

Development Application

Section 78A of the Environmental Planning and Assessment Act 1979

DA Number _____

In order to ensure a speedy and efficient assessment of your application, **we strongly recommend that you consult with a Council Officer before lodging this application to determine your proposals specific requirements.** The Duty Officers at Council's Customer Service Centre can advise you on relevant planning and building controls and provide preliminary advice on your proposal. These staff are available in person by calling into the Centre or by phone on 1300 581 299.

Use this form to apply for development consent to (please tick whichever applies)

- | | |
|---|--|
| <input type="checkbox"/> Erect, alter or demolish a building | <input type="checkbox"/> Land Subdivision |
| <input type="checkbox"/> Change the use of land or a building | <input type="checkbox"/> Strata subdivide a building |
| <input type="checkbox"/> Carry out earthworks or similar | <input type="checkbox"/> Display an advertising sign |
| <input type="checkbox"/> Demolition | |

How to lodge this application

This application once complete can be lodged at Council Customer Service Centre on any business day up to 4pm and 9am to 12.30pm on Saturdays (excepting public holidays). It can also be submitted via the post or DX (do not send cash as payment when submitting via the post or DX). Please ensure that all the necessary information as identified in the Development Application Guide and associated checklists is submitted. If your application is incomplete, it will not be accepted and will be returned to you with your payment.

The DA Guide

The Development Application Guide tells you about the plans and other documents that you must provide with this application. Ask us for a copy or view it on Council's web site.

What you need for Lodgement

- ☐ Application Form
- ☐ DA checklist
- ☐ A CD/USB of the plans and supporting documents in accordance with Council's naming criteria

Fees & Payment Methods

Application fees are calculated on a scale based on the contract value for demolition (if required), costs associated with constructing the building and cost associated with fitting out the building for its use and includes GST. Please note Council's fee is GST exempt. Information on these fees is on Council's web site or from our Customer Service Centre staff. Pay by cash, cheque, Mastercard, Visa or EFTPOS. Please make cheques payable to Bayside Council.

Construction Certificate

If your proposal involves building work and you have prepared detailed building plans and specifications, you may apply for a Construction Certificate at the same time. Please complete both this form and a Construction Certificate Application form.

Exempt or Complying Development

Some minor proposals may fall within Exempt or Complying Development guidelines and will not require a development application or construction certificate. Please ask our Customer Service Centre officers on phone 1300 581 299 for details.

Privacy Statement

The personal information provided on this form (including your name and other details) will be handled in accordance with the *Privacy and Personal Information Protection Act 1998* and may be available to the public under various legislation. Refer also to the Privacy Statement on Council's website

Eastgardens Customer Service Centre

152 Bunnerong Road
Eastgardens NSW 2036 Australia
ABN 80 690 785 443 Branch 004
DX 4108 Maroubra Junction

Rockdale Customer Service Centre

444-446 Princes Highway
Rockdale NSW 2216, Australia
ABN 80 690 785 443 Branch 003
DX 25308 Rockdale

T 1300 581 299

F 02 9562 1777

E council@bayside.nsw.gov.au

W www.bayside.nsw.gov.au

Postal address: PO Box 21
Rockdale NSW 2216



Telephone Interpreter Services - 131 450

Τηλεφωνικές Υπηρεσίες Διερμηνέων

بخدمة الترجمة الهاتفية

電話傳譯服務處

Служба за преведување по телефон

Applicant Details

Please only complete **either** Section A (Private) or Section B (Company)

Section A - Applicant Details - Private

Ms/Mr/Mrs/Other (please state)		Family Name		Given Name	
No.	Street		Suburb		Postcode
Mailing Address (if different)					
Tel 1 (Home/Work/Mobile)			Tel 2 (Home/Work/Mobile)		
Email			Fax (Home/Work)		

OR**Section B - Applicant Details - Company**

Company Name (if applicable)					
Mailing Address					
Contact Person					
Tel 1 (Work/Mobile)			Tel 2 (Work/Mobile)		
Email			Fax (Home/Work)		

Site Details

Location and title description of the property. We need this to correctly identify the land

Unit/shop/suite	Street No & Street		Suburb		Postcode
Site Area		Lot Number/s		Section	
Deposited Plan/s		Strata Plan/s		Other	

Estimated Cost of the Development

State the full contract price for labour and materials. The fee is based on the estimated cost of demolition, building/fitout or work. Council will use Rawlinson's Title to verify your estimate. Please note understatement can delay your application.

Estimated Cost \$ _____ (only for erection of buildings/additions, demolition and carrying out of work)

Type of Application

<input type="checkbox"/> Local Development	<input type="checkbox"/> State Significant Development
<input type="checkbox"/> Integrated Development	<input type="checkbox"/> Designated Development

Description of Proposed Development or Use

Which Consent is sought?

<input type="checkbox"/> Immediate Commencement - use to commence immediately or works to commence after Construction Certificate is issued
<input type="checkbox"/> Staged Consent - proposed works to be carried out in distinct stages
<input type="checkbox"/> Deferred Commencement - consent can be granted subject to submission of additional information/reports etc

Pre lodgement Consultation

Have you had a Minor Development Advice Meeting ? ☐ No ☐ Yes – Date of meeting

Have you had a formal pre-DA meeting with Council?

<input type="checkbox"/> No	<input type="checkbox"/> Yes - Please provide:
	• Reference number
	• Name of officer
	• Date of meeting ____ / ____ / ____

Present use of the site

Use			
Hours of Operation		No. of Employees	
Date Use Commenced ____ / ____ / ____	Date Use Ceased ____ / ____ / ____		

Proposed use of the site

Use			
Hours of Operation		No. of Employees	
Plant/Machinery to be installed			
Type, size and quality of goods to be produced/stored			

Do you wish to demolish any structures on the property?

If you do not apply for demolition on this application, and you need to demolish structures on the site, a separate Development Application will need to be submitted and approved prior to the removal of any structures from the property.

<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, describe what is to be demolished	

Is this application for Integrated Development

Applications for Integrated Development will be referred to the relevant approval body - see the DA Guide for details - and they must include:

- sufficient information for the approval body to make an assessment of the application
- an additional copy of the application and accompanying plans/documentation on a USB or CD for each approval body
- a cheque for each referral body? These cheques are to be made payable to the referral body NOT Council

<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> An EPA license activity	
<input type="checkbox"/> Destruction or damage to an Aboriginal relic	
<input type="checkbox"/> Dredging or reclamation of any waters	
<input type="checkbox"/> Extraction or harvesting of raw water from streams	
<input type="checkbox"/> Earthworks within 40 metres of foreshore or a watercourse	
<input type="checkbox"/> Earthworks, hoardings or structures within a public road	

<input type="checkbox"/> Erect a structure, carry out works etc on a public road under the Roads Act 1993
<input type="checkbox"/> Extraction or use of groundwater
<input type="checkbox"/> Item or place under an interim or Permanent Conservation Order
<input type="checkbox"/> Aquaculture Permit
<input type="checkbox"/> Permit for dredging / reclamation
<input type="checkbox"/> Permit for harm marine vegetation
<input type="checkbox"/> Permit for obstruct fish passage

Does this application require concurrence of another authority?

Applications for concurrence will be referred to the relevant authority. It is necessary to provide the following:

- sufficient information for the concurrence authority to make an assessment of the application
- an additional copy of the application and accompanying plans/documentation on a USB or CD for each concurrence authority
- a cheque for the referral body (if required by that authority). The cheque is to be made payable to the referral body NOT Council.

<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Sydney Trains (SEPP Infrastructure)	
<input type="checkbox"/> Roads and Maritime Services (SEPP infrastructure)	
<input type="checkbox"/> Housing NSW (SEPP Affordable Rental Housing)	
<input type="checkbox"/> Sydney Airport Corporation (SACL)	
<input type="checkbox"/> Other – Please specify:	

Do you also want approval under S.68 of the Local Government Act?

The application must be accompanied by such matters as would be required under S.81 of the Local Government Act 1993 if approval is to be sought under that Act. Refer to the DA Guide for further details.

<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Amusement devices	
<input type="checkbox"/> Place of public entertainment	
<input type="checkbox"/> Placing waste/waste storage container in a public place	
<input type="checkbox"/> Public carpark, caravan park or camping ground	
<input type="checkbox"/> Swing or hoist goods over a public road	
<input type="checkbox"/> Temporary structure	
<input type="checkbox"/> Water supply, sewerage, stormwater drainage work	
<input type="checkbox"/> Other (give details)	

BASIX Certificate

- ☐ BASIX Certificate attached to application
- ☐ BASIX Certificate not required

Owners/Applicants Declaration of Relationship to Council

For Council to ensure the integrity of the Development Application process, please advise if you are a Council employee/Councillor and/or their immediate relative/s or contractor of Council?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please state the relationship:	

Political Donations and Gifts

If you or anyone with a financial interest in this application has made a reportable political donation or gift in the last two (2) years, a Disclosure Statement must be submitted with this application. For further information, please refer to Council's website. Have you attached a statement?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Applicant's Declaration

- I declare that all the information given is true and correct.
- I understand that if incomplete, the application may be returned to me, delayed, rejected or more information may be requested within 21 days of lodgement.
- The personal information required on this form may be available for public access under various legislation.

Applicant(s) Signature	Date ____ / ____ / ____
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Owners Consent

As owner of the land to which this application applies, I request consent to carry out the development described in this application. I also authorise:

- Council representatives to enter the site for the purpose of site inspections
- Council to make copies of all documents for the purpose of determining the application or to provide copies to people who may be affected by the proposal.

<ul style="list-style-type: none"> ▪ If more than one owner, every owner must sign. ▪ If you are signing on the owner's behalf as their legal representative, please state your legal authority (eg Power of Attorney, Executor, Trustee) _____ and attach evidence of this authority. ▪ If signing on behalf of a company, please indicate your position within the company _____. ▪ If the property is within a strata plan, the consent of the Owners Corporation is required under seal. ▪ If the owner is a Company - a Director and the Secretary must sign. 		
Full Name	Full Name	Full Name
Address	Address	Address
Phone No.	Phone No.	Phone No.
If signing on behalf of a Company, please indicate your position within the Company.		
Position	Position	Position
Company Name	Company Name	Company Name
Signature	Signature	Signature
Date ____ / ____ / ____	Date ____ / ____ / ____	Date ____ / ____ / ____

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