

# Recruitment

## Early Childhood Educator – Diploma

- **Temporary position until 14 August 2018**
- **Develop and implement innovative, high quality early education and care programs**

At Bayside Council we are creating a workplace that meets Council's business needs and the needs of our employees and customers. We have competitive salaries and conditions, a learning and continuous improvement focus, an array of 'family friendly' leave arrangements, close proximity to public transport and a supportive flexible workplace.

Our Children's Services team are recognised for their professionalism and high quality of care. As part of our service offerings, we operate two long day care centres located at Mascot and Hillsdale and have a fantastic opportunity for an experienced and suitably qualified Early Childhood Educator (Diploma) to join our team.

In this role you will draw upon your recent relevant experience working with children up to 5 years to promote and support inclusive practices that support children and families from a range of cultures, backgrounds, experiences and situations. You will be required to regularly liaise with families, early childhood professionals and various regulatory departments, it is therefore essential that you are a confident communicator who is able to establish rapport and build and maintain effective, collaborative and respectful relationships.

Your compassionate, empathetic and nurturing nature will see you able to respond to the children's needs in a way which develops nurturing and positive relationships with each child. You will demonstrate your understanding of the importance of maintaining privacy and confidentiality in relation to all aspects of Children's Services to ensure the dignity, privacy and rights of the children are maintained at all times.

Your commitment to providing high quality care and education to children under your supervision will be essential to your success in this role. You are an energetic and dedicated educator who enjoys delivering innovative and valuable early education and care programs in line with the National Quality Framework requirements that reflect the children and families in the service. In addition you will develop, plan and implement a quality educational program reflective of the National Learning Framework in consultation with children, families and peers.

If you are proactive, have completed an approved Education and Care Diploma and thrive in a collaborative team environment we want to hear from you.

### Essential Requirements:

- Approved Diploma level education and care qualification and relevant experience
- Working with children 0 – 5 years
- Current First Aid Certificate relevant to the role
- Working with Children Check (NSW)
- Approved Child Protection training
- Working knowledge of Education and Care Services National Law and Regulation, Child Protection legislation and regulation and National Quality Framework

## How to Apply:

Prior to commencing your application a job description can be obtained from Council website at [www.bayside.nsw.gov.au](http://www.bayside.nsw.gov.au).

Your application should include an up-to-date resume (max 5 pages) and a covering letter (max 3 pages), outlining how your skills and experience are relevant to the position and meet the focus competencies, key accountabilities and key challenges of the role.

When addressing the focus competencies, key accountabilities and key challenges for the role, it is essential you give an illustration of how you meet these – it is not sufficient to merely indicate what you have done – we are more interested in “how” you have demonstrated these requirements, what results were achieved, using an evidence-based approach.

Applications must be submitted by mail, email at [recruitment@bayside.nsw.gov.au](mailto:recruitment@bayside.nsw.gov.au) or via fax on (02) 9562 1777.

**Closing Date:** 17 April 2018

**Job Type:** Full Time, Temporary (until 14 august 2018)

**Salary Range:** \$50,065.94 – \$60,079.12 plus superannuation and applicable allowances

**Enquiries:** Laura Browning, Coordinator Children’s Services – 02 9366 3876

*Bayside Council is an equal opportunity employer committed to an equitable, diverse and socially inclusive work environment.*