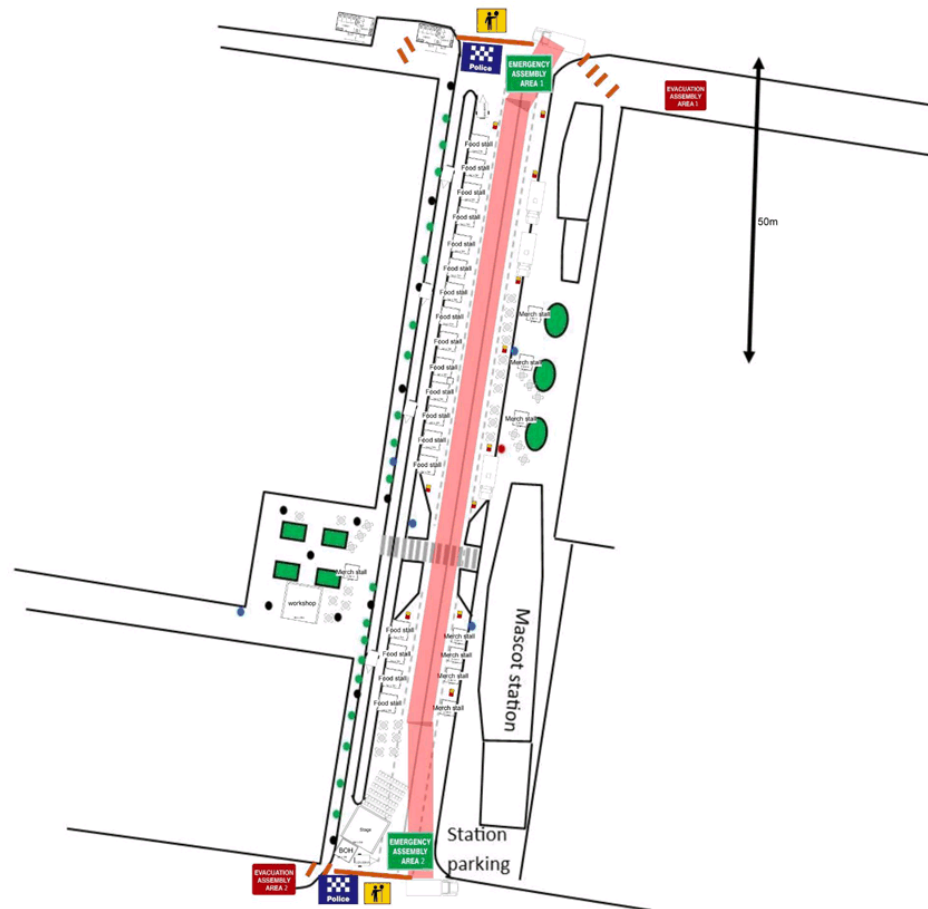


Approximately 3500m<sup>2</sup>

## Site locations

### Bourke Street Mascot

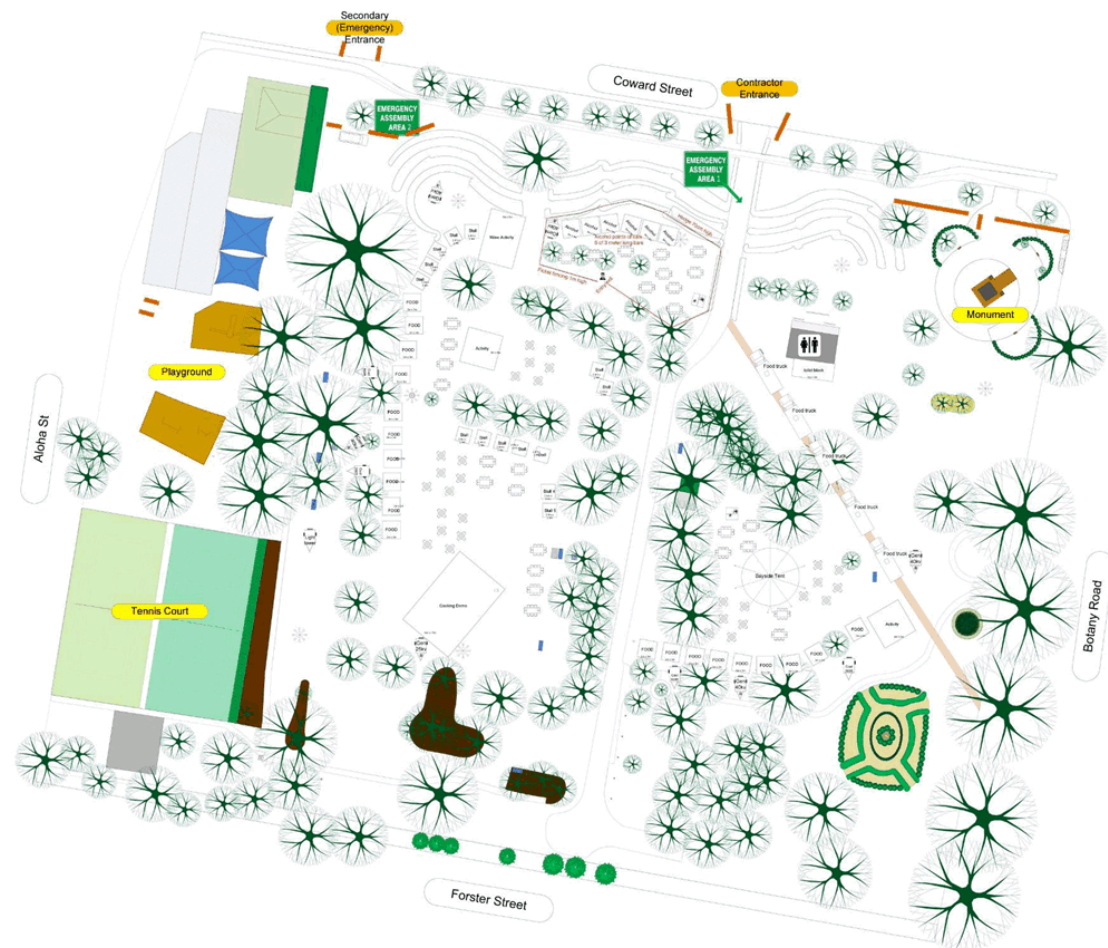
- 18 Food stalls 3x3m
- 3 food trucks 3x8m
- 8 merchandise stalls 2.4x2.4m
- 1 stage 6x6m
- 1 workshop 6x6m
- 5 cool-rooms
- 2 80kva generators
- 2 toilet



## Site locations

### Mascot Memorial Park

- 19 Food stalls 3x3m
- 14 Merchandise stalls 2.4x2.4m
- 6 Alcohol stall 3x3m
- 5 food trucks 3x8m
- Stage and audience marquee 10x15m
- Wine activity 6x9m
- 2 Activity marquee 6x6m
- 5 generator 40kva
- 1 generator 25kva
- 4 cool room
- 1 toilet block
- 1 Bayside tent



## Site Benefits

Mascot Memorial Park	Bourke Street Mascot
<ul style="list-style-type: none"><li>• Pleasant welcoming scenery</li><li>• Trees provide shade</li><li>• Abundant quality space catering for future growth and crowd increase.</li><li>• Ability to have various themed areas including beer garden</li><li>• Easy access for bump in with longer timeframe that results in reduced costs and decrease risks.</li><li>• The majority of the event set up in standard business hours.</li><li>• Public transport available (multiple bus routes)</li><li>• Limited security issues (limited vehicle entry points, no overhead buildings, away from main transport hub)</li><li>• Minimal impacts to transport and non-related event community</li><li>• Street parking available surrounding the event site</li><li>• Easy to maintain emergency access</li><li>• Multiple entry and egress points for patrons</li><li>• Existing toilets</li><li>• Power on site</li><li>• Promotes the use of Councils open spaces and parks</li><li>• Fully accessible site</li><li>• Fire, Police and Ambulance station within 150m of site</li></ul>	<ul style="list-style-type: none"><li>• Close to high density residential</li><li>• Public transport available (multiple bus routes) and next to station</li><li>• Hard surface venue, less surface impact from rain</li><li>• Easy access for bump in</li><li>• Parking (paid) available</li><li>• Fully accessible site</li></ul>

## Site Drawbacks

Mascot Memorial Park	Bourke Street Mascot
<ul style="list-style-type: none"><li>• 750m from Mascot station and apartment blocks.</li><li>• Grass site can be impacted by rain.</li></ul>	<ul style="list-style-type: none"><li>• Impacts on public transport (detour bus route 418, increase traffic on routes 400, 410 and 305).</li><li>• Closure of taxi bays.</li><li>• Closure of cycle lane.</li><li>• Impacts on access to train stations and emergency response ability and exits.</li><li>• Impacts on traffic on Bourke St and surrounds due to road closure.</li><li>• Limited parking for stallholders or patrons</li><li>• Noise disturbance- construction of the event will need to commence at 4am, if not earlier and bump out could continue until midnight. This will create a large amount of noise for the residents</li><li>• Short bump in with no contingency - Light rain would slow installation and lead to delay in construction and start of event.</li><li>• Limited space for planned activities.</li><li>• No space for future expansion of the event.</li><li>• Limited emergency access</li><li>• Crowd Crush Risk in Enclosed area.</li><li>• Increase in cost due to the limited timeframe for setup, additional Sunday rates (internal and external) and additional security and road closure.</li><li>• Impacts on evacuation assembly zones for train station and residences as well as access for emergency services to attend</li></ul>

## Impacts On Surrounding Businesses

Mascot Memorial Park	Bourke Street Mascot
<p>It is unlikely to have an impact, either positive or negative, on the surrounding businesses except for those attending the event with a stall to promote their business.</p>	<p>It is unknown as to whether hosting the event on Bourke St has had a positive or negative benefit to the businesses on the street as no research in to this has been found. As the event is targeted towards locals, it would be assumed most would try food from stalls and not from those restaurants that they are able to access on a daily basis. Research in to this should be conducted prior to hosting the event at this location prior to making decisions to ensure that there are no negative impacts from hosting the event there.</p> <p>There could be a positive impact for businesses attending the event with a stall to promote their business.</p> <p>Reports from 2016 state that whilst several local businesses did not register as a stall at the event, they set up their own stall outside their business on the day and traded from those without permits.</p>

# Traffic Management

Mascot Memorial Park	Bourke Street Mascot
Reserved 6 spots (30m) along toward street at entry point for drop off zone  Parking for stall holders and performers in the car park next to Mascot Oval (500m walk back)	Closure of Bourke Street Detours in place Placement of target hardening infrastructure Re-route buses Closure of taxi stand Closure of bike lane  Parking for stall holders and performers in the car park next to Mascot Oval (500m walk back)
Cost: \$0	Cost: \$29,000 (estimate)

## Risk Management – Independent review

Mascot Memorial Park	Bourke Street Mascot
<b>Access Control – Moderate Risk</b> Multiple Entries Access Control screening difficult to establish	<b>Access Control – High Risk</b> Highly accessible via underground station and densely populated very difficult to be established High level of Business as usual and transient pedestrian traffic
<b>Physical Security Resources – Police and Private – Low Risk</b> Nil Comments	<b>Physical Security Resources – Police and Private – High Risk</b> Higher number of security personnel are required where crowds are more concentrated and densely populated A built-up area requires a greater number of security inspections required
<b>Crowd Management – Low Risk</b> Offers large overflow areas in the event of overcrowding	<b>Crowd Management – High Risk</b> Narrow event footprint required greater crowd management, overflow pushed onto surrounding roadways
<b>Surrounding Precinct Structures – Low Risk</b> Nil Comments	<b>Surrounding Precinct Structures – High Risk</b> High rise buildings, underground station and car parks raise vulnerability rating



Mascot Memorial	Bourke Street
<p><b>Hostile Vehicle Attack – Low Risk</b>  In turn points – least serve  No road closures  One target hardening device gate at emergency access point  Permanent perimeter barriers in place, assisted by perimeter protection via trees, posts and parked vehicles</p> <p><b>Emergency Management – Low Risk</b>  Space for assembly areas and emergency management infrastructure onsite</p> <p><b>Other considerations</b>  Hostile vehicle protection will need to be deployed along Coward Street</p>	<p><b>Hostile Vehicle Attack – High Risk</b>  Head on impacts – most serve rating  Road closure at Bourke Street  Target hardening gate at both ends required on both ends on emergency lane</p> <p><b>Emergency Management – High Risk</b>  Bourke St emergency vehicle access lane share event area with patrons and is hard up against stalls and pedestrian area.  Lane with of 4m wide is required for general appliance access  Limited space for Emergency management infrastructure</p> <p><b>Other considerations</b>  Increased risk to workers due to on road activities  Wind tunnel effect impacted on stage and use of market umbrellas (reported from 2016 event)  Abnormal vehicle movements difficult to identify  Potential pedestrian choke points at all entry/ egress points  Limited points to evacuate through, further restricted by road closure infrastructure  Would be impacted heavily by evacuation from either train station or any of the surrounding residence buildings.  Potential for attack or accident from overhead balconies.</p>

# Crowded Places Assessment

Mascot Memorial Park	Bourke Street Mascot
<p>The location is symbolic – historical, iconic, religious, cultural or political</p> <p>Not at All Symbolic 1 2 3 4 5 6 7 Extremely Symbolic</p>	<p>The location is symbolic – historical, iconic, religious, cultural or political</p> <p>Not at All Symbolic 1 2 3 4 5 6 7 Extremely Symbolic</p>
<p>The location attracts a large number of people at any one time</p> <p>Not at All Large 1 2 3 4 5 6 7 Extremely Large</p>	<p>The location attracts a large number of people at any one time</p> <p>Not at All Large 1 2 3 4 5 6 7 Extremely Large</p>
<p>People gather at the location on a predictable basis</p> <p>Not at All Predictable 1 2 3 4 5 6 7 Extremely Predictable</p>	<p>People gather at the location on a predictable basis</p> <p>Not at All Predictable 1 2 3 4 5 6 7 Extremely Predictable</p>
<p>The density of people at the location is high</p> <p>Very Low Density 1 2 3 4 5 6 7 Extremely High</p>	<p>The density of people at the location is high</p> <p>Very Low Density 1 2 3 4 5 6 7 Extremely High</p>
<p>The location has significant social importance for the nation, state or territory</p> <p>Very Low Social Importance 1 2 3 4 5 Extremely High Social Importance</p>	<p>The location has significant social importance for the nation, state or territory</p> <p>Very Low Social Importance 1 2 3 4 5 Extremely High Social Importance</p>
<p>If the location was interrupted in its function it would have a significant economic impact upon the nation, state or territory</p> <p>Very Low Economic Impact 1 2 3 4 5 Extremely High Economic Impact</p>	<p>If the location was interrupted in its function it would have a significant economic impact upon the nation, state or territory</p> <p>Very Low Economic Impact 1 2 3 4 5 Extremely High Economic Impact</p>
<p>According to a potential attacker, the protective security at the location (people, physical, or technical) would be able to detect, control, delay or stop their access</p> <p>Always 1 2 3 4 5 Never</p>	<p>According to a potential attacker, the protective security at the location (people, physical, or technical) would be able to detect, control, delay or stop their access</p> <p>Always 1 2 3 4 5 Never</p>
<p>An offender would be able to enter, attack the location and leave without detection</p> <p>Not at all Likely 1 2 3 4 5 Extremely Likely</p>	<p>An offender would be able to enter, attack the location and leave without detection</p> <p>Not at all Likely 1 2 3 4 5 Extremely Likely</p>
<p>An offender undertaking planning for an attack could easily access information about the location – online or elsewhere</p> <p>Not at all Easy 1 2 3 4 5 Extremely Easy</p>	<p>An offender undertaking planning for an attack could easily access information about the location – online or elsewhere</p> <p>Not at all Easy 1 2 3 4 5 Extremely Easy</p>

## Liabilities

- In addition to responsibilities under the Work Health & Safety Act, the Event Organiser also has a duty of care towards those persons who attend the event to ensure that they are not exposed to risks from a public liability perspective.
- The Event Organiser is not the event management firm employed by the Event Organiser to manage the event on their behalf.
- No Contracting out – A term of any agreement or contract that purports to exclude, limit or modify the operation of this Act or any duty owed under this Act or to transfer to another person any duty owed under this Act is void.

*Reference - Traffic & Transport Management of Special Events  
- Work Health and Safety Act 2011 No 10*

- Work Health and Safety Act 2011- It is important that Councillors ensure that they are familiar with the key provisions of the Work Health and Safety Act 2011 (WHS Act). Councillors have the following duties under the WHS Act:
- take reasonable care for their own health and safety
- **take reasonable care that their acts or omissions do not adversely affect the health and safety of other persons**
- comply, so far as they are reasonably able, with any reasonable instruction that is given to them to ensure compliance with the WHS Act. It is potentially an offence under the WHS Act to fail to comply with these duties.
- Councils must take care to exercise their powers properly. Otherwise their decisions, and any resultant actions, may be declared void by a court, often with consequent financial loss.

When a Council has to make a decision involving a value judgement, it must do so with fairness and justice. Natural justice requires that the decision be unbiased and that everyone whose rights and interests are affected is given an opportunity to express their views before the decision is made. Adequate notice of the decision should also be given so that any right to be heard can be exercised.

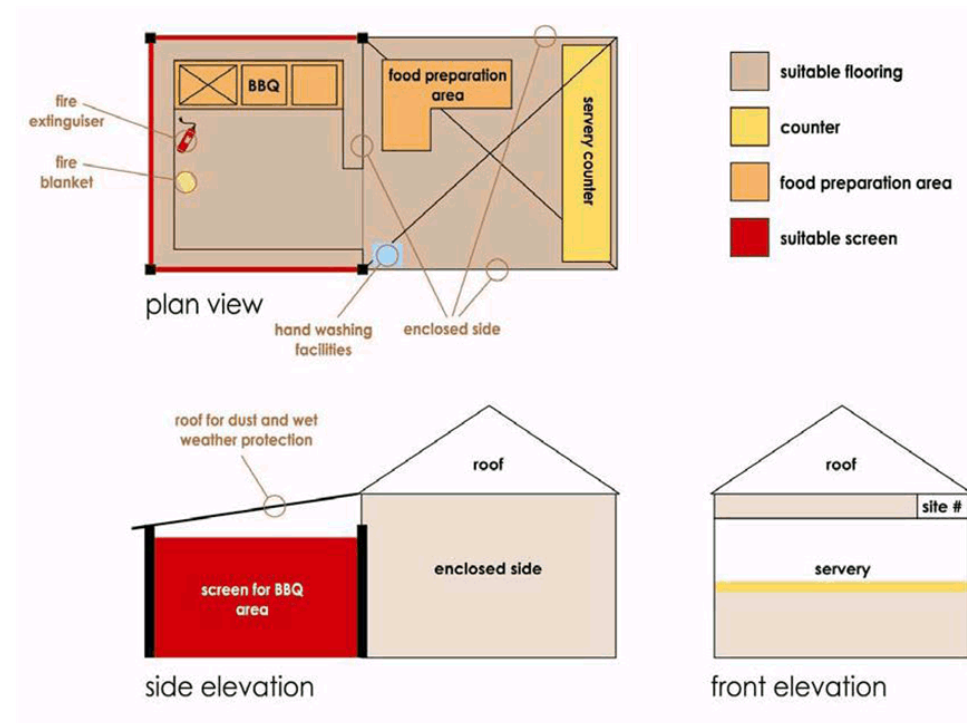
A Council may be liable for actions carried out negligently that result in damage or injury to persons or property. This liability extends to the actions of employees or other people to whom the council's functions have been delegated.

However, Councillors and employees will not incur personal liability where the matter complained of was done in 'good faith' for the purpose of executing any Act. 'Good faith' can be broadly defined in this context as something done honestly.

*Reference – OLG Councillor Handbook*

## Compliance - Food Stalls

- *Food Act 2003 (NSW)*
- *Food Standards Code*
- *Guidelines for food business at temporary events – NSW Food Authority*
- *Guidelines for mobile food vending vehicles – NSW Food Authority*



# State Environmental Planning Policy 2008

## Exempt and Complying Development Codes

### Division 3 Temporary Uses and Structures Exempt Development Code

#### Subdivision 7 Tents, marquees or booths for community events

##### 2.119 Specified development

The construction or installation of a tent, marquee or booth used for a community event is development specified for this code if it is carried out on land other than land within a rural, residential or environment protection zone.

##### 2.120 Development standards

The standards specified for that development are as follows:

- (a) for all tents, marquees and booths being used at the same time—the development **must not have a total floor area exceeding 300m<sup>2</sup>**,
- (b) each tent, marquee or booth must be **located at least 3m from any boundary** of the land,
- (c) each tent, marquee or booth must be erected so as to provide an unobstructed **pedestrian circulation area at least 1.5m wide** around the perimeter of the tent, marquee or booth, unless it is attached to or abuts a building with no separation,
- (d) each tent, marquee or booth must be erected at ground level,
- (e) each tent or marquee must have the following number of exits arranged so as to afford a ready means of egress from all parts of the tent or marquee to open space or a road:
  - (i) 1 exit if the tent or marquee has a floor area of not more than 25m<sup>2</sup>,

- (ii) 2 exits if the tent or marquee has a floor area of not more than 100m<sup>2</sup>,
- (iii) 4 exits in any other case,
- (f) if any tent or marquee will include internal seating, stalls, tables or other obstructions, a clear path of travel to any exit no greater than 40m in length must be provided,
- (g) each tent or marquee must have a width for each exit of at least:
  - (i) if the floor area of the tent or marquee is less than 150m<sup>2</sup>—850mm, or
  - (ii) in any other case—1m,
- (h) no tent or marquee can have a wall height exceeding 4m,
- (i) each tent or marquee must have a height as measured from the surface on which the tent or marquee is erected to the highest point of the tent or marquee not exceeding 6m,
- (j) no tent or marquee can contain tiered seating,

**Subdivision 9 Stages or platforms for community events****2.123 Specified development**

The construction or installation of a stage or platform used for a community event is development specified for this code if it is carried out on land other than land within a rural, residential or environment protection zone.

**2.124 Development standards**

The standards specified for that development are as follows:

- (a) the stage or platform **must not have a floor area exceeding 50m<sup>2</sup>**,
- (b) the stage or platform must be located **at least 3m from any boundary** of the land,
- (c) the stage or platform must be erected at ground level,
- (d) the stage or platform must have a height, as measured from the surface on which the tent or marquee is erected to the floor of the stage or platform, not exceeding 2m,
- (e) a notice indicating the actual distributed and concentrated load for which the stage or platform has been designed must be conspicuously displayed on the stage or platform,



- (f) the community event must take place only during the following periods
  - (i) 7.30 am to 11.00 pm on Monday, Tuesday, Wednesday or Thursday,**
  - (ii) 7.30 am to 12.00 am on Friday or Saturday,**
  - (iii) 8.00 am to 8.00 pm on Sunday,**
- (g) the stage or platform must not be erected on the land for more than 7 days,
- (h) the stage or platform must not remain on the land for more than 2 days after the event,
- (i) arrangements must be made for the removal of any waste or recyclable materials likely to be generated as a result of the event.

# Road Occupancy Licence

Classification of A Taste of Mascot, Bourke St – Class 2

Class 2: is an event that impacts local traffic and transport systems and there is low scale disruption to the non-event community. For example: an event that blocks off the main street of a town or shopping centre but does not impact a principal transport route or a highway.

A person must not:

- a) Erect a structure or carry out a work in, on or over a public road otherwise than with the consent of the appropriate road authority – *Roads Act 1993 – Sect 138*

## Road Occupancy License – State and Regional Roads

(2) The Consent holder **must not implement a Traffic Control Plan on a local road within 100m of a State or Regional Road, or within 100m of traffic signals**, unless a Road Occupancy License has been obtained from the RMS Traffic Management Centre.

Reference: Guide to Traffic & Transport for Special Events – Version 3.4  
A Guide to the delegation to Councils for the regulation of traffic Version 1.3

## Local Traffic Committee

**The LTC has no decision-making powers.** The LTC is primarily a technical review committee, which is required to advise the Council on matters referred to it by Council. These matters must be related to prescribed traffic control devices and traffic control facilities for which Council has delegated authority.

Traffic Management Plans - A Council, listed in Schedule 1 (Delegates) of the RTA's Delegation, must develop and submit to the RTA, a TMP if it intends to do any of the following:

- **prohibit the passage of pedestrian, vehicle or motor vehicle traffic on a road** or road related area by physical means or regulatory signs or both;
- install or display any road sign, marking or physical device that prohibits or compels a vehicle with respect to a turning movement;
- change a two-way street into a one-way street or reversing the direction of a one-way street; and
- reduce the number of traffic lanes on a road or road related area by physical means or regulatory signs or both.

## Financial considerations

Mascot Memorial Park		Bourke Street Mascot	
Infrastructure	\$57,300 (includes workshops)	Infrastructure	\$88,400 (excludes workshops)
Personnel/ Contractors	\$20,000	Personnel/ Contractors	\$32,000
Marketing/ Promotional items	\$22,793.22	Marketing/ Promotional items	\$24,793.22
Entertainment	\$35,700 (includes workshops)	Entertainment	\$29,700 (excludes workshops)
Other	\$500	Other	\$1050 (includes truck hire)
Road Closure	\$NIL	Road Closure	\$29,000
Crowd Safety Infrastructure	\$2164	Crowd Safety Infrastructure	\$Captured in Road closure
<b>Total</b>	<b>\$138,457.22</b>	<b>Total</b>	<b>\$204,943.22</b>
		<i>Note this option excluded the interactive workshops due to site limitations</i>	

## Looking forward

The event is growing and developing and the aim is to include more food and beverage workshops and demonstrations for the public to take part in.

Whilst Mascot Memorial has ample room for these, the Bourke Street site does not have the space, and the limitation of the build time restricts what can be done in regards to structures for activities.

## Summary and Recommendation

When comparing Mascot Memorial Park and Bourke Street as potential sites for A Taste of Mascot, it is clear the park option would result in the event having: a lower risk profile; lower costs; greater potential for growth; nicer atmosphere and; lower impact on residents.

Whilst the events team would be able to host the event at either location, it is their recommendation that the event is held in Mascot Memorial Park in 2018 and in the future to establish this as the ongoing location of the event

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## Community Relations Committee

25-06-2018

Item No	5.3
Subject	<b>Ramadan Food Festival 2019</b>
Report by	Kylie Gale, Coordinator Events
File	F17/1220

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### Summary

The Community Relations Committee requested a Cultural festival during Ramadan be investigated and reported back to the next meeting.

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### Officer Recommendation

That the Committee endorse the Ramadan Food festival to proceed to Council for decision and allocation of planning, financial and staffing resources.

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### Background

The initial report to the Committee proposed 3 venue options for the event to be held. The Committee identified Firth Street, Arncliffe as the preferred option. It represents the heart of Arncliffe with 20% of the Arncliffe population practising Islamic faith, as per the 2016 Census data.

A recent field visit, by Bayside Council Committee members and Senior Staff of Haldon Street, Lakemba was undertaken on Thursday 7 June 2018. The purpose was to gauge an understanding of how the event practically operates. Canterbury Bankstown staff mentioned that the event had grown organically by the local shopkeepers setting up stalls along the footpaths. Admittedly, Canterbury Bankstown Council does face some challenges with the regulation of the event. The proposed event for Arncliffe would need to adhere to guidelines that ensure the safety, health and hygiene of community members.

Ramadan 2019 will celebrate Councils multiculturalism, it will be a cultural event that sets a platform for both Muslim and non-Muslim community to celebrate the Islamic tradition. The festival will be a modern take on street food with a festive and inclusive atmosphere.

Pending further traffic investigation, it is proposed Council implement a one way traffic flow on Firth Street, Arncliffe during the month of Ramadan.

We propose to use Container cafes/ kiosks that serve as a dual purpose, creating a stall for food service and secondly, acting as a solid barrier between pedestrians and vehicles. These will be placed on the north bound lane of Firth Street. The parking bays will not be able to be used for parking during Ramadan, however these will be transformed for an outdoor dining experience, with lighting to create a welcoming atmosphere.

Ramadan 2019 food festival will be held between 5 May and 4 June between the hours of 4.30pm – 2.30am subject to approval of the DA.

Estimated Costs – Subject to formal quotes once specification is developed	
Container Hire	\$30,000 (30 nights) \$30,000 (16 nights)
Generators exlcudes fuel charge	\$8,000 (30 nights) \$8,000 (16 nights)
Toilets (Including cleansing)	\$42,000 (30 nights) \$30,000 (16 nights)
Lighting	\$13,300 (30 nights) \$13,300 (16 nights)
Traffic Management	\$TBA – Under investigation
Council Resources (waste/regulations)	\$100,000 (30 nights) \$52,000 (16 nights)
Security	\$21,000 (30 night) \$11,200 (16 nights)
<b>Total</b> (excluding traffic and lighting)	\$214,300 (30 nights) \$144,500 (16 nights)

## Attachments

Nil