

Street Stall / Fundraising Application Form

Applicant Details

Applicants Name:			
Address:			
Club/ Association/ Company/ School (if applicable)			
Tel I (Home/Work/Mobile)		Email:	

Booking Details

Location of Stall _____ on			
Date ____/____/____	From ____ am/pm	To ____ am/pm	Number of People ____

Proposed Activity:			
Type of Activity:	Fundraising <input type="checkbox"/>	Street Stall <input type="checkbox"/>	

Hirers applying for a Concession: All previous hirers must submit complete and current documentation each year.
Please circle:

Y	N	I am applying for concession fee on behalf of a not-for-profit group
Y	N	I have attached the Certificate of Incorporation and Constitution for my group
Y	N	I have attached proof that the group is physically located within the Bayside Local Government Area or that at least 50% of its members reside in the Bayside Local Government Area
Please state how your organisation is providing a service or benefit to the communities of the Bayside Local Government Area:		

Cost:

Street promotions / street stalls **\$78.00 per day**

Office Use Only	Receipt No.	Date	\$
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Privacy Statement

The personal information provided on this form (including your name and other details) will be handled in accordance with the *Privacy and Personal Information Protection Act 1998* and may be available to the public under various legislation. Refer also to the Privacy Statement on Council's website

Eastgardens Customer Service Centre

152 Bunnerong Road
Eastgardens NSW 2036, Australia
ABN 80 690 785 443 Branch 004
DX 4108 Maroubra Junction

Rockdale Customer Service Centre

444-446 Princes Highway
Rockdale NSW 2216, Australia
ABN 80 690 785 443 Branch 003
DX 25308 Rockdale

T 1300 581 299

F 02 9562 1777

E council@bayside.nsw.gov.au

W www.bayside.nsw.gov.au

Postal address: PO Box 21
Rockdale NSW 2216



Applicant Checklist

- ☐ A copy of current Public Liability Insurance for \$20 Million with Bayside Council as an interested party.
- ☐ If your street stall is for fundraising purposes, you must provide one or both of the following: Charitable Fundraising Number (CFN) obtained from the Office of Liquor, Gaming and Racing, contact number 02 9995-0666 or email charity.inquiries@olgr.nsw.gov.au or a copy of your Certification of Incorporation.
- ☐ A site plan of the proposed area showing location of proposed chairs / table must be provided.
- ☐ If stall is to be placed outside a business, approval from the Business Proprietor must be received. Please attach Business Proprietors Approval with application.
- ☐ If you are fundraising on behalf of a registered charity you must also provide a "Letter of Authority to Fundraise" from that charity with your application.

Terms & Conditions – Street Stall / Fundraising

1. All Charitable Fundraisers must comply with the Charitable Fundraising Act by applying for an authority to fundraise. There are exceptions to this, which are listed in the Act or can be clarified by the Chief Secretary's Department, New South Wales Government.
2. If your organisation plans to conduct a raffle in conjunction with the street stall, you should ensure that the raffle complies with the rules and regulations of the Office of Liquor, Gaming and Racing (02) 9995 0300 or www.olgr.nsw.gov.au.
3. Permission shall be granted to one organisation only to conduct an appeal in any one suburb on any one date.
4. Only One (1) table and two (2) chairs are to be used at any stall. These items must not obstruct public access.
5. If stall is to be located within close vicinity to surrounding shops, approval from Business Proprietor on the attached form must be obtained prior to stall being erected.
6. Loudspeakers shall **not** be used in connection with the appeal.
7. Collections are not to be conducted on roadways or median strips and under no circumstances is monies to be collected from a person occupying a motor vehicle while the motor vehicle is being driven on a public street or road, including a motor vehicle which is stopped at traffic lights or at an intersection.
8. The instructions of Council's Inspectors, officers and the Police are to be strictly adhered to.
9. Council reserves the right to refuse any such application received.
10. Council reserves the right to cancel such permission granted at any time.
11. Council provides permits for fundraising by cash donation and raffles only on Council open spaces and streets. No direct debit fundraising is permitted.
12. Any street stall selling food will need to comply with the requirements of the FSANZ Food Standards Code, Food Act 2003 and Foods Regulations 2004 which may apply to these types of operations. Please refer to the "Temporary Food Premises Code" booklet attached.

Declaration:

I have read the Terms and Conditions above and agree to abide by them. I agree to pay associated fees for Street Stalls.

Applicant's Signature _____	Date ____ / ____ / ____
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